

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
June 17, 2025**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **June 17, 2025**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Velasco called the meeting to order at 5:30 p.m. and noted that Directors Modugno would be absent from tonight's meeting.

Directors Present: Gerald Velasco – President
 Debbie Murphy – President Pro-Tem
 Lin Graf – Secretary
 Mike Damron - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – District Administrator/Board Clerk

Legal Counsel
Present: Karl Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: None

PLEDGE OF ALLEGIANCE

President Velasco led the Pledge of Allegiance.

II. BOARD APPROVAL OF AGENDA

President Velasco asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

III. BOARD APPROVAL OF MINUTES OF THE MEETING OF May 20, 2025

Director Murphy made a motion, seconded by Director Damron that the Board approve the minutes of the April 15, 2025 Regular Board meetings as presented. The motion carried by the following vote:

AYES:	4	Murphy, Damron, Velasco, Graf
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

IV. PUBLIC FORUM

None

V. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Clean Water SoCal Board Meeting
- Battery Energy Storage Project Update
- Partnering for Impact Event
- CMMS and GIS Integration
- Carpinteria Middle School Career Day
- Operations Update

2. Financial Status and Transaction Report

District Administrator reviewed the staff report related to Financial Status and Transaction Reports.

No Board action was taken on this item.

3. PUBLIC HEARING - Resolution No. R-381 – Sewer Service Charges on Assessor Rolls

General Manager said that notice was published twice in the *Coastal View News* about tonight's hearing and that Resolution No. R-381, according to state law, allows the District to place sewer service charges on the tax roll. A procedure summary was provided to the Board President for conducting the hearing.

President Velasco opened the hearing and asked the Board Clerk to call the roll. Answering "present" were Directors Damron, Graf, Murphy and President Velasco. General Manager said there were four Board members present, and that met the 2/3's quorum required by State law to adopt the resolution setting rates on the County Assessor's Rolls.

President Velasco asked General Manager to file the Notice of Hearing and Proof of Publication of the hearing with the Secretary. General Manager delivered Proof of Publishing of the Notice of Hearing to Board Secretary. President Velasco noted for the record there were no members of the public present who wished to speak on the item and no comments had been submitted electronically prior to the deadline. General Manager said there was no majority protest and President Velasco declared the hearing closed.

Director Damron made a motion, seconded by Director Graf that the Board adopt Resolution No. R-381 ordering the filing with the County Auditor of a report of sewer service charges for FY 2025/2026 to be placed on and collected by the County Assessor's Rolls. The motion carried by the following roll call vote:

AYES:	4	Murphy, Damron, Velasco, Graf
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

4. Resolution No. R-382 – Adoption of the FY 2025/26 Annual Budget and Setting the Annual Appropriations Limit

General Manager submitted for Board review and adoption the Fiscal Year 2025/26 Budget for the Carpinteria Sanitary District. General Manager thanked District staff and the Board Finance committee for their input. General Manager reviewed the proposed capital improvement projects for FY 2025/26 and provided the Board with an overview of the Budget document and highlighted key information.

If adopted, Resolution No. R-382 would adopt the Fiscal Year 2025/26 budget and set the annual appropriation limit at \$4,933,189.

Director Damron made a motion, seconded by Director Murphy, that the Board adopt Resolution No. R-382 adopting the Fiscal Year 2025/26 Budget as submitted with operating and debt service expenditures totaling \$8,088,365 and setting the annual appropriations limit at \$4,933,189. The motion carried by the following roll call vote:

AYES:	4	Murphy, Damron, Velasco, Graf
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

Legal Counsel excused himself from the meeting.

5. Medical Insurance Opt-Out Incentive Policy

General Manager reviewed his staff report related to considering approval of a Medical Insurance Opt-Out Incentive Policy under which District employees could receive monetary compensation for choosing not to participate in the District's group health insurance plan. A copy of the plan was attached to the staff report for review.

After Board discussion, Director Murphy made a motion, seconded by Director Graf move that the Board approve the attached Medical Insurance Opt-Out Incentive Policy as proposed. The motion carried by the following vote:

AYES:	4	Murphy, Damron, Velasco, Graf
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

6. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VI. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Damron reported on the meeting held June 16, 2025.

Standing Personnel Committee

Director Murphy reported on the meeting held June 4, 2025.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VII. ADJOURNMENT

There being no further items to discuss, the meeting adjourned at 6:14 p.m.

Gerald Velasco
President

Debbie Murphy
President Pro-Tem

Lin Graf
Secretary

Mike Modugno
Secretary Pro-Tem

Mike Damron
Treasurer