

**MINUTES OF THE SPECIAL MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
March 19, 2026**

These are the **minutes** of the **special** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a special board workshop meeting on **March 19, 2026**, at 9:00 a.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 24 hours in advance of the meeting.

I. CALL TO ORDER

President Murphy called the meeting to order at 9:00 a.m. and noted that all Directors were present at today's special workshop meeting.

Directors Present: Debbie Murphy– President
 Lin Graf – President Pro-Tem
 Mike Modugno – Secretary
 Gerald Velasco – Secretary Pro-Tem
 Mike Damron – Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – District Administrator/Board Clerk

Legal Counsel
Present: None

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Murphy led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Murphy asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF February 17, 2026

Director Damron made a motion, seconded by Director Velasco that the Board approve the minutes of the February 17, 2026 Regular Board meetings as presented. The motion carried by the following vote:

AYES:	5	Damron, Velasco, Murphy, Modugno, Graf
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Financial Status and Transaction Report

District Administrator reviewed the staff report related to Financial Status and Transaction Reports.

No Board action was taken on this item.

2. Cash Contract No. 532 – Better Information Services, Inc.; Sewer Service Charge Software Upgrade

General Manager reviewed his staff report related Cash Contract No. 532 between the District and Better Information Services Inc for development of a custom software application for management of the District's Sewer Service Charge system. If approved, the contract would engage BIS with a not to exceed fee of \$15,000.

Director Velasco made a motion, seconded by Director Graf that the Board approve and execute Cash Contract No. 532 between the District and Better Information Services Inc. pending legal counsel review of insurance requirements . The motion carried by the following vote

AYES:	5	Damron, Velasco, Murphy, Modugno, Graf
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Amendment No. 1 to Cash Contract No. 495 – Rincon Consultants, Inc. Mitigation and Restoration Services for the Floodwall Embankment Repair Project

General Manager reviewed his staff report related Amendment No. 1 to Cash Contract No. 495 between the District and Rincon Consultants. Cash Contract No.495 engaged Rincon Consultants to implement a multi-year restoration program as set forth in the Habitat Mitigation and Monitoring Plan (HMMP) for the Floodwall Embankment Repair Project. If approved, Amendment No. 1 to Cash Contract No. 495 would authorize additional out-of-scope tasks based on direction from Central Coast RWQCB. The authorized contract would be increased by \$14,454 to a total of \$185,596.

Director Velasco made a motion, seconded by Director Graf that the Board approve Amendment No. 1 to Cash Contract No. 495, increasing the contract amount by \$14,454, as presented. The motion carried by the following vote

AYES:	5	Damron, Velasco, Murphy, Modugno, Graf
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Board of Directors Strategic Planning Workshop

The District Board and Staff participated in an interactive strategic planning workshop. In a round-table format, the participants will discuss strategic and long-range planning topics involving the District included:

- CSD Mission, Vision and Identity

- Organizational and Succession Planning
- CAPP Implementation and Operations
- Financial Stability and Rate Setting Strategy
- 100 Year Anniversary!

VII. ADJOURNMENT

There being no further items to discuss, the meeting adjourned at 2:30 p.m.

Debbie Murphy
President

Lin Graf
President Pro-Tem

Mike Modugno
Secretary

Gerald Velasco
Secretary Pro-Tem

Mike Damron
Treasurer