

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
May 20, 2025**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **May 20, 2025**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Velasco called the meeting to order at 5:30 p.m. and noted that Directors Graf would be absent from tonight's meeting.

Directors Present: Gerald Velasco – President
 Debbie Murphy – President Pro-Tem
 Lin Graf – Secretary
 Mike Damron - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – District Administrator/Board Clerk

Legal Counsel
Present: Karl Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: None

PLEDGE OF ALLEGIANCE

President Velasco led the Pledge of Allegiance.

II. BOARD APPROVAL OF AGENDA

President Velasco asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

III. BOARD APPROVAL OF MINUTES OF THE MEETING OF April 15, 2025

Director Damron made a motion, seconded by Director Murphy that the Board approve the minutes of the April 15, 2025 Regular Board meetings as presented. The motion carried by the following vote:

AYES:	3	Murphy, Damron, Velasco
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	1	Modugno

IV. PUBLIC FORUM

None

V. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Staff Updates
- Clean Water Summit Partners Annual Meeting
- Meeting and Plant Tour
- Battery Energy Storage Project Update
- Operations Update

2. Financial Status and Transaction Report

District Administrator reviewed the staff report related to Financial Status and Transaction Reports.

No Board action was taken on this item.

3. Resolution No. R-380 – Resolution Setting the Date for a Hearing and Giving Notice thereof of Election to Collect Sewer Service Chargers on the County Tax Roll for the Fiscal Year 2025/26

General Manager provided the Board with an overview of his staff report related to Resolution No. R-380 which, if adopted, would set the date as June 17, 2025 at 5:30 for a hearing and give notice thereof of election to collect sewer service charges on Santa Barbara County and Ventura County tax rolls for the fiscal year 2025/26.

Director Damron made a motion, seconded by Director Murphy that the Board adopt Resolution No. R-380 Setting the Date for a Hearing and Giving Notice thereof of Election to Collect Sewer Service Charges on the Counties Tax Rolls for Fiscal Year 2025/26. The motion carried by the following roll call vote:

AYES:	4	Murphy, Velasco, Damron, Modugno
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

4. Cash Contract No. 526 – JCI Jones Chemical Inc.- Sodium Hypochlorite and Sodium Bisulfite Supply

General Manager reviewed his staff report related to Cash Contract No. 526 with JCI Jones Chemical, Inc. for provision of bulk sodium hypochlorite and sodium bisulfite for a one-year term. If approved, Cash Contract No. 524 would engage JCI Jones Chemicals, Inc. for bulk sodium hypochlorite at their unit bid price was \$1.9659 per gallon delivered, including all applicable sales tax and mill charges and for bulk sodium bisulfite at a total unit cost of \$1.5805 per gallon.

Director Murphy made a motion, seconded by Director Damron that the approve Cash Contract No. 526 between the District and JCI Jones Chemicals, Inc., for the one-year supply of bulk sodium

hypochlorite and bulk sodium bisulfite at the unit prices stated therein. The motion carried by the following vote:

AYES:	4	Murphy, Velasco, Damron, Modugno
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

5. Cash Contract No. 527 – Tierra Contracting, Inc.- Lift Station No. 3 Bypass Manhole

General Manager reviewed his staff report related to Cash Contract No. 527 with Tierra Contracting, Inc. for installation of a deep manhole upstream of Lift Station No. 3 to provide bypass access. If approved, Cash Contract No. 527 would engage Tierra to complete the manhole installation project. Tierra's proposal, which includes provision and installation of materials, groundwater management, backfill and paving, is attached to the agreement. The lump sum price for the work is \$59,875 and the project would be completed within 45 working days following issuance of a Notice to Proceed.

Director Damron made a motion, seconded by Director Murphy that the approve Cash Contract No. 527 between the District and Tierra Contracting, Inc. as presented. The motion carried by the following vote:

AYES:	4	Murphy, Velasco, Damron, Modugno
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

6. Cash Contract No. 528 – Fechter & Company CPA's Independent Auditing Services for FY2024/25, 2025/26 & FY 2026/27

General Manager reviewed his staff report related to Cash Contract No. 528 with Fechter and Company, CPA's for annual auditing services. If approved, Cash Contract No. 528 would engage Fechter to engage Fechter to provide independent auditing services for a three-year period, commencing with an audit for FY 2024/25

Director Damron made a motion, seconded by Director Modugno that the approve Cash Contract No. 528 between the Carpinteria Sanitary District and Fechter & Company CPAs dated May 20, 2025 as presented. The motion carried by the following vote:

AYES:	4	Murphy, Velasco, Damron, Modugno
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

7. CASA Funding Request - Ocean Acidification and Nutrient Loading Studies

General Manager reviewed his staff report related considering a contribution to help fund technical studies related to discharge of nutrients in treated wastewater effluent and the potential contribution to ocean acidification and hypoxia.

After Board discussion, Director Damron made a motion, seconded by Director Murphy move that the Board approve a contribution of \$10,000 in FY 2025/26 to CASA to support two ongoing study efforts related to coastal nutrient discharges from ocean outfalls. The motion carried by the following vote:

AYES:	4	Murphy, Velasco, Damron, Modugno
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NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

8. Santa Barbara LAFCO – Special District Member Vacancy

General Manager reviewed his staff report related to a pending election for an open seat in the Santa Barbara LAFCO. After Board discussion, there was no nomination made.

No Board action was taken on this item.

9. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

10. CASA Annual Conference

This item was on the agenda to provide the Board with an update of important dates regarding the upcoming CASA Annual Conference.

No Board action was taken on this item.

VI. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Damron reported on the meeting held May 16, 2025.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VII. ADJOURNMENT

There being no further items to discuss, the meeting adjourned at 6:18 p.m.

Gerald Velasco
President

Debbie Murphy
President Pro-Tem

Lin Graf
Secretary

Mike Modugno
Secretary Pro-Tem

Mike Damron
Treasurer