

**MINUTES OF THE SPECIAL MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
July 8, 2025**

These are the **minutes** of the **Special** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a Special meeting on **July 8, 2025**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 24 hours in advance of the meeting.

I. CALL TO ORDER

President Velasco called the meeting to order at 5:30 p.m. and noted that all directors were present at tonight's meeting.

Directors Present: Gerald Velasco – President
 Debbie Murphy – President Pro-Tem
 Lin Graf – Secretary
 Mike Modugno – Secretary Pro-Tem
 Mike Damron – Treasurer

Staff Present: Craig Murray – General Manager

Legal Counsel
Present: Karl Berger – Burke, Williams & Sorenson

Public Present: None

PLEDGE OF ALLEGIANCE

President Velasco led the Pledge of Allegiance.

II. BOARD APPROVAL OF AGENDA

President Velasco asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

III. BOARD APPROVAL OF MINUTES OF THE MEETING OF June 17, 2025

Director Murphy made a motion, seconded by Director Modugno that the Board approve the minutes of the June 17, 2025 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Murphy, Damron, Velasco, Graf
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	1	Modugno

IV. PUBLIC FORUM

None

V. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- Lift Station No. 3 Rehabilitation Project
- Battery Energy Storage Project Update
- Belt Replacement Project
- June Employee Recognition
- Operations Update

2. Financial Status and Transaction Report

General Manager reviewed the staff report related to Financial Status and Transaction Reports. The CLASS Annual Report was reviewed briefly.

No Board action was taken on this item.

3. Resolution No. R-383 – Certification of the July 2025 Update to the District's Sewer System Management Plan

General Manager reviewed the history of the District's Sewer System Management Plan (SSMP) and the SWRCB General Order that established a regulatory framework for collection system operation, management and spill reporting. A major update to the Waste Discharge Requirements (WDRs) was adopted in 2022 and became effective in 2023 that required a comprehensive update to the SSMP and Board adoption prior to August, 2 2025.

General Manager provided an overview of the changes and recognized the efforts of the District's Collection System Supervisor, Travis Kearney, in completing the update process. The Board discussed the SSMP and the update process and the General Manager responded to questions regarding the adoption process.

Director Murphy made a motion, seconded by Director Modugno that the Board adopt Resolution No. R-383 certifying the July 2025 update to the District's SSMP. The motion carried by the following roll call vote:

AYES:	5	Murphy, Damron, Velasco, Graf, Modugno
NOES:	0	None
ABSENT:	0	Modugno
ABSTAIN:	0	None

4. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project. Of note, final bid documents were issued for the AWPf portion of CAPP and we expect to advertise the project in July with bids due in September. Permitting efforts are ongoing at this time.

No Board action was taken on this item.

VI. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

Director Damron will be out of town July 15th through the first week of August.

Future Agenda Items

None.

VII. ADJOURNMENT

There being no further items to discuss, the meeting adjourned at 6:01 p.m.

Gerald Velasco
President

Debbie Murphy
President Pro-Tem

Lin Graf
Secretary

Mike Modugno
Secretary Pro-Tem

Mike Damron
Treasurer