

**MINUTES OF THE SPECIAL MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
October 15, 2024**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **October 15, 2024**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 48 hours in advance of the meeting.

I. CALL TO ORDER

President Damron called the meeting to order at 5:30 p.m. and noted that all Director Velasco would absent from tonight's meeting.

Directors Present: Michael Damron – President
Debbie Murphy – Secretary
Lin Graf – Secretary Pro-Tem
Mike Modugno – Treasurer

Staff Present: Craig Murray – General Manager
Kim Garcia – District Administrator/Board Clerk

Legal Counsel Present: Karl Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: None.

II. PLEDGE OF ALLEGIANCE

President Damron led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF September 17, 2024

Director Murphy made a motion, seconded by Director Modugno that the Board approve the minutes of the September 17, 2024 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Damron, Graf, Murphy, Modugno
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Reports
- Staff Updates
- Sewer Replacement Project
- Belt Press Replacement Project
- CCTV Camera Repair
- City of Carpinteria Public Works Projects
- Operations Update

2. Financial Status and Transaction Report

District Administrator reviewed her staff report related to Financial Status and Transaction Reports.

No Board action was taken on this item.

3. Amendment No. 1 to Task Order 2023-001 – MKN Associates, Inc. Belt Filter Press Replacement Project Design

General Manager reviewed his staff report related to Amendment No. 1 to Task Order 2023-001 with MKN Associates, Inc. for the Belt Filter Press Replacement Project Design. If approved, the task order total would be increased from \$132,097 to \$151,217.

Director Modugno made a motion, seconded by Director Murphy that the Board approve Amendment No. 1 to Task Order No. 2023-001 issued to MKN Associates as presented. The motion carried by the following vote:

AYES:	4	Damron, Graf, Murphy, Modugno
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

4. CalPERS Unfunded Accrued Liability – Pension Liability Management Policy

General Manager reviewed his staff report related to this item. After discussion, direction was provided to staff regarding finalizing the policy for consideration at a subsequent

No Board action was taken on this item.

5. Carpinteria Advanced Purification Project (CAPP) - Draft Joint Exercise of Powers Agreement and Lease Agreement

General Manager reviewed his staff report related to this item. Draft versions of the JEPA and Lease Agreement for CAPP were reviewed in detail with changes from prior versions highlighted.

No Board action was taken on this item. Final versions will be presented to the Board for consideration and adoption at a future meeting.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee
None.

Standing Personnel Committee
None.

Standing Public Relations Committee
None.

Standing Utilities Committee
Director Graf reported on the meeting held October 9, 2024

Standing Recycled Water Committee
None.

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B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report
None

CSRMA Report
None.

Board Member Vacation Dates
Director Murphy will not be present at the meeting of November 19, 2024.

Future Agenda Items
None.

VIII. ADJOURNMENT

There being no further items to discuss, the meeting adjourned at 6:25 p.m.

Mike Damron
President

Gerald Velasco
President Pro-Tem

Debbie Murphy
Secretary

Lin Graf
Secretary Pro-Tem

Mike Modugno
Treasurer