

AGENDA
**FOR THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
TO BE HELD February 3, 2026**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, CA.

The public is encouraged to participate in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Clerk at kimg@carpsan.com by **3:00 P.M. on the day of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
2. Attend the in-person meeting at the Carpinteria Sanitary District Board room.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. BOARD APPROVAL OF AGENDA AS [SUBMITTED] [MODIFIED]
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

IV. APPROVAL OF MINUTES AS [SUBMITTED] [MODIFIED]
January 20, 2026

V. PUBLIC FORUM
The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report (Pages 1-3)

Description: General Manager to review his written report regarding the following issues:

- Belt Press Replacement Project Update
- Lift Station No. 3 Rehabilitation Project Update
- Operations Update

2. Board Workshop Planning

(Pages 4-9)

Description: The Board to discuss and provide direction to staff regarding a strategic planning workshop with the purpose of strategic and long range planning.

Staff Recommendation: That the Board provide direction to staff regarding a Board workshop.

3. Carpinteria Landscape Maintenance District No. 2025-1

(Pages 10-19)

Description: The City of Carpinteria is proposing formation of the Carpinteria Landscape Maintenance District No. 2025-1 via a Proposition 218 mailed ballot proceeding. The Board will review and vote in favor or in opposition to the proposed special assessment and formation of Carpinteria Landscape Maintenance District No. 2025-1.

Staff Recommendation: Review the provided information, vote on the proposed special assessment and formation of Carpinteria Landscape Maintenance District No. 2025-1, and direct the General Manager to file the official ballots on behalf of the District.

4. Requested Use of Board Room for Polling Location

(Pages 20-24)

Description: The Board will review a request from the Santa Barbara County Elections office to use the District Board Room as a polling place for the 2026 Elections on June 2 and November 3, 2026.

Staff Recommendation: Review the request from the Santa Barbara County Elections Office and provide direction to staff regarding use of the facility as a polling place in 2026.

5. Carpinteria Advanced Purification Project (CAPP) Update

(Page 25)

Description: The Board will receive an update status report on the Carpinteria Advanced Purification Project being pursued in conjunction with the Carpinteria Valley Water District. Information on current activities and future tasks or milestones will be presented.

Staff Recommendation: None. Information only.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee
- Standing Recycled Water Committee

B. GENERAL ITEMS

1. SBCSDA (Santa Barbara – California Special Districts Association) Report
2. Board Member Vacation Dates
3. Future Agenda Items

VIII. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 110 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 111, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#21
Next Resolution Available.....R-385
Posting Date.....1/30/26

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
January 20, 2026**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **January 20, 2026**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Velasco called the meeting to order at 5:30 p.m. and noted that District Legal Counsel would be absent. All Directors were present at tonight's meeting.

Directors Present: Debbie Murphy– President
 Lin Graf – President Pro-Tem
 Mike Modugno – Secretary
 Gerald Velasco – Secretary Pro-Tem
 Mike Damron – Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – District Administrator/Board Clerk

Legal Counsel
Present: None.

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Murphy led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Murphy asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF December 16, 2025

Director Damron made a motion, seconded by Director Velasco that the Board approve the minutes of the December 16, 2025 Regular Board meetings as presented. The motion carried by the following vote:

AYES:	5	Damron, Velasco, Murphy, Modugno, Graf
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- Employee Recognition
- CWEA Tri-Counties Section Awards
- Rain Event Summary
- Belt Press Replacement Project Update
- Operations Update

2. Financial Status and Transaction Report

District Administrator reviewed the staff report related to Financial Status and Transaction Reports.

No Board action was taken on this item.

3. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project. An oral report on bid results for the CAPP AWPf construction project was provided. Three bids were received, with Walsh Construction submitting the apparent low bid.

No Board action was taken on this item.

4. Santa Barbara LAFCO – Special District Member Vacancies

General Manager reviewed his staff report related to SBLAFCO Special District member vacancies. Candidate statements were provided for review.

After Board discussion, Director Damron made a motion, seconded by Director Modugno that the Board cast a vote for Robert Dunlap of the Santa Ynez River Water Conservation District. The motion carried by the following vote

AYES:	5	Damron, Velasco, Murphy, Modugno, Graf
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. Regional Housing Proposal Summary

General Manager reviewed his staff report related to housing development proposals within the Carpinteria Valley.

No Board action was taken on this item.

6. 2026 Board Member Training Requirements

General Manager reviewed his staff report related Board member training requirements. The Board considered options for training and directed staff to continue online training methods.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None.

Standing Personnel Committee

Director Velasco reported on the meeting held December 18, 2025.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

Director Damron will not be available for the first meeting of May.

Future Agenda Items

City of Carpinteria Assessment District Ballot

Board Workshop

VIII. ADJOURNMENT

There being no further items to discuss, the meeting adjourned at 6:22 p.m.

Debbie Murphy
President

Lin Graf
President Pro-Tem

Mike Modugno
Secretary

Gerald Velasco
Secretary Pro-Tem

Mike Damron
Treasurer



Carpinteria Sanitary District

Board of Directors Meeting
General Manager's Status Report

TO: Board of Directors

FROM: Craig Murray, P.E. – General Manager

SUBJECT: General Manager's Status Report

DATE: February 3, 2026

Belt Press Replacement Project Update. James C. Cushman Construction will begin on-site work on February 16th. A pre-construction meeting was held on January 28th and was focused on maintenance of dewatering capabilities during construction and site coordination with the CAPP contractor. JCC developed a detailed schedule and a work plan to offload the new 25,000 pound belt filter press. Final preparations for this project are underway, including cleaning and testing the redundant aerated sludge holding tank.

Lift Station No. 3 Rehabilitation Project Update. SanCon successfully completed rehabilitation and epoxy lining of the Lift Station No. 3 wetwell. Before and after photos show the improvement to this critical structure. Staff is proceeding with the remaining elements of this capital project and we expect to finalize all work this fiscal year.

Operations Update

System operations updates are as follows:

- The treatment plant is operating well and in full compliance with our NPDES discharge permit.
- The NPDES Annual Report, biosolids annual report, recycled water annual report and GeoTracker reporting were all completed and submitted to respective regulatory agencies. APCD annual reporting, due in March, is now in progress.
- Staff are continuing with required online training, including bi-annual harassment training.
- Operations staff managed a 10 hour long planned SCE outage overnight on January 27th. The outage resulted from a pole replacement in the downtown area, and also affected Lift Station No.1.
- Operations staff are completing repairs throughout the plant, including rebuilding a flash mixer, replacing DO probes, repairing Blower 961 and rebuilding submersible pump at Lift Station No. 2.
- The collection system is operating normally with no mainline blockages or other operational issues reported.
- Staff performed night work in the downtown area during the week of January 26th to avoid daytime traffic impacts and road closures. Several high flow lines in easements were also cleaned and inspected during low flow hours.



Lift Station No. 3 Wetwell – Post Rehabilitation



Lift Station No. 3 Wetwell – Pre Rehabilitation



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: **Board Workshop Planning**

DATE: February 3, 2026

REQUESTED ACTION: That the Board discuss and provide direction to staff regarding a strategic planning workshop.


BACKGROUND: Periodically, the District's Board of Directors participates in a workshop style meeting for the purpose of strategic and long range planning. The last formal Board workshop held in May 2024 considered topics that included succession planning, pension liability management and climate change adaptation. In November 2025 the Board conceptually supported holding a workshop in early 2026, with the following items as candidates for discussion and review:

- Review Agency Mission, Vision and Values
- Organization Succession Planning and Development
- CAPP Implementation and Operations Planning
- Financial Stability and Rate Setting Strategies

As we develop the workshop content, District staff would like to receive input from the Board regarding workshop timing, format, location and other administrative matters. As with every convened meeting of the District Board of Directors, the workshop would be a public meeting that is properly noticed and open to the public.

RECOMMENDATION: It is recommended that the Board provide direction to staff regarding a Board workshop as outlined herein.

SUGGESTED MOTION: None. Item for Board discussion and staff direction.

Prepared By: 
Craig Murray, P.E. - General Manager

Attachment: Slide excerpts – 2024 Workshop

P:\Admin\Board\Staff Reports\2026\02.03.26\WorkshopPlanning.doc



CARPINTERIA SANITARY DISTRICT BOARD OF DIRECTORS WORKSHOP

May 14, 2024 - 9:30 a.m.

Workshop Agenda

1. Organizational and Succession Planning
2. Capital Project Development and Review
3. Climate Change Adaptation Planning
4. CalPERS Pension UAL Management
5. CSD Mission and Vision Statements
6. Wrap Up

TOPIC 5

CSD MISSION AND VISION STATEMENT



CARPINTERIA
Sanitary District

Mission and Vision

Mission Statement

To provide District customers with reliable and cost-effective wastewater treatment.

Vision Statement

To maximize the use of treated wastewater in an environmentally sound manner while maintaining local control over District decisions.

Change is Inevitable...Maybe

□ Nomenclature is Changing to Reflect New Goals

“WEF changing ‘wastewater treatment plant’ to ‘**water resource recovery facility**’ is the kind of thing that we need. Words are powerful; they motivate people. They mean something,” said Julian Sandino, a vice president at CH2M Hill (Englewood, Colo.)

Santa Barbara, Goleta, San Luis Obispo, SacSewer, LACSD, San Francisco, Cayucos

□ Sanitary and Sanitation Leaving the Vernacular

□ Is Resource Recovery Part of Our Mission/Vision?

▣ CAPP!!!

▣ Biosolids to Compost



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: Carpinteria Landscape Maintenance District No. 2025-1

DATE: February 3, 2026

REQUESTED ACTION: Review and vote in favor of or in opposition to the proposed special assessment and formation of Carpinteria Landscape Maintenance District No. 2025-1.

BACKGROUND: The City of Carpinteria (City) is proposing formation of the Carpinteria Landscape Maintenance District No. 2025-1 via a Proposition 218 mailed ballot proceeding. Details on this proposal are provided in the attached Notice of Public Hearing and Fact Sheet.

This special assessment district, if approved, would replace the existing Right-of-Way Improvement District No. 3, which authorized a per parcel assessment of \$30 per year. The proposed assessment district has an “equivalent benefit unit” or “EBU” structure where single family residences would be charged at a 1.0 EBU rate of \$165.76 in the first year. Nonresidential parcels would be charged based on size a rate of 5.0 EBUs/acre. These annual assessments would escalate by a consumer price index or 3%, whichever is greater.

As a public agency, the District is exempt from paying ad valorem property taxes and we do not receive property tax statements from the Santa Barbara County Assessor. However, we are not legally exempted from special assessments such as the one now proposed by the City. In some cases, publicly owned parcels are considered exempt from certain special assessments. For instance, the District has never been assessed for any of its real property under the existing Right-of-Way Improvement District No. 3.

The District received four official assessment ballots for Carpinteria Landscape Maintenance District No. 2025-1. A summary of the proposed first year assessment for these four District-owned parcels is provided in the table below.


APN	Site	EBUs	FY 2026/27 Charge
003-370-014	WWTP	13.900	\$2,304.06
003-332-015	Administration Office	0.0 (exempt)	\$0.00
003-450-002	Lift Station No. 1	0.082	\$13.59
003-230-006	Lift Station No. 2	0.0 (exempt)	\$0.00

The District reached out to City of Carpinteria staff to verify the proposed assessments, considering the fact that we have not historically paid special assessments for District-owned parcels. The attached email response from the Assistant City Manager indicates that it was the intent of the City, and their Assessment Engineer (Willdan) to include the two parcels in the assessment District.

The District may vote either in favor of or in opposition to the formation of Carpinteria Landscape Maintenance District No. 2025-1 and the annual assessments on each of the ballots received.

RECOMMENDATION: Review the provided information, vote on the proposed special assessment and formation of Carpinteria Landscape Maintenance District No. 2025-1, and direct the General Manager to file the official ballots on behalf of the District.

SUGGESTED MOTION: I move to vote [in favor of] [in opposition to] formation of Carpinteria Landscape Maintenance District No. 2025-1 and direct the General Manager to file the official ballots on behalf of the District.

Prepared by: 
Craig Murray, P.E. - General Manager

Attachments: Notice of Public Hearing and Assessment Ballot Procedures
Fact Sheet
Ryan Kintz Email 1/28/26
Official Assessment Ballot



**NOTICE OF PUBLIC HEARING AND ASSESSMENT BALLOT PROCEDURES
REGARDING THE PROPOSED FORMATION AND NEW ASSESSMENTS FOR THE
CITY OF CARPINTERIA
CARPINTERIA LANDSCAPE MAINTENANCE DISTRICT NO. 2025-1**

I. Notice

This notice informs you, as the record owner of property within the proposed Carpinteria Landscape Maintenance District No. 2025-1, that on November 10, 2025, by its adoption of Resolution No. 6422, the City Council has initiated proceedings to form the District and levy annual assessments beginning in Fiscal Year 2026/2027, pursuant to the Landscaping and Lighting Act of 1972 and Proposition 218. Reference is made in this notice to the Engineer's Report, which provides the written basis for the proposed assessment and is incorporated by reference. The Engineer's Report contains a complete description of the improvements and the calculation of the assessment. The Engineer's Report is on file with the City Clerk and available at carpinteriaca.gov/assessmentdistricts.

The public hearing will be held during a regular meeting of the Carpinteria City Council, City Hall Council Chamber, 5775 Carpinteria Avenue, Carpinteria, CA, on:

March 9, 2026, at 5:30 p.m.

All interested persons may appear and be heard at the time and place stated above. Written comments may also be submitted prior to or during the public hearing. At the public hearing, the City will consider all objections or protests, if any, to the proposed assessment. The public hearing may be continued from time to time.

Enclosed you will find a ballot, which is incorporated into this notice by reference, on which you may indicate your support for or opposition to the proposed assessment. Property owners who wish to submit an assessment ballot must mail or personally deliver it to the City Clerk prior to the close of the scheduled public hearing and in accordance with the directions provided on the back of the ballot.

Ballots will not be opened or tabulated before the close of the public testimony portion of the public hearing, and ballots will be treated as public records during and after tabulation. Tabulation of the returned ballots will commence after the close of the public testimony portion of the public hearing, which may be continued from time to time.

II. Assessment Information

1. **Name and Type of Proceeding:** Carpinteria Landscape Maintenance District No. 2025-1, annual assessment under the Landscaping and Lighting Act of 1972 for maintenance, operation, and servicing of public landscape areas and public street trees that provide special benefits to assessed parcels.
2. **Purpose of the Assessment:** The annual assessment provides funding for the maintenance, operation, and servicing of public landscape areas and public street trees that confer a particular and distinct special benefit upon the parcels within the District. These District Improvements include the maintenance and servicing of plantings, shrubs, groundcover, irrigation systems and related appurtenances, decorative hardscape, and the operation and care of public street trees located within public rights-of-way and other publicly maintained areas. These improvements enhance fire abatement and property aesthetics, promote erosion control, and improve safety and environmental quality for the benefiting parcels. Any general benefit to properties or the public at large is excluded from the total assessment amount.
3. **Total Assessment Amount:** The total assessment amount against all parcels in the proposed Carpinteria Landscape Maintenance District No. 2025-1 in Fiscal Year 2026/2027 is \$1,115,913.39 (based on the rate of \$165.76 per Equivalent Benefit Unit and 6,731.1104 total Equivalent Benefit Units).
4. **Your Parcel's Assessment:** For your parcel(s), the proposed maximum annual assessment and the proposed assessment for Fiscal Year 2026/2027 are shown on the enclosed assessment ballot.
5. **Calculation of the Assessment:** The proposed assessment is based on the proportional special benefit that parcels within the District receive from the maintenance, operation, and servicing of the District Improvements. Parcels are assigned a specific number of Equivalent Benefit Units (EBUs) according to land use classification and the level of special benefit conferred. The total amount to be levied is divided by the total number of EBUs to determine the Assessment Rate (cost per EBU), which is then multiplied by the number of EBUs assigned to each parcel to calculate the parcel's annual assessment amount. This formula ensures that all properties are assessed only for their proportional share of the special benefit received, consistent with Proposition 218 and the Landscaping and Lighting Act of 1972.

6. **Duration of the Proposed Assessment:** The proposed assessment, if approved, will be collected annually, until the City Council determines that the assessment is no longer necessary. The maximum assessment rate will be subject to an annual inflationary adjustment equal to the greater of three percent (3%) or the percentage change in the Consumer Price Index for All Urban Consumers (CPI-U), All Items, West Region, as published by the U.S. Department of Labor, Bureau of Labor Statistics or its successor. In no event shall the increase exceed six percent (6%) in any year without conducting a new mailed ballot proceeding.
7. **Method of Apportionment:** Each parcel is assigned Equivalent Benefit Units (EBUs) based on its land use and the relative special benefit it receives from the maintained improvements. Single-family residential parcels are assigned 1.00 EBU. Multi-unit residential parcels are assigned 0.75 EBUs per dwelling unit for parcels with two to four units and 0.65 EBUs per unit for parcels with five or more units (apartments), capped at a maximum of 50.00 EBUs per parcel. Non-residential parcels, such as commercial, industrial, institutional, and hospitality properties, are assigned 5.00 EBUs per developed acre, with a minimum of 1.00 EBU per parcel and a maximum of 50.00 EBUs per parcel. Vacant parcels are assigned 1.00 EBU per acre, up to a maximum of 5.00 EBUs per parcel. These factors are consistent with the Engineer's Report and ensure that each property is assessed in proportion to the measurable special benefit it receives.
8. **The Engineer's Report** providing a written basis for the assessments, improvements, and benefit methodology has been prepared by Willdan Financial Services and is available for public review at City Hall, 5775 Carpinteria Avenue, Carpinteria, CA 93013, and on the City's website at carpinteriaca.gov/assessmentdistricts.
9. **Balloting Results:** At the close of the public hearing, if the total weighted value of ballots submitted in opposition to the proposed assessment exceed the total weighted value of ballots submitted in favor, there is a "majority protest." The assessment shall not be imposed if the ballots submitted, and not withdrawn, in opposition to the assessment exceed the ballots submitted, and not withdrawn, in favor of the assessment, with ballots weighted according to the proportional financial obligation of the affected property. If there is no majority protest, the proposed maximum assessment may be approved by the City Council and levied beginning in Fiscal Year 2026/2027.

III. Written Objections / Legal Challenge Limitation (AB 2257)

Important Notice Regarding Written Objections / Legal Challenge Limitation (AB 2257): In accordance with California Government Code Section 53759.1(b) (enacted by Assembly Bill 2257 (2024)), if you wish to object to this assessment on the grounds that it does not comply with the California Constitution, you must timely submit a written objection that specifies the grounds for alleging noncompliance. **If you do not timely submit a written objection specifying the grounds for alleging noncompliance with the California Constitution within the written objection period, your right to challenge the assessment will be barred.**

Instructions for Submitting Written Objections: To submit a timely written objection, it must be received by the City Clerk no later than **February 24, 2026, at 5:00 p.m.** Written objections may be submitted by mail or personal delivery to City of Carpinteria, 5775 Carpinteria Avenue, Carpinteria, CA 93013.

Written objections must be clearly labeled on the outside of an envelope and must: (1) be in writing and identify the full name of the property owner and identification of the street address or other clear identification of the property's Assessor Parcel Number(s); (2) be signed or otherwise clearly submitted by the property owner; and (3) specify the grounds for alleging noncompliance with the California Constitution. Written objections must also include an address where we can respond to your concern(s) in writing.

Additional information regarding the requirements for submitting a timely written objection, as well as the public hearing requirements for the majority protest hearing under Proposition 218, are provided in the City's Resolution Establishing Citywide Procedures for Special Benefit Assessments Under Proposition 218 and Government Code Sections 53759.1 through 53759.2 (Assembly Bill 2257) and its Exhibit A (Special Benefit Assessment Setting Procedures), adopted by Council Resolution No. 6421 on November 10, 2025, and available on the City's website. This Resolution and its Exhibit A outline the procedural and substantive requirements applicable to the proposed assessment, including timely written objections, majority protest hearing procedures, and the exhaustion of administrative remedies prior to judicial review.

IV. Questions Regarding These Proceedings

If you have any questions about the proposed district formation, the assessment or this process, please contact City staff at (805) 755-4400 or via email at assessmentdistricts@carpinteriaca.gov, Monday through Friday, 8:00 a.m. – 5:00 p.m. You may also obtain additional information online at the City's website (<https://carpinteriaca.gov/assessmentdistricts/>) (see Section II(8), above, for the Engineer's Report and related materials).



City of Carpinteria

Landscape Maintenance District

Fact Sheet

Provides a wide array of services to the people & businesses of Carpinteria

Through the City of Carpinteria's Landscape Maintenance District, the City continually provides a wide array of landscaping services that help reduce wildfire risk through brush, weed, and other fuels management.

Funding generated by this City assessment helps: 1) prevent trash, litter, and debris from accumulating in landscaped areas of Carpinteria, which may enter storm drains and end up in coastal waters and on beaches; 2) maintain landscaping of city medians, parkways, sidewalks, and other public spaces; and 3) maintain trees on city streets, medians, and other public spaces within the assessment district.

Our Challenges:

With the support of our community, the original Landscape Maintenance District was established in 1996 (nearly 30 years ago). However, since that time, assessment rates have not been increased, while the costs associated with providing these services have increased by 480%, resulting in a growing funding deficit for the services provided by the Landscape Maintenance District.

Over the years, the City has subsidized funds from its General Fund budget to fill the gap in funding for the Landscape Maintenance District. The City projects that in the next several years it may have to reduce the available City budget by over a million dollars annually to continue supporting the underfunded Landscape Maintenance District. This could result in reductions to services, including public safety, street maintenance, parks, and recreational programs.

To help ensure continued financial support for the City's Landscape Maintenance District, the City of Carpinteria needs additional funding.

- **FACT:** Assessment rates and revenues have remained flat since 1996 when the local minimum wage was \$6.50/hour and the cost of gas was less than \$2.00/gallon (on average). Costs have risen significantly since then, and despite the City reducing other services to cover these costs, the City still projects a budget shortfall in the coming years.
- **FACT:** Public landscaping services include maintenance and irrigation of trees, plants, shrubs, hedges, and other groundcover. These services also include removing landscaping debris from City drainage systems, maintenance of sidewalks and bikeways, and weed and graffiti abatement.
- **FACT:** The City currently supports landscaping services for approximately 184 acres of public land, not including parks. The Coastal Vista Trail and the Santa Monica Creek Trail are some of the larger areas where the City manages landscaping services.
- **FACT:** Safe, clean and well-maintained public landscaping along streets, trails, and public parking areas help maintain quality of life and make our community a desirable place to live.



- **FACT:** City landscaping services benefit Carpinteria residents, businesses, and visitors by improving the pedestrian experience, supporting fire-abatement efforts, advancing community sustainability and environmental goals, and contributing to safer roadway conditions for drivers and bicyclists.

Identified Solution:

To continue the maintenance, operation, and servicing of landscaped areas that directly benefit assessed parcels within the City of Carpinteria, the City is proposing the formation of an updated Landscape Maintenance District in compliance with Proposition 218.

What the updated Landscape Maintenance District proposes to fund:

- **Continued maintenance to help reduce wildfire risk** through brush, weed and other fuels management and abatement in landscaped public areas within the district.
- **Continued maintenance to help prevent trash, litter, and debris** from accumulating in landscaped areas, which may enter storm drains and end up in coastal waters and on beaches.
- **Continued landscaping maintenance/servicing** of street trees, landscaped medians, parkways, sidewalks, and other public spaces that provide a direct and proportional benefit to properties within the district.

Proposition 218 Ballot Proceeding:

California's Proposition 218 (the Taxpayers Right to Vote on Taxes Act), which was approved by voters across the state in 1996 as an amendment to the California Constitution, requires a "mail ballot proceeding" among local property owners (not registered voters) for any proposed new or increased assessment. **If the proposed assessment is approved, it would replace the existing assessment that was established in 1996.**

A YES VOTE means:

- The updated Landscape Maintenance District would replace the existing district and reflect the actual cost of providing landscaping and street-tree services.
- Updated assessments would fund ongoing maintenance of street trees, landscaped medians, parkways, sidewalks, and other public landscaped areas that directly benefit properties within the district.
- The Landscape Maintenance District would have a sustainable, dedicated funding source, and the City would no longer need to use General Fund resources to subsidize District operations.
- Maintenance activities would continue to address brush, weeds, trash, litter, and other debris in landscaped public areas, which helps to reduce fire risk and prevent materials from entering storm drains, coastal waters, and beaches.

A NO VOTE means:

- The existing District will remain in place and the assessment amount collected (established in 1996) will not reflect the actual cost of providing landscaping and street-tree services.
- Assessment revenues will continue to be insufficient to fund the ongoing maintenance of street trees, landscaped medians, parkways, sidewalks, and other public landscaped areas that benefit properties within the District.
- The District will not have a sustainable funding source, and the City will need to continue using General Fund resources to subsidize the District, reducing funds available for other City services.

The assessment also includes accountability requirements so that funds are used as promised, with public disclosure of all spending and annual independent audits, which will be available online. No funds from this assessment would go to the City's General Fund.

For more information, visit our website at: <https://cityofcarp.co/assessmentdistricts>
OR contact City staff at: (805) 755-4400 or via email at assessmentdistricts@carpinteriaca.gov.



Scan me

Craig Murray

From: Ryan Kintz <ryank@carpinteriaca.gov>
Sent: Wednesday, January 28, 2026 9:25 AM
To: Craig Murray
Cc: Kim Garcia
Subject: RE: Landscape Maintenance District Ballot

Hi Craig,

Thank you for the follow-up, and I appreciate you flagging this. I also want to clarify one point from our earlier phone conversation — after checking back with our Engineer at Willdan, I need to correct something I misstated.

While the parcels you referenced are publicly owned and are not subject to **property taxation** at the County level, that does **not** make them non-assessable under the proposed Landscape Maintenance District.

This district is being formed pursuant to **Proposition 218** and the **Landscaping and Lighting Act of 1972**. Under those authorities, parcels that receive a **special benefit** from the improvements are assessable regardless of ownership or tax-exempt status. Public agency ownership alone does not exempt a parcel from assessment where a special benefit has been identified and quantified in the Engineer's Report.

Accordingly, the EBUs shown in the Engineer's Report for the CSD-owned parcels reflect the calculated proportional special benefit those parcels receive from the proposed improvements, and those parcels are included within the Assessment District.

Because public agency parcels do not appear on the County's secured tax roll, any approved assessments would not be collected through the property tax bill. Instead, they would be billed through a **manual invoice issued by the City**.

I apologize for any confusion caused by my earlier comment, and I appreciate your patience as we confirmed this. I hope this helps clarify the distinction between property tax exemption and assessability under Proposition 218. Please let me know if you'd like to talk this through further.

Thank you,

Ryan

From: Craig Murray <craigm@carpsan.com>
Sent: Tuesday, January 27, 2026 3:12 PM
To: Ryan Kintz <ryank@carpinteriaca.gov>
Cc: Kim Garcia <kimg@carpsan.com>
Subject: Landscape Maintenance District Ballot

****EXTERNAL EMAIL****

CAUTION: This email originated from outside the City of Carpinteria. **DO NOT OPEN** attachments or **CLICK** on links unless you are sure they are safe. Remember, reputable vendors, banks, etc. will not ask you to disclose passwords or other sensitive information.

Hi Ryan – appreciate the call back this afternoon. I did notice that our parcel 003-370-014 was assigned 13.9 EBU's, two others were zero and the fourth was 0.08 EBU's. Just confirming that despite what is shown on the ballots and in the Engineer's Report, as a public agency that does not pay property tax, these CSD owned parcels will not be assessed as part of this AD in the future. Thanks very much. Best,
Craig

Craig Murray, P.E.

General Manager

Carpinteria Sanitary District

5300 Sixth Street

Carpinteria, CA 93013

P 805.684.7214 x112

C 805.451.7804

F 805.684.7213

WWTP



OFFICIAL ASSESSMENT BALLOT

CITY OF CARPINTERIA

CARPINTERIA LANDSCAPE MAINTENANCE DISTRICT No. 2025-1

This ballot is for the property designated as Assessor's Parcel Number: **003-370-014**

This is your official property owner assessment ballot regarding the proposed formation of the Carpinteria Landscape Maintenance District No. 2025-1 (the "District") and the levy of annual assessments for the continued maintenance, operation and servicing of public landscape areas and public street trees within designated areas of the City of Carpinteria ("City"), which provide special benefits to properties within the District as outlined in the accompanying Notice and described more fully in the Engineer's Report, which is on file with the City Clerk and available at carpinteriaca.gov/assessmentdistrict

*****5-DIGIT 93013 438 T2



CARPINTERIA SANITARY DISTRICT
5300 6TH ST
CARPINTERIA CA 93013-2463

JAN 12 2026

SANITARY
DISTRICT

To complete your ballot, mark an (X) in the voting square next to the word "YES" or next to the word "NO" below, sign and date the ballot, and return the entire ballot to the City Clerk of Carpinteria. If you wrongly mark, tear, or deface this ballot, return it to the City Clerk to obtain a replacement ballot. Only ballots that are received at the address indicated prior to the close of the public testimony portion of the public hearing scheduled for March 9, 2026, at 5:30 p.m., or that are hand-delivered at the public hearing, will be tabulated. Ballots received after those deadlines, even if postmarked earlier, cannot be counted or accepted.

Assessor's Parcel Number: **003-370-014**

Proposed Maximum Assessment Rate for
Fiscal Year 2026/2027

\$ 165.76 per EBU

Equivalent Benefit Unit(s):

13.9000

Your Parcel's Balloted Assessment Amount
for Fiscal Year 2026/2027

\$2,304.06

This is an annual assessment that will be collected as part of your County property tax bill.

The Maximum Assessment Rate shown above will include an inflationary adjustment that allows this rate to be increased by the greater of three percent (3%) or the percentage change in the Consumer Price Index for All Urban Consumers (CPI-U), All Items, West Region as published by the U.S. Department of Labor, Bureau of Labor Statistics (or its successor). In no event shall the annual increase exceed six percent (6%) without conducting a new mailed ballot proceeding.



YES — IN FAVOR OF THE ASSESSMENT proposed for the District and the assessment for my property shown above including the annual inflation adjustment applicable to future assessments.



NO — OPPOSED TO THE ASSESSMENT proposed for the District and the assessment for my property shown above including the annual inflation adjustment applicable to future assessments.



I hereby declare, under penalty of perjury, that I am the record owner of the property (Assessor's Parcel Number) identified on this ballot, or I am the authorized representative of that record owner.

Signed

Date _____

INFORMATION ABOUT YOUR ASSESSMENT BALLOT AND
INSTRUCTIONS FOR COMPLETION AND DELIVERY OF ASSESSMENT BALLOT

CARPINTERIA LANDSCAPE MAINTENANCE DISTRICT NO. 2025-1
CITY OF CARPINTERIA

To Cast Your Ballot: Prior to the public hearing, completed ballots may be personally delivered to the City Clerk's Office located at 5775 Carpinteria Avenue, Carpinteria, California; or mailed to the City Clerk of Carpinteria at the address indicated below. A return envelope has been provided for your convenience that is addressed to the City Clerk. You may also personally present completed ballots to the City Clerk at the public hearing on March 9, 2026. If you return your ballot by mail, please be sure to allow time for mail delivery; the City Clerk must receive all ballots no later than the end of the public testimony portion of the public hearing on March 9, 2026. If you damage or misplace your ballot, a replacement ballot can be obtained from the City Clerk either by contacting the City Clerk's Office or by contacting City staff as indicated below.




All submitted ballots must be clearly marked to indicate either "Yes — In Favor of the Assessment" or "No — Opposed to the Assessment" and signed and dated; otherwise, the ballot will be rejected and not counted. To ensure the privacy of your ballot prior to the tabulation, please return your ballot in the envelope provided, or in a sealed envelope that indicates that a ballot is enclosed by noting on the front of the envelope "Landscape Maintenance District No. 2025-1 Assessment Ballot Enclosed – Do not open until close of public testimony portion of public hearing scheduled for March 9, 2026." A ballot previously submitted may be withdrawn at any time prior to the close of the public hearing by request to the City Clerk, by the person(s) that signed the submitted ballot. An assessment ballot may be changed at any time prior to the end of the public hearing by requesting a withdrawal of the previous ballot and requesting a replacement ballot. Only the person(s) signing the ballot may make such a request. The replacement ballot must be received by the City Clerk prior to the deadline set forth herein.

If you have questions: Should you have any questions prior to the public hearing, you may contact City staff at (805) 755-4400 or via email at assessmentdistricts@carpinteriaca.gov.

City Clerk
City of Carpinteria
5775 Carpinteria Avenue
Carpinteria, CA 93013

*Completed ballots **MUST** be received by the City Clerk no later than the close of the public testimony portion of the public hearing, which is scheduled to begin on **Monday, March 9, 2026 at 5:30 p.m.**, at City Hall located at 5775 Carpinteria Avenue, Carpinteria, California 93013.*

How to cast your ballot:

1.  Check Yes or No
2.  Sign and date it
3.  Return to the City Clerk on or before the public hearing on March 9, 2026 in accordance with the instructions referenced above.



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: Requested Use of Board Room for Polling Location

DATE: February 3, 2026

REQUESTED ACTION: Review request to use District Board Room and provide direction to staff.

BACKGROUND: The Santa Barbara County Elections Office contacted the District regarding the potential use of the District Board Room as a polling place for the 2026 Elections.

The election dates are June 2 and November 3, 2026. Access would be required on the days before and after the actual election days for setup and takedown. It should be noted that these days conflict with regular meetings of the District Board of Directors, and to accommodate the request it may be necessary to shift dates or locations for our meetings.

While consistent with our Board Room Use Policy and Procedure, use for this purpose is discretionary, as use for regular Board meetings would generally have priority over outside use.

RECOMMENDATION: Review the request from the Santa Barbara County Elections Office and provide direction to staff regarding use of the facility as a polling place in 2026.

SUGGESTED MOTION: None.

Prepared by: 
Craig Murray, P.E. - General Manager

Attachments: Polling Place Facility Use Agreement

County of Santa Barbara

Polling Place Facility Use Agreement

The Registrar of Voters requests, and this agreement allows the Elections Division of the County of Santa Barbara access to, and usage of the facility named below to be used as a Polling Place for the upcoming:

- FACILITY AND CONTACT INFORMATION.** The Facility Name, Building or Room (if applicable), and Physical Address will be published by the Elections Division and provided to voters.

The facility contact information will *not* be made public and will be used by the Elections Division to coordinate access, equipment delivery, and pickup.

Verify and complete the information below.

(Provide corrections if the information below is incorrect. Use "N/A" if there are no corrections.)

FACILITY INFORMATION	
FACILITY NAME	
BUILDING/ROOM RESERVED	
PHYSICAL ADDRESS	
FACILITY PHONE	
PRIMARY CONTACT NAME	
PHONE	
EMAIL ADDRESS	
OFFICE HOURS	
MAILING ADDRESS	

AUTHORIZED AGENT (SIGNER) INFORMATION	
NAME	
PHONE	
EMAIL ADDRESS	
MAILING ADDRESS	
AFTER HOURS CONTACT INFORMATION	
NAME	
PHONE	
EMAIL ADDRESS	

YES <input type="radio"/>	NO <input type="radio"/>	Is there any planned construction scheduled now through 2026 that would affect the parking and path of travel to the voting room? (If yes, please provide a brief description.)

2. **RESERVED HOURS.** The facility will be available for the dates and times listed below and there will be no cancellations, or room changes by the facility outside of the event of a natural disaster or unforeseen building structural damage. At any time and without reason, the Elections Division of the County of Santa Barbara may terminate this agreement and not use the above-named facility.

June 2, 2026, Primary Election		
Activity	Dates	*Reserved Hours
Equipment Delivery	Monday, May 25, 2026, through Monday, June 1, 2026 <i>(third party scheduling)</i>	8:00am – 5:00pm
Polling Place Setup	Monday, June 1, 2026 <i>(to be scheduled with the election officer lead)</i>	2:00pm – 6:00pm
Election Day	Tuesday, June 2, 2026 – In-person voting: 7:00am-8:00pm	6:00am – 9:30pm
Equipment Pick-Up	Wednesday June 3, 2026, through Friday, June 5, 2026 <i>(third party scheduling)</i>	8:00am – 5:00pm

November 3, 2026, General Election		
Activity	Dates	*Reserved Hours
Equipment Delivery	Monday, October 26, 2026, through Monday, November 2, 2026 <i>(third party scheduling)</i>	8:00am – 5:00pm
Polling Place Setup	Monday, November 2, 2026 <i>(to be scheduled with the election officer lead)</i>	2:00pm – 6:00pm
Election Day	Tuesday, November 3, 2026 – In-person voting: 7:00am-8:00pm	6:00am – 9:30pm
Equipment Pick-Up	Wednesday November 4, 2026, through Friday, November 6, 2026 <i>(third party scheduling)</i>	8:00am – 5:00pm

* Equipment delivery and pick-up will be scheduled by the Elections Division's drayage company for a time within the window listed. Normal activities may continue while the equipment is stored in the facility so long as it is stored in a secure location.

3. **FACILITY EVALUATION.** Please check YES or NO

YES	NO	
<input type="radio"/>	<input type="radio"/>	Room will be cleared of any furniture or other items prior to the Monday setup.
<input type="radio"/>	<input type="radio"/>	Room will be free of other activities during the Polling Place Setup and Election Day.
<input type="radio"/>	<input type="radio"/>	Room is accessible/ADA compliant.
<input type="radio"/>	<input type="radio"/>	Restroom will be available for Election Officers.
<input type="radio"/>	<input type="radio"/>	Equipment will be stored securely between the date of delivery and the date of pick-up.
<input type="radio"/>	<input type="radio"/>	There are functioning electrical outlets.
<input type="radio"/>	<input type="radio"/>	There is sufficient interior and exterior lighting.
<input type="radio"/>	<input type="radio"/>	Air conditioning and heating is available.
<input type="radio"/>	<input type="radio"/>	Free parking is available for voters and Election Officers. (Please include parking directions for Election Officers in the space below.)
<input type="radio"/>	<input type="radio"/>	Elections Division may conduct accessibility and connectivity surveys on the exterior and interior of the facility.
<input type="radio"/>	<input type="radio"/>	Does your facility require additional forms to complete the reservation?(If yes, please enclose)
Additional Remarks:		

4. **FURNITURE PROVIDED BY FACILITY.**

Items:	Quantity:
How many eight-foot tables is your facility able to provide?	
How many six-foot tables is your facility able to provide?	
How many chairs is your facility able to provide?	

5. **FACILITY ACCESS.** Please check YES or NO

An Election Officer will contact the facility approximately two weeks prior to the election to arrange access for Polling Place Setup and for Election Day.

YES	NO	
<input type="radio"/>	<input type="radio"/>	A key or badge will be given to the Election Officers to access the facility
<input type="radio"/>	<input type="radio"/>	An alarm code will be given to the Election Officers to access the facility
Additional Remarks:		

6. **CERTIFICATE OF INSURANCE.** Santa Barbara County will provide a certificate of insurance.

7. **INDEMNITY AGREEMENT.** This agreement of Indemnity is hereby entered into as a part of the Santa Barbara County Registrar of Voters' Polling Place Facility Use Agreement heretofore entered into by the parties hereto and concerns the use of the premises as described which will be used as a Polling Place location. Whereas, in consideration of the fact that the owners of the described property have entered into an agreement for the use of said property as a Polling Place location; and, Whereas, the County of Santa Barbara wishes to encourage owners of this property to allow the Registrar of Voters to utilize their premises as a Polling Place location; and Whereas, the County of Santa Barbara does not wish to impose any additional liability upon owners of this property designated as a Polling Place location; The County of Santa Barbara shall indemnify, defend, save, and hold harmless the owners of said property, their officers, agents, and employees, or any of them from and against any judgment, loss, damage, liability, cost, charge, expense, or reasonable attorney's fees to the extent caused by the designation and utilization of said property as a Polling Place location or election site, except to the extent such claims arise through the sole negligent act or omission of the owner of said property. The County is responsible for staffing all vote-related activities and is responsible for the security of the ballots and vote-casting activities.

This indemnity obligation shall not be limited by the types and amounts of insurance or self-insurance maintained by County or owner. Nothing in this indemnity obligation shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party. The provisions of this indemnity obligation shall survive the expiration or termination of the Agreement.

THE ABOVE SITE INDEMNITY AGREEMENT APPLIES TO ELECTIONS CONDUCTED BY SANTA BARBARA COUNTY REGISTRAR OF VOTERS.

8. **ENTIRE AGREEMENT AND AMENDMENT.** This Polling Place Facility Use Agreement contains the entire understanding and agreement between the facility and the Elections Division of the County of Santa Barbara. There have been no promises, representations, agreements, warranties or undertakings by either party, either oral or written, of any character or nature hereafter binding except as set forth herein. This agreement may be altered, amended or modified only by an instrument in writing, executed by the parties to this agreement and by no other means. Each party waives their future right to claim, contest or assert that this agreement was modified, canceled, superseded, or changed by any oral agreements, course of conduct, waiver or estoppel.

9. **COMPENSATION.** As consideration for maintenance and other fees associated with the use of the facility, you may request to be paid a fee of \$50.00 per precinct by selecting the option below. The number of precincts assigned to the location will be determined approximately three months prior to the election. Please allow four to six weeks after Election Day for payment.

**Tax Exempt Properties: Pursuant to Revenue and Taxation Code 213.5, properties exempt from property tax in accordance with Revenue & Taxation Code 214 shall permit the free use of the property (or portion thereof) as a polling place. However, as consideration for maintenance and other fees associated with the use of the facility, you may still request to be paid a fee of \$50.00 per precinct.*

Please check YES or NO

YES	NO	
<input type="radio"/>	<input type="radio"/>	Facility requests to be paid a fee of \$50.00 per precinct (If yes, please complete payee information below)
<input type="radio"/>	<input type="radio"/>	Facility is waiving payment and is allowing use of the facility free of charge.
Additional Remarks:		

IMPORTANT: If you answer YES to any of the questions below, you must submit the enclosed Form W9 and California Form 590 to receive payment.

YES	NO	
<input type="radio"/>	<input type="radio"/>	This will be the first time your facility will be used as a Polling Place
<input type="radio"/>	<input type="radio"/>	Your facility has had a name change since the last time it was used as a Polling Place
<input type="radio"/>	<input type="radio"/>	There has been a change to the Payee information since the last time the facility was used as a Polling Place

If your facility is requesting payment, please provide the following information:

Entity Classification (*Please check one*):

☐

Non-Profit

☐

Corporation/Business

☐

Individual/Sole Proprietor

☐

Government

☐

Partnership

Payee Name: _____ **Phone:** _____

Payee Mailing Address: _____

I have read and understand the terms and conditions of this Polling Place Facility Use Agreement. I am authorized to approve usage of the above-named facility. I understand that there are no cancellations or room changes by the facility except in the event of a natural disaster or unforeseen building structural damage. I approve access and usage for the facility to be used as a Polling Place location for the dates and times specified in this agreement and understand the facility will be open to the public on Election Day.

PRINTED NAME /TITLE OF AUTHORIZED AGENT

SIGNATURE OF AUTHORIZED AGENT

DATE

10. **Please complete the digital copy and return the following by mail if applicable.**

- Form W9 and/or California Form 590 (if applicable)
- Any facility forms needed to complete the reservation.

Office Use Only

Number of Precincts



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: Carpinteria Advanced Purification Project (CAPP) Update

DATE: February 3, 2026

REQUESTED ACTION: None. Information Only.

BACKGROUND: Progress continues to be made on development of an indirect potable reuse (IPR) recycled water project in conjunction with the Carpinteria Valley Water District (CVWD). A brief summary of activities underway is provided below.


Construction Status. CVWD issues Notice of Award to Walsh Construction and steps are underway to finalize the construction contract and receive required bonds and insurance certificates and endorsements. A site meeting with Walsh is scheduled for February 10th to review site layout, potential trailer and office locations and available utilities. Their initial indication is that mobilization could happen as soon as late March. The design team is coordinating meetings with SCE on new services for the AWPf and for the injection wells.

Outreach Activities. Public outreach is expected to ramp up with focus broadening to include anticipated construction related impacts and other notifications. CSD and CVWD both had CAPP related articles in the Coastal View News in recent weeks. Following approval of project implementation by CVWD, there was considerable local press, including television news coverage on KEYT and articles on Noozhawk and other online news outlets. Industry reports of the project moving forward included a headline on national trade association newsletter.

Permitting Update. The project team is engaging with RWQCB and Division of Drinking Water (DDW) staff on permit processing and timelines. The District is now accelerating completion of an Enhanced Source Control Program document that is required by the regulatory agencies.

RECOMMENDATION: None. Information Only.

SUGGESTED MOTION: None.

Prepared by: 
Craig Murray, P.E. - General Manager