

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
January 7, 2025**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **January 7, 2025**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**I. CALL TO ORDER**

President Velasco called the meeting to order at 5:30 p.m. and noted that Director Murphy would absent from tonight's meeting.

Directors Present:     Gerald Velasco– President  
                                 Lin Graf – Secretary  
                                 Mike Modugno – Secretary Pro-Tem  
                                 Michael Damron – Treasurer

Staff Present:             Craig Murray – General Manager  
                                 Kim Garcia – District Administrator/Board Clerk

Legal Counsel  
Present:                     Karl Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present:           None.

**II. PLEDGE OF ALLEGIANCE**

President Damron led the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Velasco asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF December 17, 2024**

Director Velasco made a motion, seconded by Director Graf that the Board approve the minutes of the December 17, 2024 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Damron, Graf, Modugno, Velasco
NOES:	0	None
ABSENT:	1	Murphy
ABSTAIN:	0	

**V. PUBLIC FORUM**

None

## **VI. MATTERS BEFORE THE BOARD**

### **A. GENERAL REPORTS:**

#### **1. General Manager's Status Report**

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- Training Updates
- Surplus Vehicle Sales
- Energy Management Review
- Floodwall Project Restoration Update
- Operations Update

#### **2. Financial Status and Transaction Report**

District Administrator reviewed the staff report related to Financial Status and Transaction Reports.

No Board action was taken on this item.

#### **3. Cash Contract No. 523 – James C. Cushman, Inc.**

General Manager reviewed his staff report related to Cash Contract No. 523 with James C. Cushman, Inc. for the Belt Press Replacement Project.

Bids for construction of the Belt Press Replacement Project were received on December 18, 2024 at 3:00 p.m. Four bids were received prior to the bidding deadline and each bid was opened publicly at the District's administrative office. The apparent low bidder was James C. Cushman, Inc. (Cushman) of Goleta, California, with a bid of \$1,198,800. Staff reviewed bid submittals and verified that the apparent low bidder met all of the contract document requirements.

If approved, Cash Contract No. 523 could engage James C. Cushman, Inc. with a total contract price of \$1,198,800

Director Damron made a motion, seconded by Director Graf that the Board approve Cash Contract No. 523 between the District and James C. Cushman, Inc. for the Belt Press Replacement Project with a total contract amount of \$1,198,800. The motion carried by the following vote:

AYES:	4	Damron, Graf, Velasco, Modugno
NOES:	0	None
ABSENT:	1	Murphy
ABSTAIN:	0	None

#### **4. Carpinteria Advanced Purification Project**

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

## **VII. BOARD ITEMS**

### **A. COMMITTEE REPORTS**

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None.

### **B. GENERAL ITEMS**

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

Board compensation.

## **VIII. ADJOURNMENT**

There being no further items to discuss, the meeting adjourned at 5:55 p.m.

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Gerald Velasco  
President

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Debbie Murphy  
President Pro-Tem

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Lin Graf  
Secretary

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Mike Modugno  
Secretary Pro-Tem

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Mike Damron  
Treasurer