

**MINUTES OF THE SPECIAL MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
December 17, 2024**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **December 17, 2024**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 48 hours in advance of the meeting.

I. CALL TO ORDER

President Damron called the meeting to order at 5:30 p.m. and noted that all Directors were present at tonight's meeting.

Directors Present: Michael Damron
Gerald Velasco
Lin Graf
Debbie Murphy
Mike Modugno

Staff Present: Craig Murray – General Manager
Kim Garcia – District Administrator/Board Clerk

Legal Counsel Present: Karl Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: None.

II. PLEDGE OF ALLEGIANCE

President Damron led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF November 19, 2024

Director Velasco made a motion, seconded by Director Murphy that the Board approve the minutes of the November 19, 2024 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	5	Damron, Graf, Modugno, Murphy, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Staff Updates
- Belt Press Replacement Project
- Clean Water SoCal Board Meeting
- Carpinteria Avenue Bridge Replacement
- Operations Update

1. Annual Board Reorganization

President Damron said this was the time the Board established officers, meeting place, meeting time and other housekeeping functions required annually by law.

After Board discussion, the following determinations were made:

BOARD AND COMMITTEE DETERMINATIONS:

Director Velasco as President.

Director Murphy as President Pro-Tem.

Director Graf as Secretary.

Director Modugno as Secretary Pro-Tem.

Director Damron as Treasurer.

Finance Committee: **Chair** - Director Damron; **Member** – Director Graf

Personnel Committee: **Chair** - Director Murphy; **Member** – Director Damron

Public Relations Committee: **Chair** - Director Modugno; **Member** – Director Murphy

Local Utilities Committee: **Chair** – Director Damron; **Member** – Director Graf

Recycled Water Committee: **Chair** - Director Velasco; **Member** – Director Modugno

Coastal Districts Financing Authority: **Member** – Director Velasco; **Member** – Director Murphy

Director Graf made a motion, seconded by Director Damron that the Board approve the Board and Committee determinations as stated. The motion carried by the following vote:

AYES:	5	Graf, Damron, Murphy, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

The Board discussed and affirmed/reaffirmed the following:

- The Board reaffirms Karl H. Berger as Legal Counsel.
- The Board reaffirms Craig Murray, P.E. as General Manager.
- The Board affirms 5300 Sixth Street as the place of regular meetings of the Board.
- The Board affirms the first and third Tuesday of each month as the days of the regular meetings of the Board, unless the first and third Tuesday falls on a national holiday.
- The Board affirms 5:30 p.m. as the time of the regular meetings of the Board.
- The Board reaffirms that Section 54956 and 54956.5 of the Government Code are designated as the manner by which special and emergency meetings respectively shall be called.
- The Board reaffirms compensation to Directors as established by Board Resolution for attendance at regular, special or adjourned meetings of the Board of Directors, for committee meetings, seminars, conferences and other meetings as established by Board Resolution.

Director Damron made a motion, seconded by Murphy that the Board approve and adopt the organizational provisions as presented in this staff report and orders the Secretary to file a Statement of Facts with the Secretary of State and the County Clerk Recorder's Office. The motion carried by the following vote:

AYES:	5	Graf, Damron, Murphy, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

2. Resolution No. R-376: CASA Education Foundation Annual Scholarship Program Contribution

General Manager reviewed his staff report related to Resolution No. R-376 authorizing an annual contribution of \$1,000 to the CASA Education Foundation Scholarship Fund.

Director Graf made a motion, seconded by Director Modugno that the Board adopt Resolution No. R-376 as presented. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Murphy, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Cash Contract No. 524 – TerraVerde Energy

General Manager reviewed his staff report related to Cash Contract No. 524 with TerraVerde Energy. If approved, Cash Contract No. 524 would engage TerraVerde for energy consulting services based on their scope and fee estimate with a not to exceed contract amount of \$16,400.

Director Damron made a motion, seconded by Director Murphy that the Board approve and execute Cash Contract No. 524 between the District and TerraVerde Energy for energy consulting service. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Murphy, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
Per Government Code Section 54957. Title: General Manager

VIII. RECONVENE OPEN SESSION

A. CLOSED SESSION REPORT

No reportable action was taken in closed session.

IX. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee
None.

Standing Personnel Committee
None.

Standing Public Relations Committee
None.

Standing Utilities Committee
None.

Standing Recycled Water Committee
None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report
None

CSRMA Report
None.

Board Member Vacation Dates
None.

Future Agenda Items

None.

X. ADJOURNMENT

There being no further items to discuss, the meeting adjourned at 6:25 p.m.

Mike Damron

Gerald Velasco

Debbie Murphy

Lin Graf

Mike Modugno