

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
November 18, 2025**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **November 18, 2025**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**I. CALL TO ORDER**

President Velasco called the meeting to order at 5:30 p.m. and noted that Director Murphy was absent but expected. All other Directors were present at tonight's meeting.

Directors Present:     Gerald Velasco – President  
                              Debbie Murphy – President Pro-Tem  
                              Lin Graf – Secretary  
                              Mike Modugno – Secretary Pro-Tem  
                              Mike Damron - Treasurer

Staff Present:            Craig Murray – General Manager  
                              Kim Garcia – District Administrator/Board Clerk

Legal Counsel  
Present:                  Karl Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Others Present:        Scott German – Fechter and Company CPAs (by Zoom video-conference)  
                              Tony Pastore – TerraVerde Energy (by Zoom video-conference)

Public Present:        None

**II. PLEDGE OF ALLEGIANCE**

President Velasco led the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Velasco asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF October 7, 2025**

Director Damron made a motion, seconded by Director Graf that the Board approve the minutes of the October 7, 2025 Regular Board meetings as presented. The motion carried by the following vote:

AYES:	4	Damron, Velasco, Graf, Modugno
NOES:	0	None
ABSENT:	1	Murphy
ABSTAIN:	0	None

## **V. PUBLIC FORUM**

None

Director Murphy arrived to the meeting.

## **VI. MATTERS BEFORE THE BOARD**

### **A. GENERAL REPORTS:**

#### **1. Annual Comprehensive Finance Report and Audited Financial Statements – Fiscal Year 2024/25**

General Manager introduced Scott German of Fechter and Company, Certified Public Accountants. Mr. German provided the Board and staff with an oral summary of the Annual Comprehensive Finance Report contents, supported with a slide deck presentation. He indicated that the District received an unqualified opinion.

District Administrator reviewed her staff report and related supplemental financial reports.

Director Damron made a motion, seconded by Director Graf that the Board adopt the Annual Comprehensive Financial Report for the years ended June 30, 2025 and June 30, 2024 and that the District Administrator be authorized to distribute the necessary reports and file the State Controller's Report with the State of California. The motion carried by the following vote:

AYES:	5	Murphy, Damron, Velasco, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

#### **2. Resolution No. R-384: Making Findings on Energy Savings and Determining Other Matters in Connection with an Energy Services Agreement**

General Manager reviewed his staff report related to Resolution No. R-384. The District anticipates that the cost of the energy conservation measures will be less than the anticipated marginal cost to Carpinteria Sanitary District of thermal, electrical or other energy that would have been consumed by Carpinteria Sanitary District. As a result, the Project will result in a net savings to the District. The cost of the Project will be funded by general funds and reimbursed via incentives secured through the Self-Generation Incentive Program (SGIP) in the amount of \$835,394.45 and an Inflation Reduction Act Elective Pay refund estimated at 30-40% of the total project cost

A public hearing was held pursuant to Government Code section 4217.12. No public was present and no requests for comment or information were made by the public.

Tony Pastore with TerraVerde Energy, LLC provided additional information and answered questions raised by the Board members.

After discussion, Director Murphy made a motion, seconded by Director Modugno that the Board of Directors adopt Resolution No. R-384 as presented. The motion carried by the following roll call vote:

AYES:	5	Murphy, Damron, Velasco, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**3. Amendment No. 2 to Cash Contract No. 524 – TerraVerde Energy - Energy Consulting Services**

General Manager reviewed his staff report related to Amendment No. 2 to Cash Contract No. 524 with TerraVerde Energy for Energy Consulting Services.

Director Damron made a motion, seconded by Director Murphy that the approve Amendment No. 2 to Cash Contract No. 524 between the Carpinteria Sanitary District and TerraVerde Energy, increasing the authorized fee by \$81,000 to \$121,900. The motion carried by the following vote:

AYES:	5	Murphy, Damron, Velasco, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**4. Cash Contract No. 531 – Sancon Technologies, Lift Station 3 Wetwell Rehabilitation**

General Manager reviewed his staff report related to Cash Contract No. 531 with Vortex Services LLC, dba Sancon Technologies (Sancon) for structural rehabilitation and epoxy lining of the Lift Station No. 3 wetwell. If approved, Cash Contract No. 531 would engage Sancon to complete the wetwell rehabilitation project with a lump sum price for the work of \$109,250 and the project would be completed within 45 working days following issuance of a Notice to Proceed

Director Damron made a motion, seconded by Director Modugno that the Board approve and execute Cash Contract No. 531 between the District and Sancon as presented. The motion carried by the following vote:

AYES:	5	Murphy, Damron, Velasco, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**5. General Manager's Status Report**

General Manager reviewed his written report regarding the following items:

- Employee Recognition
- Hydropneumatic Tank Replacement
- SSC Program Redevelopment
- Operations Update

**6. Financial Status and Transaction Report**

District Administrator reviewed the staff report related to Financial Status and Transaction Reports.

No Board action was taken on this item.

**7. Board Workshop Planning**

General Manager reviewed his staff report related to a Board workshop. Based on input from the Board, a strategic planning workshop may be scheduled in the first quarter of 2026 and additional work will be done to develop an agenda and to identify topics of importance for the agency looking forward.

No Board action was taken on this item.

**8. 2026 CASA Winter Conference**

This item was on the agenda to provide the Board with an update of important dates regarding the upcoming CASA Winter Conference.

No Board action was taken on this item.

**9. Carpinteria Advanced Purification Project**

General Manager provided an update related to the Carpinteria Advanced Purification Project. An oral report on bid results for the CAPP AWPf construction project was provided.

No Board action was taken on this item.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

Director Damron reported on the meeting held November 17, 2025.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

Director Velasco reported on the meeting held November 17, 2025.

**B. GENERAL ITEMS**

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

**VIII. ADJOURNMENT**

There being no further items to discuss, the meeting adjourned at 6:53 p.m.

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Gerald Velasco  
President

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Debbie Murphy  
President Pro-Tem

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Lin Graf  
Secretary

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Mike Modugno  
Secretary Pro-Tem

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Mike Damron  
Treasurer