

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
December 19, 2023**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **December 19, 2023**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**I. CALL TO ORDER**

President Modugno called the meeting to order at 5:30 p.m. and noted that Director Velasco was absent from tonight's meeting.

Directors Present:     Mike Modugno – President  
                              Michael Damron – President Pro-Tem  
                              Debbie Murphy – Secretary Pro-Tem  
                              Lin Graf - Treasurer

Staff Present:         Craig Murray – General Manager  
                              Kim Garcia – District Administrator

Legal Counsel  
Present:                Karl Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present:        Dmitry Semenov – Ridgeline (by Zoom video-conference)  
                              Gary Campopiano – resident

**II. PLEDGE OF ALLEGIANCE**

President Modugno led the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF December 5, 2023.**

Director Murphy made a motion, seconded by Director Graf that the Board approve the minutes of the December 5, 2023 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Murphy, Graf, Modugno, Damron
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

**V. PUBLIC FORUM**

None.

**VI. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. General Manager’s Status Report**

General Manager reviewed his written report regarding the following items:

- Staff Announcements
- Clean Water SoCal Annual Meeting
- Lower Lateral Rehabilitation Project Update
- Operations Update

**2. CalPERS Unfunded Actuarial Liability Overview**

General Manager reviewed his staff report related to the Districts CalPERS Unfunded Actuarial Liability. General Manager introduced Dmitry Semenov, a principal at Ridgeline Municipal Services, LLC, who provided the Board with an overview of the District’s CalPERS retirement program and associated unfunded actuarial liability. Various strategies to manage this ongoing liability were discussed.

No Board action was taken on this item. The Board directed staff to work towards development of a pension liability management policy for future consideration.

**3. Board Member Email Communications**

This item was on the agenda to provide the Board with an update of modes of email communications for District business purposes and to receive individual feedback on preferences.

No Board action was taken on this item.

**4. Carpinteria Advanced Purification Project**

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

**5. First Amendment to Employment Agreement for District General Manager**

General Manager reviewed a proposed amendment to the employment agreement for District General Manager. If approved Section 3(d)(2) would be amended to provide a monthly car allowance in lieu of a District provided vehicle.

Director Damron made a motion, seconded by Director Murphy that the Board authorize a monthly car allowance to the General Manager. The motion carried by the following vote:

AYES:	4	Graf, Damron, Murphy, Modugno
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

**6. Annual Board Reorganization**

This item was tabled to a future Board meeting to be held in January 2024.

Director Damron made a motion, seconded by Director Graf that the Board to table this item until January 2024. The motion carried by the following vote:

AYES:	4	Graf, Damron, Murphy, Modugno
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

**VII. CLOSED SESSION**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:  
Per Government Code Section 54957. Title: General Manager

No action taken. This item was deferred to a future Board meeting to be held in January 2024.

**VIII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

Director Graf reported on the meeting held December 12, 2023.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None.

Summerland Sanitary Coordination Ad-Hoc Committee

None.

**B. GENERAL ITEMS**

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None

## **I. ADJOURNMENT**

There being no further items to discuss, President Modugno adjourned the meeting at 7:10 p.m.

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Mike Modugno  
President

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Michael Damron  
President Pro-Tem

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Gerald Velasco  
Secretary

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Debbie Murphy  
Secretary Pro-Tem

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Lin Graf  
Treasurer