

AGENDA
**FOR A SPECIAL MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
TO BE HELD March 19, 2026**

**The special meeting of the Governing Board will be held commencing at 9:00 a.m.
The location of the meeting is at 5300 Sixth Street, Carpinteria, California.**

THIS IS A SPECIAL MEETING OF THE BOARD OF DIRECTORS CALLED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54956. OTHER THAN THE LISTED AGENDA ITEMS, NO OTHER BUSINESS WILL BE CONDUCTED BY THE BOARD.

THE PUBLIC IS INVITED TO ATTEND THE OPEN SESSION ITEMS. MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM ON THIS AGENDA. NO OTHER BUSINESS, OTHER THAN WHAT IS SET FORTH IN THE AGENDA, SHALL BE CONSIDERED BY THE BOARD.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

February 17, 2026

AS [SUBMITTED] [MODIFIED]

IV. PUBLIC FORUM

In accordance with Government Code Section 54954.3, every notice for a special meeting shall provide an opportunity for members of the public to directly address the legislative body concerning any item that has been described in the notice for the meeting before or during consideration of that item.

V. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Financial Status and Transaction Report

(Pages 1-9)

Description: District Administrator to review the monthly financial status and transaction reports.

Staff Recommendation: None. Information Only.

**2. Cash Contract No. 532 – Better Information Services, Inc.
Sewer Service Charge Software Upgrade**

(Pages 10- 27)

Description: The Board will consider approval of Cash Contract No. 532 between the District and Better Information Services Inc for development of a custom software application for management of the District's Sewer Service Charge system.

Staff Recommendation: Staff recommends the Board approve Cash Contract No. 532.

**3. Amendment No. 1 to Cash Contract No. 495
Rincon Consultants, Inc.**

(Pages 28- 32)

Description: The Board will review a proposed amendment to Cash Contract No. 495 between the District and Rincon Consultants, Inc. for Mitigation and Restoration Services for the Floodwall Embankment Repair Project.

Staff Recommendation: Staff recommends the Board approve Amendment No.1 to Cash Contract No. 495.

4. Board of Directors Strategic Planning Workshop

Description: The District Board and Staff will participate in an interactive strategic planning workshop. In a round-table format, the participants will discuss strategic and long-range planning topics involving the District that may include:

- CSD Mission, Vision and Identity
- Organizational and Succession Planning
- CAPP Implementation and Operations
- Financial Stability and Rate Setting Strategy
- 100 Year Anniversary!
- Wrap Up

Staff Recommendation: None. No action items will be considered in this workshop setting. The planning process may result in Board direction to staff on certain planning topics, but any specific actions will come back to the Board for additional consideration at a future regular, properly noticed meeting.

VI. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 110 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 111, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#21
Next Resolution Available.....R-385
Posting Date.....03/17/2026

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
February 17, 2026**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **February 17, 2026**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Murphy called the meeting to order at 5:30 p.m. and noted that all Directors were present at tonight's meeting.

Directors Present: Debbie Murphy– President
 Lin Graf – President Pro-Tem
 Mike Modugno – Secretary
 Gerald Velasco – Secretary Pro-Tem
 Mike Damron – Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – District Administrator/Board Clerk

Legal Counsel
Present: Karl Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Murphy led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Murphy asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF February 3, 2026

Director Damron made a motion, seconded by Director Velasco that the Board approve the minutes of the February 3, 2026 Regular Board meetings as presented. The motion carried by the following vote:

| | | |
|----------|---|--|
| AYES: | 5 | Damron, Velasco, Murphy, Modugno, Graf |
| NOES: | 0 | None |
| ABSENT: | 0 | None |
| ABSTAIN: | 0 | None |

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- City Council Presentation
- Battery Energy Storage Project Update
- Strategic Planning Workshop
- Bailard Avenue Multi-Family Development
- CAPP Updates
- Operations Update

2. Financial Status and Transaction Report

District Administrator reviewed the staff report related to Financial Status and Transaction Reports.

No Board action was taken on this item.

3. CAPP Operations Agreement

General Manager reviewed his staff report related to the Operations Agreement between the District and the Carpinteria Valley Water District for the Carpinteria Advanced Purification Project. A copy of the agreement was attached for review. The District’s Recycled Water Committee has reviewed various iterations of this agreement, including the final form of agreement that was adopted by the CVWD Board on February 11, 2026.

After Board discussion, Director Velasco made a motion, seconded by Director Graf that the Board approve the Operations Agreement between the District and the Carpinteria Valley Water District (CVWD) for the Carpinteria Advanced Purification Project (CAPP). The motion carried by the following vote

| | | |
|----------|---|--|
| AYES: | 5 | Damron, Velasco, Murphy, Modugno, Graf |
| NOES: | 0 | None |
| ABSENT: | 0 | None |
| ABSTAIN: | 0 | None |

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

Director Velasco reported on the meeting held February 11, 2026.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

None

Future Agenda Items

None

VIII. ADJOURNMENT

There being no further items to discuss, the meeting adjourned at 5:57 p.m.

Debbie Murphy
President

Lin Graf
President Pro-Tem

Mike Modugno
Secretary

Gerald Velasco
Secretary Pro-Tem

Mike Damron
Treasurer



Carpinteria Sanitary District
Board of Directors Meeting

TO: Board of Directors
 FROM: Kim Garcia – District Administrator
SUBJECT: Financial Status and Transaction Report
 DATE: March 19, 2026

Disbursements/checks*. Review of disbursements/checks for the period of February 1 through February 28, 2026.

*Publication of the check register is in compliance with Section 53065.5 of the Government Code which requires the District to disclose reimbursements to employees and/or directors at least annually.

Operating Financial Report. Period of February 1 – February 28, 2026. The District operating account balances as of February 27, 2026. Shown are book balance figures to the nearest dollar and indicate the funds available to the District at the time of reconciliation for the period.

| | |
|---|-------------------------|
| <i>Fund Balances</i> | |
| General and Payroll (MB&T) | \$ 623,144.19 |
| Non-Restricted Investment Account (LAIF) | \$ 3,954,304.29 |
| Non-Restricted Investment Accounts (CLASS) | \$ 6,299,199.44 |
| Restricted Capital Improvement Fund (CLASS) | \$ 3,587,593.32 |
| Development Impact Fund (CLASS) | \$ 31,834.91 |
| Section 115 Trust Fund | \$ 551,124.76 |
| Total | <u>\$ 15,047,200.91</u> |
| <i>Operating Expenditures</i> | |
| Period Total Wages and Benefits | \$ 186,130.83 |
| Period Expenses | \$ 95,188.24 |
| Total Period Operating Expenses | <u>\$ 281,319.07</u> |

Finance Department Update

- FY 2026/27 Budget preparation is in process

Report Criteria:

Report type: GL detail

Check.Type = {<->} "Adjustment"

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|---------------------------|----------------|------------------|--------------------|----------------|--------------|
| 46243 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46243 | 1133 | CARPINTERIA VALLEY LUMBER | 1142_1.31.26 | 1 | 1-1000-5210 | 45.75 | 45.75 |
| 02/26 | 02/03/2026 | 46243 | 1133 | CARPINTERIA VALLEY LUMBER | 1142_1.31.26 | 2 | 1-1000-5510 | 93.18 | 93.18 |
| 02/26 | 02/03/2026 | 46243 | 1133 | CARPINTERIA VALLEY LUMBER | 1142_1.31.26 | 3 | 1-1000-5510 | 11.97 | 11.97 |
| 02/26 | 02/03/2026 | 46243 | 1133 | CARPINTERIA VALLEY LUMBER | 1142_1.31.26 | 4 | 1-1000-5650 | 8.68 | 8.68 |
| 02/26 | 02/03/2026 | 46243 | 1133 | CARPINTERIA VALLEY LUMBER | 1142_1.31.26 | 5 | 1-1000-5650 | 3.83 | 3.83 |
| 02/26 | 02/03/2026 | 46243 | 1133 | CARPINTERIA VALLEY LUMBER | 1142_1.31.26 | 6 | 1-1000-5620 | 21.76 | 21.76 |
| 02/26 | 02/03/2026 | 46243 | 1133 | CARPINTERIA VALLEY LUMBER | 1142_1.31.26 | 7 | 1-1000-5620 | 12.86 | 12.86 |
| 02/26 | 02/03/2026 | 46243 | 1133 | CARPINTERIA VALLEY LUMBER | 1142_1.31.26 | 8 | 1-1000-5650 | 11.19 | 11.19 |
| 02/26 | 02/03/2026 | 46243 | 1133 | CARPINTERIA VALLEY LUMBER | 1142_1.31.26 | 9 | 1-1000-5630 | 12.40 | 12.40 |
| 02/26 | 02/03/2026 | 46243 | 1133 | CARPINTERIA VALLEY LUMBER | 1142_1.31.26 | 10 | 1-1000-5630 | 12.40 | 12.40 |
| 02/26 | 02/03/2026 | 46243 | 1133 | CARPINTERIA VALLEY LUMBER | 1142_1.31.26 | 11 | 1-0000-1820 | 34.65 | 34.65 |
| 02/26 | 02/03/2026 | 46243 | 1133 | CARPINTERIA VALLEY LUMBER | 1142_1.31.26 | 12 | 1-0000-1820 | 34.65 | 34.65 |
| Total 46243: | | | | | | | | | 303.32 |
| 46244 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46244 | 1317 | FRONTIER COMMUNICATIONS | 805684298_ | 1 | 1-1000-5430 | 79.63 | 79.63 |
| Total 46244: | | | | | | | | | 79.63 |
| 46245 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46245 | 1355 | GRAINGER | 9787676692 | 1 | 1-1000-5650 | 46.13 | 46.13 |
| 02/26 | 02/03/2026 | 46245 | 1355 | GRAINGER | 9788070606 | 1 | 1-1000-5310 | 28.99 | 28.99 |
| 02/26 | 02/03/2026 | 46245 | 1355 | GRAINGER | 9789690451 | 1 | 1-1000-5650 | 49.31 | 49.31 |
| Total 46245: | | | | | | | | | 124.43 |
| 46246 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46246 | 1367 | HACH COMPANY | 1480257 | 1 | 1-1000-5650 | 7,342.79 | 7,342.79 |
| Total 46246: | | | | | | | | | 7,342.79 |
| 46247 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46247 | 1428 | JCI JONES CHEMICALS INC. | 988505 | 1 | 1-1000-5522 | 9,666.33 | 9,666.33 |
| Total 46247: | | | | | | | | | 9,666.33 |
| 46248 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46248 | 1507 | MC CORMIX CORP. | 36890 | 1 | 1-1000-5260 | 997.79 | 997.79 |
| Total 46248: | | | | | | | | | 997.79 |
| 46249 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46249 | 1523 | MISSION UNIFORM SERVICE | 266789_1.31 | 1 | 1-1000-5241 | 334.43 | 334.43 |
| 02/26 | 02/03/2026 | 46249 | 1523 | MISSION UNIFORM SERVICE | 266789_1.31 | 2 | 1-1000-5241 | 334.43 | 334.43 |
| 02/26 | 02/03/2026 | 46249 | 1523 | MISSION UNIFORM SERVICE | 266789_1.31 | 3 | 1-1000-5241 | 334.43 | 334.43 |
| 02/26 | 02/03/2026 | 46249 | 1523 | MISSION UNIFORM SERVICE | 266789_1.31 | 4 | 1-1000-5241 | 334.43 | 334.43 |
| 02/26 | 02/03/2026 | 46249 | 1523 | MISSION UNIFORM SERVICE | 266789_1.31 | 5 | 1-1000-5241 | 433.68 | 433.68 |
| 02/26 | 02/03/2026 | 46249 | 1523 | MISSION UNIFORM SERVICE | 274953_1.31 | 1 | 1-1000-5510 | 109.55 | 109.55 |
| 02/26 | 02/03/2026 | 46249 | 1523 | MISSION UNIFORM SERVICE | 274953_1.31 | 2 | 1-1000-5510 | 44.61 | 44.61 |
| 02/26 | 02/03/2026 | 46249 | 1523 | MISSION UNIFORM SERVICE | 274953_1.31 | 3 | 1-1000-5510 | 74.95 | 74.95 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|---------------------------|----------------|------------------|--------------------|----------------|--------------|
| 02/26 | 02/03/2026 | 46249 | 1523 | MISSION UNIFORM SERVICE | 274953_1.31 | 4 | 1-1000-5510 | 155.50 | 155.50 |
| 02/26 | 02/03/2026 | 46249 | 1523 | MISSION UNIFORM SERVICE | 274953_1.31 | 5 | 1-1000-5510 | 74.95 | 74.95 |
| 02/26 | 02/03/2026 | 46249 | 1523 | MISSION UNIFORM SERVICE | 274953_1.31 | 6 | 1-1000-5510 | 136.50 | 136.50 |
| 02/26 | 02/03/2026 | 46249 | 1523 | MISSION UNIFORM SERVICE | 274953_1.31 | 7 | 1-1000-5510 | 44.61 | 44.61 |
| 02/26 | 02/03/2026 | 46249 | 1523 | MISSION UNIFORM SERVICE | 274953_1.31 | 8 | 1-1000-5510 | 155.50 | 155.50 |
| Total 46249: | | | | | | | | | 2,567.57 |
| 46250 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46250 | 1610 | PURETEC | 2379218 | 1 | 1-1000-5310 | 121.60 | 121.60 |
| 02/26 | 02/03/2026 | 46250 | 1610 | PURETEC | 2383704 | 1 | 1-1000-5310 | 139.19 | 139.19 |
| Total 46250: | | | | | | | | | 260.79 |
| 46251 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46251 | 1653 | ROSEBRO GARAGE | 25911 | 1 | 1-1000-5640 | 98.73 | 98.73 |
| 02/26 | 02/03/2026 | 46251 | 1653 | ROSEBRO GARAGE | 25917 | 1 | 1-1000-5640 | 126.25 | 126.25 |
| Total 46251: | | | | | | | | | 224.98 |
| 46252 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46252 | 1721 | SOUTHERN CALIFORNIA EDISO | 7004056877 | 1 | 1-1000-5420 | 212.16 | 212.16 |
| 02/26 | 02/03/2026 | 46252 | 1721 | SOUTHERN CALIFORNIA EDISO | 7004056877 | 2 | 1-1000-5420 | 47.58 | 47.58 |
| 02/26 | 02/03/2026 | 46252 | 1721 | SOUTHERN CALIFORNIA EDISO | 7004056877 | 3 | 1-1000-5420 | 590.10 | 590.10 |
| 02/26 | 02/03/2026 | 46252 | 1721 | SOUTHERN CALIFORNIA EDISO | 7004056877 | 4 | 1-1000-5420 | 772.65 | 772.65 |
| 02/26 | 02/03/2026 | 46252 | 1721 | SOUTHERN CALIFORNIA EDISO | 7004056877 | 5 | 1-1000-5420 | 148.69 | 148.69 |
| 02/26 | 02/03/2026 | 46252 | 1721 | SOUTHERN CALIFORNIA EDISO | 7004056877 | 6 | 1-1000-5420 | 1,220.74 | 1,220.74 |
| 02/26 | 02/03/2026 | 46252 | 1721 | SOUTHERN CALIFORNIA EDISO | 7004056877 | 7 | 1-1000-5420 | 18,464.95 | 18,464.95 |
| 02/26 | 02/03/2026 | 46252 | 1721 | SOUTHERN CALIFORNIA EDISO | 7004056877 | 8 | 1-1000-5420 | 1,818.19 | 1,818.19 |
| Total 46252: | | | | | | | | | 23,275.06 |
| 46253 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46253 | 1740 | STATE WATER RESOURCES CO | EA-RE-0526- | 1 | 1-1000-5290 | 4,615.00 | 4,615.00 |
| Total 46253: | | | | | | | | | 4,615.00 |
| 46254 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46254 | 1806 | UNDERGROUND SERVICE ALE | 120260209 | 1 | 1-1000-5480 | 65.90 | 65.90 |
| 02/26 | 02/03/2026 | 46254 | 1806 | UNDERGROUND SERVICE ALE | 25-262415 | 1 | 1-1000-5480 | 30.41 | 30.41 |
| Total 46254: | | | | | | | | | 96.31 |
| 46255 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46255 | 1135 | CARPINTERIA VALLEY WATER | CARPSANDI | 1 | 1-1000-5440 | 105.84 | 105.84 |
| 02/26 | 02/03/2026 | 46255 | 1135 | CARPINTERIA VALLEY WATER | CARPSANDI | 2 | 1-0000-5440 | 165.03 | 165.03 |
| 02/26 | 02/03/2026 | 46255 | 1135 | CARPINTERIA VALLEY WATER | CARPSANDI | 3 | 1-1000-5440 | 203.07 | 203.07 |
| 02/26 | 02/03/2026 | 46255 | 1135 | CARPINTERIA VALLEY WATER | CARPSANDI | 4 | 1-1000-5440 | 96.81 | 96.81 |
| 02/26 | 02/03/2026 | 46255 | 1135 | CARPINTERIA VALLEY WATER | CARPSANDI | 5 | 1-1000-5440 | 81.18 | 81.18 |
| 02/26 | 02/03/2026 | 46255 | 1135 | CARPINTERIA VALLEY WATER | CARPSANDI | 6 | 1-1000-5440 | 168.11 | 168.11 |
| 02/26 | 02/03/2026 | 46255 | 1135 | CARPINTERIA VALLEY WATER | CARPSANDI | 7 | 1-1000-5440 | 59.19 | 59.19 |
| 02/26 | 02/03/2026 | 46255 | 1135 | CARPINTERIA VALLEY WATER | CARPSANDI | 8 | 1-0000-5440 | 59.19 | 59.19 |
| Total 46255: | | | | | | | | | 938.42 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|---------------------------|----------------|------------------|--------------------|----------------|--------------|
| 46256 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46256 | 1176 | COASTAL COPY | 1179582_1.2 | 1 | 1-0000-5610 | 295.39 | 295.39 |
| Total 46256: | | | | | | | | | 295.39 |
| 46257 | | | | | | | | | |
| 02/26 | 02/03/2026 | 46257 | 1668 | SANCON TECHNOLOGIES, INC. | 28993_1.15. | 1 | 1-0000-1820 | 109,250.00 | 109,250.00 |
| Total 46257: | | | | | | | | | 109,250.00 |
| 46258 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46258 | 1927 | ALDO MACIAS, DDS | DAMRON_2. | 1 | 1-0000-5228 | 454.00 | 454.00 |
| Total 46258: | | | | | | | | | 454.00 |
| 46259 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46259 | 1028 | ALL AROUND LANDSCAPE SUP | 1605014_1.3 | 1 | 1-1000-5650 | 3.75 | 3.75 |
| 02/26 | 02/23/2026 | 46259 | 1028 | ALL AROUND LANDSCAPE SUP | 1605014_1.3 | 2 | 1-0000-1820 | 9.81 | 9.81 |
| 02/26 | 02/23/2026 | 46259 | 1028 | ALL AROUND LANDSCAPE SUP | 1605014_1.3 | 3 | 1-1000-5650 | 1.77 | 1.77 |
| 02/26 | 02/23/2026 | 46259 | 1028 | ALL AROUND LANDSCAPE SUP | 1605014_1.3 | 4 | 1-1000-5680 | 44.48 | 44.48 |
| 02/26 | 02/23/2026 | 46259 | 1028 | ALL AROUND LANDSCAPE SUP | 1605014_1.3 | 5 | 1-1000-5690 | 41.05 | 41.05 |
| 02/26 | 02/23/2026 | 46259 | 1028 | ALL AROUND LANDSCAPE SUP | 1605014_1.3 | 6 | 1-1000-5640 | 92.61 | 92.61 |
| Total 46259: | | | | | | | | | 193.47 |
| 46260 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46260 | 1120 | CANNON CORPORATION | 95206 | 1 | 1-0000-1820 | 7,128.00 | 7,128.00 |
| Total 46260: | | | | | | | | | 7,128.00 |
| 46261 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46261 | 1140 | CASELLE INC. | 16004 | 1 | 1-0000-5851 | 2,310.00 | 2,310.00 |
| Total 46261: | | | | | | | | | 2,310.00 |
| 46262 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46262 | 1157 | CHASE | 1509 | 1 | 1-0000-2510 | 24,673.80 | 24,673.80 |
| Total 46262: | | | | | | | | | 24,673.80 |
| 46263 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46263 | 1165 | CIO SOLUTIONS LP | 127354-126 | 1 | 1-0000-5843 | 1,783.74 | 1,783.74 |
| 02/26 | 02/23/2026 | 46263 | 1165 | CIO SOLUTIONS LP | 127354-126 | 2 | 1-1000-5843 | 1,783.75 | 1,783.75 |
| Total 46263: | | | | | | | | | 3,567.49 |
| 46264 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46264 | 1175 | COAST AUTO PARTS | 1145_JAN26 | 1 | 1-1000-5640 | 18.07 | 18.07 |
| 02/26 | 02/23/2026 | 46264 | 1175 | COAST AUTO PARTS | 1145_JAN26 | 2 | 1-1000-5526 | 9.25 | 9.25 |
| 02/26 | 02/23/2026 | 46264 | 1175 | COAST AUTO PARTS | 1145_JAN26 | 3 | 1-1000-5640 | 6.53 | 6.53 |
| Total 46264: | | | | | | | | | 33.85 |
| 46265 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46265 | 1204 | COX COMMUNICATIONS | 00130110246 | 1 | 1-1000-5843 | 130.01 | 130.01 |
| 02/26 | 02/23/2026 | 46265 | 1204 | COX COMMUNICATIONS | 00130110246 | 2 | 1-0000-5843 | 130.02 | 130.02 |

M = Manual Check, V = Void Check

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|----------------------------------|----------------|------------------|--------------------|----------------|--------------|
| Total 46265: | | | | | | | | | 260.03 |
| 46266 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46266 | 1226 | DATA SUPPORT CO. INC. | 128732 | 1 | 1-1000-5310 | 977.84 | 977.84 |
| Total 46266: | | | | | | | | | 977.84 |
| 46267 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46267 | 1305 | FISHER SCIENTIFIC | 6234281 | 1 | 1-1000-5310 | 172.27 | 172.27 |
| Total 46267: | | | | | | | | | 172.27 |
| 46268 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46268 | 1338 | GEORGE T. HALL COMPANY, IN | AR1188703 | 1 | 1-1000-5650 | 689.32 | 689.32 |
| Total 46268: | | | | | | | | | 689.32 |
| 46269 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46269 | 1346 | GOLDEN STATE COPIER & MAIL | 49058 | 1 | 1-0000-5210 | 144.84 | 144.84 |
| Total 46269: | | | | | | | | | 144.84 |
| 46270 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46270 | 1411 | INTERSTATE BATTERY SYSTEM | 44520706 | 1 | 1-1000-5680 | 132.93 | 132.93 |
| Total 46270: | | | | | | | | | 132.93 |
| 46271 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46271 | 1459 | KIMIA ATTAR, DDS | VALIKONIS_ | 1 | 1-1000-5127 | 126.00 | 126.00 |
| Total 46271: | | | | | | | | | 126.00 |
| 46272 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46272 | 1477 | LIGHT GABLER | 97498 | 1 | 1-0000-5831 | 80.00 | 80.00 |
| Total 46272: | | | | | | | | | 80.00 |
| 46273 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46273 | 1507 | MC CORMIX CORP. | 37372 | 1 | 1-1000-5260 | 713.57 | 713.57 |
| Total 46273: | | | | | | | | | 713.57 |
| 46274 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46274 | 1515 | MICHAEL HARRINGTON DDS IN | AGUILAR_2. | 1 | 1-1000-5127 | 281.70 | 281.70 |
| Total 46274: | | | | | | | | | 281.70 |
| 46275 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46275 | 1877 | Norfield Development Partners LL | NORFIELD_ | 1 | 1-1000-5480 | 425.25 | 425.25 |
| Total 46275: | | | | | | | | | 425.25 |
| 46276 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46276 | 1580 | PAYCHEX HR | 13829724 | 1 | 1-0000-5851 | 148.35 | 148.35 |

M = Manual Check, V = Void Check

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|---------------------------|----------------|------------------|--------------------|----------------|--------------|
| Total 46276: | | | | | | | | | 148.35 |
| 46277 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46277 | 1581 | PAYCHEX OF NEW YORK LLC | 2026012900 | 1 | 1-0000-5851 | 600.47 | 600.47 |
| Total 46277: | | | | | | | | | 600.47 |
| 46278 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46278 | 1633 | RINCON CONSULTANTS, INC. | 72158 | 1 | 1-1000-5630 | 522.50 | 522.50 |
| Total 46278: | | | | | | | | | 522.50 |
| 46279 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46279 | 1715 | SOCAL GAS | 0485143000 | 1 | 1-1000-5410 | 29.89 | 29.89 |
| Total 46279: | | | | | | | | | 29.89 |
| 46280 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46280 | 1732 | STANDARD INSURANCE COMP | 615642001_ | 1 | 1-1000-5126 | 318.00 | 318.00 |
| 02/26 | 02/23/2026 | 46280 | 1732 | STANDARD INSURANCE COMP | 615642001_ | 2 | 1-0000-5126 | 84.80 | 84.80 |
| Total 46280: | | | | | | | | | 402.80 |
| 46281 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 1 | 1-1000-5630 | 40.32 | 40.32 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 2 | 1-1000-5630 | 255.51 | 255.51 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 3 | 1-1000-5680 | 69.75 | 69.75 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 4 | 1-1000-5680 | 26.09 | 26.09 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 5 | 1-1000-5242 | 251.00 | 251.00 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 6 | 1-1000-5215 | 36.29 | 36.29 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 7 | 1-1000-5630 | 286.89 | 286.89 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 8 | 1-0000-5244 | 200.00 | 200.00 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 9 | 1-0000-5244 | 12.10 | 12.10 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 10 | 1-0000-5244 | 1,081.50 | 1,081.50 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 11 | 1-0000-5843 | 16.99 | 16.99 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 12 | 1-1000-5242 | 65.00 | 65.00 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 13 | 1-1000-5242 | 251.00 | 251.00 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 14 | 1-0000-5222 | 1,130.83 | 1,130.83 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 15 | 1-0000-5222 | 1,169.62 | 1,169.62 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 16 | 1-0000-5222 | 64.17 | 64.17 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 17 | 1-1000-5526 | 33.46 | 33.46 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 18 | 1-1000-5310 | 10.36 | 10.36 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 19 | 1-1000-5210 | 81.70 | 81.70 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 20 | 1-1000-5244 | 825.00 | 825.00 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 21 | 1-1000-5244 | 825.00 | 825.00 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 22 | 1-0000-5210 | 24.60 | 24.60 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 23 | 1-0000-5210 | 67.90 | 67.90 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 24 | 1-1000-5527 | 38.66 | 38.66 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 25 | 1-1000-5260 | 28.50 | 28.50 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 26 | 1-1000-5690 | 755.37 | 755.37 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 27 | 1-1000-5690 | 70.14 | 70.14 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 28 | 1-1000-5244 | 260.00 | 260.00 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 29 | 1-1000-5242 | 775.00 | 775.00 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 30 | 1-1000-5525 | 41.38 | 41.38 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 31 | 1-1000-5843 | .99 | .99 |

M = Manual Check, V = Void Check

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Invoice Amount | Check Amount |
|---------------|------------------|--------------|---------------|---------------------------|----------------|------------------|--------------------|----------------|--------------|
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 32 | 1-1000-5525 | 329.93 | 329.93 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 33 | 1-0000-5215 | 26.80 | 26.80 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 34 | 1-0000-5215 | 49.68 | 49.68 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 35 | 1-1000-5215 | 30.27 | 30.27 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 36 | 1-0000-5215 | 43.58 | 43.58 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 37 | 1-0000-5210 | 12.97 | 12.97 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 38 | 1-0000-5210 | 44.23 | 44.23 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 39 | 1-1000-5244 | 825.00 | 825.00 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 40 | 1-1000-5650 | 20.58 | 20.58 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 41 | 1-0000-5242 | 505.00 | 505.00 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 42 | 1-1000-5510 | 18.52 | 18.52 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 43 | 1-0000-5215 | 498.72 | 498.72 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 44 | 1-0000-5210 | 50.32 | 50.32 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 45 | 1-0000-5210 | 89.98 | 89.98 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 46 | 1-1000-5510 | 6.53 | 6.53 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 47 | 1-1000-5215 | 127.48 | 127.48 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 48 | 1-0000-3410 | 48.04 | 48.04 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 49 | 1-1000-5215 | 98.04 | 98.04 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 50 | 1-1000-5215 | 43.58 | 43.58 |
| 02/26 | 02/23/2026 | 46281 | 1799 | U.S. BANK CORPORATE PAYME | 4246044555 | 51 | 1-1000-5843 | .99 | .99 |
| Total 46281: | | | | | | | | | 11,665.36 |
| 46282 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46282 | 1833 | VERIZON | 6135343582 | 1 | 1-1000-5430 | 328.61 | 328.61 |
| Total 46282: | | | | | | | | | 328.61 |
| 46283 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46283 | 1009 | ADT SECURITY SERVICES | 403982720_ | 1 | 1-0000-5490 | 194.50 | 194.50 |
| Total 46283: | | | | | | | | | 194.50 |
| 46284 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46284 | 1402 | ASEVA | 140814 | 1 | 1-0000-5430 | 193.46 | 193.46 |
| 02/26 | 02/23/2026 | 46284 | 1402 | ASEVA | 140814 | 2 | 1-1000-5430 | 193.47 | 193.47 |
| Total 46284: | | | | | | | | | 386.93 |
| 46285 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46285 | 1274 | ENGEL & GRAY, INC. | 61X00001 | 1 | 1-1000-5470 | 12,909.29 | 12,909.29 |
| Total 46285: | | | | | | | | | 12,909.29 |
| 46286 | | | | | | | | | |
| 02/26 | 02/23/2026 | 46286 | 1846 | WATER ENVIRONMENT FEDER | CRAIGMUR | 1 | 1-0000-5242 | 399.00 | 399.00 |
| Total 46286: | | | | | | | | | 399.00 |
| Grand Totals: | | | | | | | | | 229,989.87 |

Summary by General Ledger Account Number

| GL Account | Debit | Credit | Proof |
|---------------|-------------------|--------------------|-------------|
| 1-0000-1820 | 116,457.11 | .00 | 116,457.11 |
| 100002000 | .00 | 229,989.87- | 229,989.87- |
| 1-0000-2510 | 24,673.80 | .00 | 24,673.80 |
| 1-0000-3410 | 48.04 | .00 | 48.04 |
| 1-0000-5126 | 84.80 | .00 | 84.80 |
| 1-0000-5210 | 434.84 | .00 | 434.84 |
| 1-0000-5215 | 618.78 | .00 | 618.78 |
| 1-0000-5222 | 2,364.62 | .00 | 2,364.62 |
| 1-0000-5228 | 454.00 | .00 | 454.00 |
| 1-0000-5242 | 904.00 | .00 | 904.00 |
| 1-0000-5244 | 1,293.60 | .00 | 1,293.60 |
| 1-0000-5430 | 193.46 | .00 | 193.46 |
| 1-0000-5440 | 224.22 | .00 | 224.22 |
| 1-0000-5490 | 194.50 | .00 | 194.50 |
| 1-0000-5610 | 295.39 | .00 | 295.39 |
| 1-0000-5831 | 80.00 | .00 | 80.00 |
| 1-0000-5843 | 1,930.75 | .00 | 1,930.75 |
| 1-0000-5851 | 3,058.82 | .00 | 3,058.82 |
| 1-1000-5126 | 318.00 | .00 | 318.00 |
| 1-1000-5127 | 407.70 | .00 | 407.70 |
| 1-1000-5210 | 127.45 | .00 | 127.45 |
| 1-1000-5215 | 335.66 | .00 | 335.66 |
| 1-1000-5241 | 1,771.40 | .00 | 1,771.40 |
| 1-1000-5242 | 1,342.00 | .00 | 1,342.00 |
| 1-1000-5244 | 2,735.00 | .00 | 2,735.00 |
| 1-1000-5260 | 1,739.86 | .00 | 1,739.86 |
| 1-1000-5290 | 4,615.00 | .00 | 4,615.00 |
| 1-1000-5310 | 1,450.25 | .00 | 1,450.25 |
| 1-1000-5410 | 29.89 | .00 | 29.89 |
| 1-1000-5420 | 23,275.06 | .00 | 23,275.06 |
| 1-1000-5430 | 601.71 | .00 | 601.71 |
| 1-1000-5440 | 714.20 | .00 | 714.20 |
| 1-1000-5470 | 12,909.29 | .00 | 12,909.29 |
| 1-1000-5480 | 521.56 | .00 | 521.56 |
| 1-1000-5510 | 926.37 | .00 | 926.37 |
| 1-1000-5522 | 9,666.33 | .00 | 9,666.33 |
| 1-1000-5525 | 371.31 | .00 | 371.31 |
| 1-1000-5526 | 42.71 | .00 | 42.71 |
| 1-1000-5527 | 38.66 | .00 | 38.66 |
| 1-1000-5620 | 34.62 | .00 | 34.62 |
| 1-1000-5630 | 1,130.02 | .00 | 1,130.02 |
| 1-1000-5640 | 342.19 | .00 | 342.19 |
| 1-1000-5650 | 8,177.35 | .00 | 8,177.35 |
| 1-1000-5680 | 273.25 | .00 | 273.25 |
| 1-1000-5690 | 866.56 | .00 | 866.56 |
| 1-1000-5843 | 1,915.74 | .00 | 1,915.74 |
| Grand Totals: | <u>229,989.87</u> | <u>229,989.87-</u> | <u>.00</u> |

| GL Account | Debit | Credit | Proof |
|------------|-------|--------|-------|
|------------|-------|--------|-------|

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: **Cash Contract No. 532 – Better Information Services Inc.
Sewer Service Charge Software Application Development**

DATE: March 19, 2026

REQUESTED ACTION: That the Board approve Cash Contract No. 532 between the District and Better Information Services Inc., for an upgraded Sewer Service Charge system.

FUNDING SOURCE: CIP P-208 - Accounting Management Software Project

BACKGROUND: The District has consulted with Eric Lane of Better Information Services, Inc. (BIS) regarding redevelopment of our existing Sewer Service Charge (SSC) software.

District staff has been utilizing a custom software application developed in the late 1990's by NedaSoft. The application utilizes a Microsoft Access database as the back-end, with custom user interface, to maintain sewer service customers billing data and to calculate parcel-specific charges each fiscal year. NedaSoft provided contract software support for many years, but some years ago the business closed and the principal owner became unreachable. While the software has been working, it's not ideal for reporting functionality, product support is unavailable and the software data code is encrypted and cannot be altered or transferred to a new device.

Eric Lane of BIS was contacted to provide assistance and guidance on how best to move forward with an upgrade of this critical software application. BIS has committed time and effort into investigating the current application, its source code and data to prepare the attached proposal to develop a new SEQL Server based software application using a current, open-source programming platform. Cash Contract No. 532 was prepared to engage BIS to complete the SSC management software project. The proposed work will be completed for a fee of \$15,000. The form of agreement is based on the District's standard contract for professional services.

RECOMMENDATION: Staff recommends that the Board approve and execute Cash Contract No. 532 between the District and Better Information Services Inc., for development of an upgraded Sewer Service Charge software application with a not to exceed price of \$15,000.

SUGGESTED MOTION: I move that the Board approve and execute Cash Contract No. 532 between the District and Better Information Services Inc. as presented.

M_____ S_____

Ayes:_____ Nays:_____ Abstentions:_____

Prepared By:  _____
Craig Murray, P.E. - General Manager

Attachments: Cash Contract No. 532
Proposal

CASH CONTRACT # 532
AGREEMENT FOR
PROFESSIONAL SERVICES
BETWEEN
THE CARPINTERIA SANITARY DISTRICT AND
BETTER INFORMATION SERVICES INC.

THIS AGREEMENT is entered into this 19th day of March 2026, by and between the CARPINTERIA SANITARY DISTRICT, a public utility district formed under the laws of California (“DISTRICT”) and BETTER INFORMATION SERVICES INC., a California Corporation (“CONSULTANT”). The Parties agree as follows:

1. CONSIDERATION.

- A. As partial consideration, CONSULTANT agrees to perform the work listed in the SCOPE OF SERVICES, below;
- B. As additional consideration, CONSULTANT and DISTRICT agree to abide by the terms and conditions contained in this Agreement;
- C. As additional consideration, DISTRICT agrees to pay CONSULTANT a sum not to exceed \$15,000 for CONSULTANT’s services. DISTRICT may modify this amount as set forth below. Unless otherwise specified by written amendment to this Agreement, DISTRICT will pay this sum as specified in the attached Exhibit “A,” which is incorporated by reference.

2. SCOPE OF SERVICES.

- A. CONSULTANT will perform services listed in the attached Exhibit “A,” which is incorporated by reference.
- B. CONSULTANT will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space and facilities, and all tests, testing and analyses, calculation, and all other means whatsoever, except as herein otherwise expressly specified to be furnished by DISTRICT, necessary or proper to perform and complete the work and provide the professional services required of CONSULTANT by this Agreement.

3. PERFORMANCE STANDARDS. While performing this Agreement, CONSULTANT will use the appropriate generally accepted professional standards of practice existing at the time of performance utilized by persons engaged in providing similar services (“Standard of Care”). DISTRICT will continuously monitor CONSULTANT’s services. DISTRICT will notify CONSULTANT of any deficiencies and CONSULTANT will have fifteen (15) days after such

notification to cure any shortcomings to DISTRICT's satisfaction. Reasonable costs associated with curing the negligently caused deficiencies will be borne by CONSULTANT.

4. **PAYMENTS.** For DISTRICT to pay CONSULTANT as specified by this Agreement, CONSULTANT must submit a detailed invoice to DISTRICT which lists the hours worked and hourly rates for each personnel category and reimbursable costs (all as set forth in Exhibit A) the tasks performed, the percentage of the task completed during the billing period, the cumulative percentage completed for each task, the total cost of that work during the preceding billing month and a cumulative cash flow curve showing projected and actual expenditures versus time to date.

5. **NON-APPROPRIATION OF FUNDS.** Payments due and payable to CONSULTANT for current services are within the current budget and within an available, unexhausted and unencumbered appropriation of the DISTRICT. In the event the DISTRICT has not appropriated sufficient funds for payment of CONSULTANT services beyond the current fiscal year, this Agreement will cover only those costs incurred up to the conclusion of the current fiscal year.

6. **ADDITIONAL WORK.**

- A. DISTRICT's General Manager ("Manager") may determine, at the Manager's sole discretion, that CONSULTANT must perform additional work ("Additional Work") to complete the Scope of Work. If Additional Work is needed, the Manager will give written authorization to CONSULTANT to perform such Additional Work.
- B. If CONSULTANT believes Additional Work is needed to complete the Scope of Work, CONSULTANT will provide the Manager with written notification that contains a specific description of the proposed Additional Work, reasons for such Additional Work, and a detailed proposal regarding cost.
- C. Payments over \$15,000 for Additional Work must be approved by DISTRICT's Board of Directors. All Additional Work will be subject to all other terms and provisions of this Agreement.

7. **FAMILIARITY WITH WORK.**

- A. By executing this Agreement, CONSULTANT agrees that it has:
 - i. Carefully investigated and considered the scope of services to be performed;
 - ii. Carefully considered how the services should be performed; and
 - iii. Understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.

- B. If services involve work upon any site, CONSULTANT agrees that CONSULTANT has or will investigate the site and is or will be fully acquainted with the conditions there existing, before commencing the services hereunder. Should CONSULTANT discover any latent or unknown conditions that may materially affect the performance of the services, CONSULTANT will immediately inform DISTRICT of such fact and will not proceed except at CONSULTANT's own risk until written instructions are received from DISTRICT.

8. **TERM.** The term of this Agreement will be from March 19, 2026 to December 31, 2026. Unless otherwise determined by written amendment between the parties, this Agreement will terminate in the following instances:

- A. Completion of the work specified in Exhibit "A";
- B. Termination as stated in Section 16.

9. **TIME FOR PERFORMANCE.**

- A. CONSULTANT will not perform any work under this Agreement until:
 - i. CONSULTANT furnishes proof of insurance as required under Section 23 of this Agreement; and
 - ii. DISTRICT gives CONSULTANT a written notice to proceed.
- B. Should CONSULTANT begin work on any phase in advance of receiving written authorization to proceed, any such professional services are at CONSULTANT's own risk.

10. **TIME EXTENSIONS.** Should CONSULTANT be delayed by causes beyond CONSULTANT's control, DISTRICT may grant a time extension for the completion of the contracted services. If delay occurs, CONSULTANT must notify the Manager within forty-eight hours (48 hours), in writing, of the cause and the extent of the delay and how such delay interferes with the Agreement's schedule. The Manager will extend the completion time, when appropriate, for the completion of the contracted services.

11. **CONSISTENCY.** In interpreting this Agreement and resolving any ambiguities, the main body of this Agreement takes precedence over the attached Exhibits; this Agreement supersedes any conflicting provisions. Any inconsistency between the Exhibits will be resolved in the order in which the Exhibits appear below:

Exhibit "A" – Better Information Services Inc. March 8, 2026 Proposal

12. **CHANGES.** DISTRICT may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum and the contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by CONSULTANT and DISTRICT. The cost or credit to DISTRICT resulting from

changes in the services will be determined in accordance with written agreement between the parties.

13. **TAXPAYER IDENTIFICATION NUMBER.** CONSULTANT will provide DISTRICT with a Taxpayer Identification Number.

14. **PERMITS AND LICENSES.** CONSULTANT, at its sole expense, will obtain and maintain during the term of this Agreement, all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

15. **WAIVER.** DISTRICT's review or acceptance of, or payment for, work product prepared by CONSULTANT under this Agreement will not be construed to operate as a waiver of any rights DISTRICT may have under this Agreement or of any cause of action arising from CONSULTANT's performance. A waiver by DISTRICT of any breach of any term, covenant, or condition contained in this Agreement will not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained in this Agreement, whether of the same or different character.

16. **TERMINATION.**

- A. Except as otherwise provided, DISTRICT may terminate this Agreement at any time with or without cause.
- B. CONSULTANT may terminate this Agreement at any time with DISTRICT's mutual consent. Notice will be in writing at least thirty (30) days before the effective termination date.
- C. Upon receiving a termination notice, CONSULTANT will immediately cease performance under this Agreement unless otherwise provided in the termination notice. Except as otherwise provided in the termination notice, any additional work performed by CONSULTANT after receiving a termination notice will be performed at CONSULTANT's own cost; DISTRICT will not be obligated to compensate CONSULTANT for such work.
- D. Should termination occur, all finished or unfinished documents, data, studies, surveys, drawings, maps, reports and other materials prepared by CONSULTANT will, at DISTRICT's option, become DISTRICT's property, and CONSULTANT will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination, not to exceed the total costs under Section 1(C).
- E. Should the Agreement be terminated pursuant to this Section, DISTRICT may procure on its own terms services similar to those terminated.
- F. By executing this document, CONSULTANT waives any and all claims for damages that might otherwise arise from DISTRICT's termination under this Section.

17. OWNERSHIP OF DOCUMENTS. All documents, data, studies, drawings, maps, models, photographs and reports prepared by CONSULTANT under this Agreement are DISTRICT's property. CONSULTANT may retain copies of said documents and materials as desired, but will deliver all original materials to DISTRICT upon DISTRICT's written notice. DISTRICT agrees that use of CONSULTANT's completed work product, for purposes other than identified in this Agreement, or use of incomplete work product, is at DISTRICT's own risk.

18. PUBLICATION OF DOCUMENTS. Except as necessary for performance of service under this Agreement, no copies, sketches, or graphs of materials, including graphic art work, prepared pursuant to this Agreement, will be released by CONSULTANT to any other person or public DISTRICT without DISTRICT's prior written approval. All press releases, including graphic display information to be published in newspapers or magazines, will be approved and distributed solely by DISTRICT, unless otherwise provided by written agreement between the parties.

19. INDEMNIFICATION.

A. CONSULTANT agrees to the following:

- i. *Indemnification for Professional Services.* CONSULTANT will save harmless and indemnify and at DISTRICT's request reimburse defense costs for DISTRICT and all its officers, volunteers, employees and representatives from and against any and all suits, actions, or claims, of any character whatever, brought for, or on account of, any injuries or damages sustained by any person or property to the extent caused by any negligent or wrongful act, error or omission by CONSULTANT or any of CONSULTANT's officers, agents, employees, or representatives, in the performance of this Agreement, except for such loss or damage arising from DISTRICT's sole or active negligence or willful misconduct. Notwithstanding any language to the contrary in this Agreement, CONSULTANT shall only be required to reimburse DISTRICT for defense fees and costs (including reasonable attorney's fees), in proportion to CONSULTANT's proven acts of negligence and further, only to the extent such fees and costs were directly attributable to DISTRICT's defense of a suit based on CONSULTANT's proven negligence. The Parties also acknowledge that this Agreement is subject to California Civil Code 2782.8 as amended and effective January 1, 2018. DISTRICT agrees that CONSULTANT's liability is limited to the aggregate total of the insurance requirements in this Agreement.
- ii. *Indemnification for other Damages.* CONSULTANT indemnifies and holds DISTRICT harmless from and against any claim, action, damages, costs (including, without limitation, attorney's fees), injuries, or liability, arising out of this Agreement, or its performance, except for such loss or damage arising from DISTRICT's sole negligence or willful misconduct. Should DISTRICT be named in any suit, or should any claim be brought against it by suit or otherwise, whether the same be groundless or not, arising out of this Agreement, or its performance, CONSULTANT will defend

DISTRICT (at DISTRICT's request and with counsel satisfactory to DISTRICT) and will indemnify DISTRICT for any judgment rendered against it or any sums paid out in settlement or otherwise. DISTRICT agrees that CONSULTANT's liability is limited to the aggregate total of the insurance requirements in this Agreement.

- B. For purposes of this section "DISTRICT" includes DISTRICT's officers, officials, employees, agents, representatives, and certified volunteers.
- C. It is expressly understood and agreed that the foregoing provisions will survive termination of this Agreement.
- D. The requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT as required by Section 23, and any approval of said insurance by DISTRICT, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONSULTANT pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

20. **ASSIGNABILITY.** This Agreement is for CONSULTANT's professional services. CONSULTANT's attempts to assign the benefits or burdens of this Agreement without DISTRICT's written approval are prohibited and will be null and void.

21. **INDEPENDENT CONTRACTOR.** DISTRICT and CONSULTANT agree that CONSULTANT will act as an independent contractor and will have control of all work and the manner in which it is performed. CONSULTANT will be free to contract for similar service to be performed for other employers while under contract with DISTRICT. CONSULTANT is not an agent or employee of DISTRICT and is not entitled to participate in any pension plan, insurance, bonus or similar benefits DISTRICT provides for its employees. Any provision in this Agreement that may appear to give DISTRICT the right to direct CONSULTANT as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT will follow the direction of the DISTRICT as to end results of the work only.

22. **AUDIT OF RECORDS.** CONSULTANT will maintain full and accurate records with respect to all services and matters covered under this Agreement. DISTRICT will have free access at all reasonable times to such records, and the right to examine and audit the same and to make transcript therefrom, and to inspect all program data, documents, proceedings and activities. CONSULTANT will retain such financial and program service records for at least three (3) years after termination or final payment under this Agreement.

23. **INSURANCE.**

- A. Before commencing performance under this Agreement, and at all other times this Agreement is effective, CONSULTANT will procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

| <u>Type of Insurance</u> | <u>Limits</u> |
|-------------------------------|-----------------------|
| Commercial general liability: | \$2,000,000 |
| Professional Liability | \$1,000,000 |
| Business automobile liability | \$1,000,000 |
| Workers compensation | Statutory requirement |

- B. Commercial general liability insurance will meet or exceed the requirements of the most recent ISO-CGL Form. The amount of insurance set forth above will be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. Liability policies will be endorsed to name DISTRICT, its officials, and employees as “additional insureds” under said insurance coverage and to state that such insurance will be deemed “primary” such that any other insurance that may be carried by DISTRICT will be excess thereto. Such endorsement must be reflected on ISO Form No. CG 20 10 11 85 or 88, or equivalent. Such insurance will be on an “occurrence,” not a “claims made,” basis and will not be cancelable or subject to reduction except upon thirty (30) days prior written notice to DISTRICT.
- C. Professional liability coverage will be on an “occurrence basis” if such coverage is available, or on a “claims made” basis if not available. When coverage is provided on a “claims made basis,” CONSULTANT will continue to renew the insurance for a period of three (3) years after this Agreement expires or is terminated. Such insurance will have the same coverage and limits as the policy that was in effect during the term of this Agreement, and will cover CONSULTANT for all claims made by DISTRICT arising out of any errors or omissions of CONSULTANT, or its officers, employees or agents during the time this Agreement was in effect.
- D. Automobile coverage will be written on ISO Business Auto Coverage Form CA 00 01 06 92, including symbol 1 (Any Auto).
- E. CONSULTANT will furnish to DISTRICT duly authenticated Certificates of Insurance evidencing maintenance of the insurance required under this Agreement and such other evidence of insurance or copies of policies as may be reasonably required by DISTRICT from time to time. Insurance must be placed with insurers with a current A.M. Best Company Rating equivalent to at least a Rating of “A:VII.”
- F. Should CONSULTANT, for any reason, fail to obtain and maintain the insurance required by this Agreement, DISTRICT may obtain such coverage at CONSULTANT’s expense and deduct the cost of such insurance from payments due to CONSULTANT under this Agreement or terminate pursuant to Section 16.
- G. Self-Insured Retention/Deductibles. All policies required by this Agreement must allow DISTRICT, as additional insured, to satisfy the self-insured retention (“SIR”)

and deductible of the policy in lieu of CONSULTANT (as the named insured) should CONSULTANT fail to pay the SIR or deductible requirements. The amount of the SIR or deductible is subject to the approval of the General Manager. CONSULTANT understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by CONSULTANT as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should DISTRICT pay the SIR or deductible on DISTRICT's behalf upon the CONSULTANT'S failure or refusal to do so in order to secure defense and indemnification as an additional insured under the policy, DISTRICT may include such amounts as damages in any action against CONSULTANT for breach of this Agreement in addition to any other damages incurred by DISTRICT due to the breach.

24. USE OF SUBCONTRACTORS. CONSULTANT must obtain DISTRICT's prior written approval to use any consultants while performing any portion of this Agreement. Such approval must approve of the proposed consultant and the terms of compensation.

25. INCIDENTAL TASKS. CONSULTANT will meet with DISTRICT monthly to provide the status on the project, which will include a schedule update and a short narrative description of progress during the past month for each major task, a description of the work remaining and a description of the work to be done before the next schedule update.

26. NOTICES. All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

If to CONSULTANT:

Attention: Eric Lane
Better Information Services Inc.
723 Seneca St, Unit B20
Ventura, CA 93001
805-905-4664
sales@bistech.net

If to DISTRICT:

Attention: Craig Murray
Carpinteria Sanitary District
5300 Sixth Street
Carpinteria, CA 93013
(805) 684-7214 x112
craigm@carpsan.com

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph.

27. CONFLICT OF INTEREST. CONSULTANT will comply with all conflict of interest laws and regulations including, without limitation, DISTRICT's conflict of interest regulations.

28. SOLICITATION. CONSULTANT maintains and warrants that it has not employed nor retained any company or person, other than CONSULTANT's bona fide employee, to solicit or secure this Agreement. Further, CONSULTANT warrants that it has not paid nor has it agreed to pay any company or person, other than CONSULTANT's bona fide employee, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting

from the award or making of this Agreement. Should CONSULTANT breach or violate this warranty, DISTRICT may rescind this Agreement without liability.

29. **THIRD PARTY BENEFICIARIES.** This Agreement and every provision herein is generally for the exclusive benefit of CONSULTANT and DISTRICT and not for the benefit of any other party. There will be no incidental or other beneficiaries of any of CONSULTANT's or DISTRICT's obligations under this Agreement.

30. **INTERPRETATION.** This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Santa Barbara County.

31. **COMPLIANCE WITH LAW.** CONSULTANT agrees to comply with all federal, state, and local laws applicable to this Agreement in a manner consistent with the Standard of Care.

32. **ENTIRE AGREEMENT.** This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written. There is one Attachment to this Agreement. This Agreement will bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns.

33. **RULES OF CONSTRUCTION.** Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.

34. **SEVERABILITY.** If any portion of this Agreement is declared by a court of competent jurisdiction to be invalid or unenforceable, then such portion will be deemed modified to the extent necessary in the opinion of the court to render such portion enforceable and, as so modified, such portion and the balance of this Agreement will continue in full force and effect.

35. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment. DISTRICT's Manager, or designee, may execute any such amendment on behalf of DISTRICT.

36. **ELECTRONIC SIGNATURES.** This Agreement may be executed by the Parties on any number of separate counterparts, and all such counterparts so executed constitute one Agreement binding on all the Parties notwithstanding that all the Parties are not signatories to the same counterpart. In accordance with Government Code §16.5, the Parties agree that this Agreement, Agreements ancillary to this Agreement, and related documents to be entered into in connection with this Agreement will be considered signed when the signature of a party is delivered by electronic transmission. Such electronic signature will be treated in all respects as having the same effect as an original signature.

37. **CAPTIONS.** The captions of the paragraphs of this Agreement are for convenience of reference only and will not affect the interpretation of this Agreement.

38. **TIME IS OF ESSENCE.** Time is of the essence for each and every provision of this Agreement. DISTRICT recognizes that CONSULTANT's performance must be governed by sound professional practices in a manner consistent with the Standard of Care.

39. **FORCE MAJEURE.** Should performance of this Agreement be prevented due to fire, flood, explosion, acts of terrorism, war, embargo, government action, civil or military authority, the natural elements, endemics, pandemics or other similar causes beyond the Parties' reasonable control, then the Agreement will immediately terminate without obligation of either party to the other.

40. **STATEMENT OF EXPERIENCE.** By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to DISTRICT. CONSULTANT represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private consultants, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public DISTRICT.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first hereinabove written.

CARPINTERIA SANITARY DISTRICT

BETTER INFORMATION SERVICES INC.

Craig Murray, P.E.
General Manager

Eric Lane
President

Taxpayer ID No. _____

EXHIBIT A

BETTER INFORMATION SERVICES INC, A PROFESSIONAL CONSULTANCY

723 Seneca St Unit B20, Ventura, CA 93001 • (805) 905-4664 • sales@bistech.net • www.bistech.net

INSTRUMENT OF AGREEMENT AND MASTER PROFESSIONAL SERVICES PROPOSAL

DATED FOR SUBMITTAL & CONSIDERATION AS OF: March 08, 2026

I. PARTIES TO THE AGREEMENT:

1. **CARPINTERIA SANITARY DISTRICT**, a sovereign municipal corporation and special district duly organized, existing, and operating under the statutory framework of the State of California (hereinafter referred to as the "**District**" or the "**Recipient**").
2. **BETTER INFORMATION SERVICES, INC.**, a California Corporation, acting in conjunction with **ERIC LANE DBA BISTECH**, a multi-disciplinary technical consultancy specializing in full-stack IT/OT (Information Technology / Operational Technology) systems, industrial automation, enterprise networking, cybersecurity, information technology infrastructure, electrical controls, and comprehensive electrical engineering (hereinafter collectively referred to as the "**Provider**").

SYLLABUS OF THE INSTRUMENT

- **Article I: Parties to the agreement.**
- **Article II: Preamble and Formal Narrative Introduction**
- **Article III: Strategic Project Philosophy: Fiscal Conservatism and Open-Source Autonomy**
- **Article IV: Comprehensive Legal Covenants and General Terms**
- **Article V: Statement of Work: High-Performance Technical Methodology**
- **Exhibit A: Professional Labor Valuation and Financial Progress Schedule**
- **Exhibit B: Functional Requirements and Legacy System Forensics**
- **Exhibit C: Statutory Ordinances and User Classifications**
- **Exhibit D: Technical Calculation Engine Architecture (Formulaic Extraction)**
- **Exhibit E: Practical Representative Examples of Ordinance-Driven Calculations**
- **Exhibit F: Strength Classification Tiers and Multi-Occupant Logic**
- **Exhibit G: Intellectual Property Sovereignty and Source Code Delivery**
- **Article VI: Execution**

II. PREAMBLE AND FORMAL NARRATIVE INTRODUCTION

This Comprehensive Instrument of Agreement (the "Agreement") formalizes the contractual engagement for the systematic modernization, engineering, and implementation of the District's Sewer Service Charge (SSC) Administrative Platform. The current environment operates within the restrictive confines of a technologically antiquated, compiled legacy binary "black box". This engagement seeks to replace said environment with a bespoke computational architecture engineered in **Visual Studio C**, supported by a modern **Microsoft SQL Server (MSSQL)** relational database.

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III. STRATEGIC PROJECT PHILOSOPHY

Provider operates as a specialized technical consultancy in full-stack IT/OT, industrial automation, specialized PLC/SCADA/RF, and cybersecurity to ensure secure data retention and robust system architecture. In adherence to the District's mandate for fiscal responsibility, Provider has proactively executed Forensic Reverse-Engineering to retrieve hard-coded interpretations under Ordinance 17. While the proposal limits initial reporting to the mandated **County Sewer Use Report**, the delivery of unencumbered **C Source Code** ensures the District is liberated from "vendor lock-in".

To maximize capital efficiency, this proposal limits the initial reporting scope to the mandated **County Sewer Use Report**. However, because the Provider is contractually bound to deliver the unencumbered **C Source Code** and **MSSQL Database Schema**, the District is liberated from "vendor lock-in" and possesses the unilateral right to expand the system via the Provider or any third-party programming entity.

IV. COMPREHENSIVE LEGAL COVENANTS

- **4.1 Limitation of Liability:** Aggregate liability of Provider shall not exceed the total sum of payments received under this Agreement.
- **4.2 General and Reciprocal Indemnification:** Each party shall indemnify and hold harmless the other from third-party claims arising from their respective acts or omissions. This protection specifically extends to the Provider regarding liabilities from inaccurate data provided by the District or **any associated entity**.
- **4.3 Force Majeure:** Neither party is liable for performance failure resulting from circumstances beyond its reasonable control, including acts of God or catastrophic infrastructure failures.
- **4.4 Mandatory Project Suspension:** Provider may issue a "Stop Work" order if information is not provided within 14 days or if milestone payments are unsatisfied.
- **4.5 Payment Obligations:** Upon termination, all sections of work completed satisfactorily—specifically including forensic reverse engineering—are deemed earned in full and due immediately.

ARTICLE V: STATEMENT OF WORK (HIGH-PERFORMANCE METHODOLOGY)

The technical execution of this project is predicated on a multi-phase engineering approach:

1. **Forensic Recovery:** Systematic disassembly of legacy binaries to document hard-coded calculation logic, database structure, and interface attributes to the extent possible.
2. **Modern Database Architecture:** Design of the MSSQL relational database within SSMS to move from flat-file to relational models.

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- 3. **Application Development:** Engineering of the calculation engine in Visual Studio C for precision and memory safety.
- 4. **ETL Data Migration:** Extraction and validation of 20+ years of historical records into the modern environment.

EXHIBIT A: PROFESSIONAL LABOR VALUATION

Standard Professional Labor Rate: \$200.00 Per-Hour

| Work Description and Milestone Specification | Status | Amount |
|---|--------------------|--------------------|
| Forensic Logic Extraction: Investigation of compiled binary to retrieve logic. | COMPLETED | \$3,000.00 |
| Legacy Database Mapping: Analysis of Access 2000 for relational dependencies. | COMPLETED | \$2,000.00 |
| SQL Schema Implementation: Architectural design of MSSQL database in SSMS. | IN PROGRESS | \$1,800.00 |
| C-Engine Construction: Programming of calculation engine in Visual Studio C. | PENDING | \$5,000.00 |
| County Report & Export: SQL-driven reporting module for tax entity submission. | PENDING | \$1,000.00 |
| ETL Data Migration: 20+ years of historical record migration with validation. | PENDING | \$2,200.00 |
| TOTAL AGGREGATE PROJECT VALUATION | | \$15,000.00 |

EXHIBIT B: FUNCTIONAL REQUIREMENTS

The system must replicate and modernize identified legacy functions:

- **Water Provider Identification:** Prepending "C" or "M" to meter numbers.
- **Water Use Calculation (\$Q_{AVG}\$):** Computation based on the most recent three full calendar years.
 - *One-Year/Two-Year Rules:* Use available full-year data for averages.

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- *Estimation Rule:* Use estimated data based on similar parcels if less than one year is available.
- **Exception Handling:** Manual override capability for "Very High" combined strength users.

EXHIBIT C: STATUTORY ORDINANCES AND USER CLASSIFICATIONS

The calculation engine shall programmatically enforce the following classifications as defined by Ordinance 17:

- **Residential Tier:** Categorization into Single Family, Multi-Family, and Mobile Homes based on EDU counts.
- **Non-Residential Tier:** Categorization of Commercial and Institutional users assigned **Sewer Use Codes** and specific **Strength Factors**.
- **Mixed-Use Tier:** Parcels requiring deduction of residential allowances (143 gal/day per EDU) before applying commercial multipliers.

EXHIBIT D: TECHNICAL CALCULATION ENGINE ARCHITECTURE

The software executes calculations based on the following algebraic formulas:

| Classification | Formula for Annual Sewer Service Charge (SSC) |
|------------------------|---|
| Residential | $SSC_{RES} = (\# \text{ of EDUs}) \times (R_{RES} (\$/EDU))$ |
| Non-Residential | $SSC_{NONRES} = (Q_{AVG}) \times (R_{VAR} (\$/1000\text{-gal}))$ |
| Mixed-Use | $SSC_{MIXED} = (Q_{AVG}) - [(\# \text{ of EDUs}) (143 \text{ gal/EDU})] \times R_{VAR} + (\# \text{ of EDUs}) \times (R_{RES})$ |

Minimum charge per parcel equals one residential SSC_{RES} .

EXHIBIT E: PRACTICAL REPRESENTATIVE CALCULATION EXAMPLES

- **Residential Example:** A parcel with 10 EDUs at \$650.00/EDU results in an annual charge of **\$6,500.00**.

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- **Non-Residential Example:** A high-strength user with 1,000 HCF average at \$12.74/1000gal results in an annual charge of **\$12,740.00**.
- **Mixed-Use Complex Example:** A parcel with 2 Residential EDUs and 500,000 gallons total use. The engine subtracts the residential allowance (104,390 gallons/year) before applying the strength factor to the remainder and adding the base fee for 2 EDUs.

EXHIBIT F: STRENGTH CLASSIFICATION TIERS

Strength Class is assigned based on combined BOD and TSS concentrations:

| Strength-Class | Combined-BOD/TSS | FY-2022/23 | FY-2023/24 | FY-2024/25 | FY-2025/26 | FY-2026/27 |
|----------------|-------------------|------------|------------|------------|------------|------------|
| Low | <380-mg/L | \$11.65 | \$12.00 | \$12.36 | \$12.74 | \$13.13 |
| Medium-Low | 380-to-500-mg/L | \$12.61 | \$13.00 | \$13.39 | \$13.80 | \$14.22 |
| Medium | 501-to-710-mg/L | \$12.83 | \$13.22 | \$13.62 | \$14.03 | \$14.46 |
| Medium-High | 711-to-1100-mg/L | \$14.40 | \$14.84 | \$15.29 | \$15.75 | \$16.23 |
| High | 1101-to-1700-mg/L | \$18.20 | \$18.75 | \$19.32 | \$19.90 | \$20.50 |
| Very-High | >1700-mg/L | | | | | |

Multi-Occupant Average Combined Strength (\$CS_{AVG}\$): $CS_{AVG} = F_A(CS_A) + F_B(CS_B) + F_C(CS_C)...$ where F_x is the fraction of total parcel flow per occupant.

EXHIBIT G: INTELLECTUAL PROPERTY AND SYSTEM ASSETS

Upon final payment, Provider shall deliver the following to ensure District sovereignty:

1. **Comprehensive Visual Studio Solution:** All C source code files (.c, .h, .sln).
2. **Full Relational Database Schema:** All SQL scripts for MSSQL and 20+ years of migrated data.
3. **Modernized Interface Support:** Integration of legacy functions: APN Info, Occupants, Meters, History, and Update Codes.

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INSTRUMENT OF AGREEMENT AND MASTER PROFESSIONAL SERVICES PROPOSAL

VI. EXECUTION

IN WITNESS WHEREOF, the parties have caused this Instrument to be executed by their duly authorized representatives.

CARPINTERIA SANITARY DISTRICT By: _____ Date: _____

BETTER INFORMATION SERVICES, INC. By:

A handwritten signature in blue ink, appearing to be 'Eric Lane', written over a horizontal line.

March 08, 2026 (*Eric Lane, President*)



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: **Amendment No. 1 to Cash Contract No. 495 – Rincon Consultants, Inc. Mitigation and Restoration Services for the Floodwall Embankment Repair Project**

DATE: March 19, 2026

REQUESTED ACTION: That the Board approve an amendment to Cash Contract No. 495 between the Carpinteria Sanitary District and Rincon Consultants, of Ventura, CA.

FUNDING SOURCE: Plant/Collection Department – Grounds Maintenance

BACKGROUND: On October 19, 2021 the District Approved Cash Contract No. 495, engaging Rincon Consultants (Rincon) to implement a multi-year restoration program as set forth in the Habitat Mitigation and Monitoring Plan (HMMP) for the Floodwall Embankment Repair Project.

At the District’s request, Rincon prepared and submitted a proposal to add out-of-scope tasks based on direction from Central Coast RWQCB staff following their review of the Year 4 Monitoring Report. The additional work includes installation of native plantings at the off-site mitigation area, as this site is not expected to achieve Year 5 (2026) success criteria. Although the original HMMP intent did not include planting at this site, the goal of this additional effort is to close out the mitigation project at the end of Year 5.

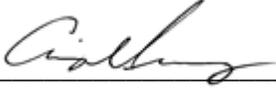
A copy of the budget amendment request from Rincon for the additional services is attached. If authorized, the authorized contract would be increased by \$14,454, to a total of \$185,596.

RECOMMENDATION: Staff recommends that the Board approve Amendment No. 1 to Cash Contract No. 495, increasing the contract amount by \$14,454, as presented.

SUGGESTED MOTION: I move that the Board approve Amendment No. 1 to Cash Contract No. 495, increasing the contract amount by \$14,454, as presented.

M _____ S _____

Ayes: _____ Nays: _____ Abstentions: _____

Prepared By:  _____
Craig Murray, P.E. - General Manager

Attachments: Rincon Consultants March 9, 2026 Amendment Request

\\CARP-FILE01\Admin\Board\Staff Reports\2026\03.19.26\CC495_RinconConsultants_Amend1.docx



Rincon Consultants, Inc.
319 East Carrillo Street, Suite 105
Santa Barbara, California 93101
805-319-4092

March 9, 2026
Project No: 21-11975

Craig Murray, General Manager
Carpinteria Sanitary District
5300 6th Street
Carpinteria, California 93013
Via email: craigm@carpsan.com

Subject: Budget Amendment Request for the Carpinteria Creek Permanent Floodwall and Slope Repair Project, Santa Barbara County

Dear Mr. Murray:

Per direction provided by the Carpinteria Sanitary District (District), Rincon Consultants, Inc. (Rincon) is respectfully requesting a budget amendment for the Carpinteria Creek Permanent Floodwall and Slope Repair Project (Project). The out-of-scope task discussed herein is for supplemental infill plantings at the off-site mitigation area and for coordination with the Central Coast Regional Water Quality Control Board (RWQCB).

Scope of Work and Schedule

Task 6 Supplemental Planting at Off-site Mitigation Area

Rincon and our restoration subcontractor Channel Islands Restoration (CIR) will conduct supplemental planting at the off-site mitigation area in response to suggestions made by the Central Coast RWQCB during our February 18, 2026 meeting. The aim of the supplemental planting is to increase native cover to help ensure that the site progresses closer to meeting the Year 5 (2026) success criteria set forth in the Project permits.

Approximately 96 container plants would be installed, comprised of three species (saltgrass [*Distichlis spicata*] and brown rush [*Juncus patens*], and creeping rye [*Elymus triticoides*]) in 2-inch and 4-inch pots. These species have specifically been selected as they are easy to grow in the nursery and therefore economically priced, and they grow quickly due to their rhizomatous growth pattern, helping to ensure good native cover. Plants would be installed in the bare ground area in the upstream portion of the site, towards the top of bank to help ensure more native cover throughout the site. Prior to install, the area would be weeded to reduce competition from weeds. The plants would be installed in early spring 2026 on one calendar day and watered by hand the same day. Plants will be purchased from Santa Barbara Natives and will be of local stock per the specifications outlined in the Project's Habitat Mitigation and Monitoring Plan.

Due to the time of year and the lack of rain in the forecast, we propose to provide supplemental irrigation to the newly installed plants to help ensure survival. Plants would be watered by hand via a water truck and hose up to 4 times, with approximately one week between each watering event. We assume that access to irrigation water will be provided by the District as was previously provided for the on-site mitigation area.

Task 7 RWQCB Coordination

To support the District in agency communications as a result of the current status of the mitigation sites in light of the success criteria, Rincon has aided the District with the following:



- Providing input on the annual report cover letter prepared by the District that summarized the status of the sites (January 2026)
- Brainstormed responses to questions posed by the RWQCB as a result of the cover letter and met with the District to discuss them (early February 2026)
- Attended one meeting with the RWQCB to discuss the site status (February 18, 2026)

These tasks were conducted previously at the request of the District for a total of 8.75 hours. Rincon respectfully requests a budget amendment for this out-of-scope work.

Cost and Assumptions

Rincon respectfully requests a budget amendment of \$12,054 as shown in Table 1 below. This scope of work and budget is fully negotiable to fit the District’s needs.

Table 1 Cost Summary

| Cost per Event | Frequency | Total Cost | Scope of Work and Assumptions |
|---|--|-----------------|---|
| Task 6 Supplemental Planting at Off-site Mitigation Area | | | |
| Installation | | | |
| \$3,933 | 1x (1 day) | \$3,933 | CIR Scope of Work: Pick up plants at SB Natives nursery, weed planting area, install 96 2-inch and 4-inch containers, water plants CIR Assumptions: Includes labor, equipment (water truck, auger). Does not include the purchase of water as it is assumed that will be provided by the District. |
| – | As needed prior to and during install | \$1,214 | Rincon Scope of Work: Sourcing the plants, office-based coordination for install |
| – | 1x | \$1,050 | Rincon Scope of Work: Field site visit on installation day |
| – | 1x | \$365 | Rincon Assumptions: Includes materials (plants) |
| Installation Subtotal | | \$6,562 | |
| Irrigation | | | |
| \$1,195 | 4 events, 2x per month, for 2 months (March and April) | \$4,780 | CIR Scope of Work: Water trees via water bags; water schedule will be determined by tree health, temperatures, and natural rainfall CIR Assumptions: Includes labor, equipment (truck and water tank), and materials (water) |
| – | As needed during irrigation (2 months) | \$712 | Rincon Scope of Work: Office-based coordination for irrigation |
| Irrigation Subtotal | | \$5,492 | |
| Task 6 Subtotal | | \$12,054 | |
| Task 7 RWQCB Coordination | | | |
| – | – | \$2,400 | Rincon Scope of Work: Actual spend |
| Grand Total | | \$14,454 | |



Carpinteria Sanitary District
**Budget Amendment Request for the
Carpinteria Creek Permanent Floodwall and Slope Repair Project**

Thank you for your consideration and for this opportunity to support your project. If you have any questions regarding this budget amendment request, please contact Ms. Julie Love at 805-319-4095 or jlove@rinconconsultants.com.

Sincerely,
Rincon Consultants, Inc.

A handwritten signature in blue ink that reads "Julie Love".

Julie Love, MESM
Senior Restoration Ecologist/Project Manager

A handwritten signature in black ink that reads "Christopher Julian".

Christopher Julian
Principal-in-Charge