

**MINUTES OF THE SPECIAL MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
November 19, 2024**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **November 19, 2024**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 48 hours in advance of the meeting.

**I. CALL TO ORDER**

President Damron called the meeting to order at 5:30 p.m. and noted that Director Murphy would absent from tonight's meeting.

Directors Present: Michael Damron – President  
Gerald Velasco – President Pro-Tem  
Lin Graf – Secretary Pro-Tem  
Mike Modugno – Treasurer

Staff Present: Craig Murray – General Manager  
Kim Garcia – District Administrator/Board Clerk

Legal Counsel  
Present: Karl Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: None.

**II. PLEDGE OF ALLEGIANCE**

President Damron led the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF October 15, 2024**

Director Graf made a motion, seconded by Director Modugno that the Board approve the minutes of the October 15, 2024 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	3	Damron, Graf, Modugno
NOES:	0	None
ABSENT:	1	Murphy
ABSTAIN:	1	Velasco

**V. PUBLIC FORUM**

None

## **VI. MATTERS BEFORE THE BOARD**

### **A. GENERAL REPORTS:**

#### **1. General Manager's Status Report**

General Manager reviewed his written report regarding the following items:

- Belt Press Replacement Project
- Capital Procurement Project Updates
- Operations Update

#### **2. Financial Status and Transaction Report**

District Administrator reviewed the staff report related to Financial Status and Transaction Reports.

No Board action was taken on this item.

#### **3. Resolution No. R-375: Pension Liability Management Policy Adoption and Implementation**

General Manager reviewed his staff report related to Resolution No. R-375 a Pension Liability Management Policy and the authorization of expenditure of funds from the District's Section 115 Trust and the General Fund for the purpose of making an Additional Discretionary Payment to CalPERS.

Director Velasco made a motion, seconded by Director Graf that the Board approve the following actions: 1) Adoption of Resolution No. R-375 approving a Pension Liability Management Policy and 2) Authorization of an Additional Discretionary Payment to CalPERS in the amount of \$922,839 with 50% of this expenditure from the District's Section 115 Pension Stabilization Trust Fund and 50% from the District's General Fund reserves. The motion carried by the following roll call vote:

AYES:	4	Damron, Graf, Velasco, Modugno
NOES:	0	None
ABSENT:	1	Murphy
ABSTAIN:	0	None

#### **4. Carpinteria Advanced Purification Project (CAPP) - Draft Joint Exercise of Powers Agreement and Lease Agreement**

General Manager reviewed his staff report related to this item. Final draft versions of the JEPA and Lease Agreement for CAPP were reviewed.

Director Velasco made a motion, seconded by Director Graf that the Board approve the Joint Exercise of Powers Agreement and Lease Agreement between the District and Carpinteria Valley Water District for the Carpinteria Advanced Purification Project (CAPP). The motion carried by the following vote:

AYES:	4	Damron, Graf, Velasco, Modugno
NOES:	0	None
ABSENT:	1	Murphy
ABSTAIN:	0	None

**5. 2025 CASA Winter Conference**

This item was on the agenda to provide the Board with an update of important dates regarding the upcoming CASA Winter Conference.

No Board action was taken on this item.

**6. Carpinteria Advanced Purification Project**

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

Director Modugno reported on the meeting held November 18, 2024.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None.

**B. GENERAL ITEMS**

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

Director Murphy will not be present at the meeting of November 19, 2024.

Future Agenda Items

None.

## **VIII. ADJOURNMENT**

There being no further items to discuss, the meeting adjourned at 6:25 p.m.

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Mike Damron  
President

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Gerald Velasco  
President Pro-Tem

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Debbie Murphy  
Secretary

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Lin Graf  
Secretary Pro-Tem

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Mike Modugno  
Treasurer