

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
December 5, 2023**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **December 5, 2023**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Modugno called the meeting to order at 5:30 p.m. and noted that Director Velasco was absent from tonight's meeting.

Directors Present: Mike Modugno – President
 Michael Damron – President Pro-Tem
 Debbie Murphy – Secretary Pro-Tem
 Lin Graf - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – District Administrator

Legal Counsel
Present: Karl Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Modugno led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF November 7, 2023.

Director Graf made a motion, seconded by Director Damron that the Board approve the minutes of the November 7, 2023 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Murphy, Graf, Modugno, Damron
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- SAMA Meeting Report
- Beach Club Road Septic to Sewer
- Belt Press Replacement Project
- Operations Update

2. Cash Contract No. 514 – CIO Solutions, Inc. – Server Replacement Project

General Manager reviewed his staff report related to Cash Contract No. 514 with CIO Solutions for services related to the Server Replacement project. If approved, Cash Contract No. 514 would engage CIO, based on their proposal, for services on a time and materials basis with a not to exceed budget of \$47,048.42.

Director Murphy made a motion, seconded by Director Damron that the Board authorize the General Manager to approve Cash Contract No. 514 between the District and CIO Solutions, Inc. for the Server Replacement Project. The motion carried by the following vote:

AYES:	4	Graf, Damron, Murphy, Modugno
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

Note: The above listed Cash Contract No. 514 has been updated to be named Cash Contract No. 515. No changes to the contract were made other than the updated contract number.

3. 2024 CASA Winter Conference

This item was on the agenda to provide the Board with an update of important dates regarding the upcoming CASA Winter Conference.

No Board action was taken on this item.

4. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
Per Government Code Section 54957. Title: General Manager

Legal Counsel led the Board into the above referenced closed session item at 5:51 p.m.

VIII. RECONVENE OPEN SESSION

A. CLOSED SESSION REPORT

Legal Counsel reconvened the open session at 5:55 p.m. and said that there was no action to report on the closed session item.

IX. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Graf reported on the meeting held November 16, 2023.

Standing Personnel Committee

None.

Standing Public Relations Committee

Director Murphy reported on the meeting held November 9, 2023

Standing Utilities Committee

None.

Standing Recycled Water Committee

None.

Summerland Sanitary Coordination Ad-Hoc Committee

Director Murphy reported on the meeting held November 14, 2023

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None

I. ADJOURNMENT

There being no further items to discuss, President Modugno adjourned the meeting at 6:03 p.m.

Mike Modugno
President

Michael Damron
President Pro-Tem

Gerald Velasco
Secretary

Debbie Murphy
Secretary Pro-Tem

Lin Graf
Treasurer