

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD**
December 16, 2025

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **December 16, 2025**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Velasco called the meeting to order at 5:30 p.m. and noted that Director Graf was absent. All other Directors were present at tonight's meeting.

Directors Present: Gerald Velasco – President
 Debbie Murphy – President Pro-Tem
 Mike Modugno – Secretary Pro-Tem
 Mike Damron - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – District Administrator/Board Clerk

Legal Counsel
Present: Karl Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Others Present: Joaquin Vazquez - Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Velasco led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Velasco asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF November 18, 2025

Director Murphy made a motion, seconded by Director Damron that the Board approve the minutes of the November 18, 2025 Regular Board meetings as presented. The motion carried by the following vote:

AYES:	4	Damron, Velasco, Murphy, Modugno
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Brown Act Update – SB 707

General Manager introduced Joaquin Vazquez with Burke, Williams, & Sorenson. Mr. Vazquez provided the Board with an overview of the updates to the Brown Act pursuant to SB 707

No Board action was taken on this item.

2. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Employee Recognition
- Lift Station No. 3 Project Update
- HVAC Project Update
- Operations Update

3. Financial Status and Transaction Report

District Administrator reviewed the staff report related to Financial Status and Transaction Reports.

No Board action was taken on this item.

4. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project. An oral report on bid results for the CAPP AWPF construction project was provided.

No Board action was taken on this item.

5. Annual Board Reorganization

President Velasco said this was the time the Board established officers, meeting place, meeting time and other housekeeping functions required annually by law.

After Board discussion, the following determinations were made:

BOARD AND COMMITTEE DETERMINATIONS:

Director Murphy as President.

Director Graf as President Pro-Tem.

Director Modugno as Secretary.

Director Velasco as Secretary Pro-Tem.

Director Damron as Treasurer.

Finance Committee: **Chair** - Director Damron; **Member** – Director Modugno

Personnel Committee: **Chair** - Director Velasco; **Member** – Director Murphy

Public Relations Committee: **Chair** - Director Damron; **Member** – Director Murphy

Local Utilities Committee: **Chair** – Director Graf; **Member** – Director Damron

Recycled Water Committee: **Chair** - Director Velasco; **Member** – Director Modugno

Coastal Districts Financing Authority: **Member** – Director Murphy; **Member** – Director Graf

Director Murphy made a motion, seconded by Director Modugno that the Board approve the Board and Committee determinations as stated. The motion carried by the following vote:

AYES:	4	Damron, Velasco, Murphy, Modugno
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

The Board discussed and affirmed/reaffirmed the following:

- The Board reaffirms Karl H. Berger as Legal Counsel.
- The Board reaffirms Craig Murray, P.E. as General Manager.
- The Board affirms 5300 Sixth Street as the place of regular meetings of the Board.
- The Board affirms the first and third Tuesday of each month as the days of the regular meetings of the Board, unless the first and third Tuesday falls on a national holiday.
- The Board affirms 5:30 p.m. as the time of the regular meetings of the Board.
- The Board reaffirms that Section 54956 and 54956.5 of the Government Code are designated as the manner by which special and emergency meetings respectively shall be called.
- The Board reaffirms compensation to Directors as established by Board Resolution for attendance at regular, special or adjourned meetings of the Board of Directors, for committee meetings, seminars, conferences and other meetings as established by Board Resolution.

Director Damron made a motion, seconded by Velasco that the Board approve and adopt the organizational provisions as presented in this staff report and orders the Secretary to file a Statement of Facts with the Secretary of State and the County Clerk Recorder's Office. The motion carried by the following vote:

AYES:	4	Damron, Velasco, Murphy, Modugno
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

VII. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
Per Government Code Section 54957. Title: General Manager

VIII. RECONVENE OPEN SESSION

A. CLOSED SESSION REPORT

No reportable action was taken in closed session.

IX. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

X. ADJOURNMENT

There being no further items to discuss, the meeting adjourned **at 6:53 p.m.**

Gerald Velasco

Debbie Murphy

Lin Graf

Mike Modugno

Mike Damron