

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
September 5, 2023**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **September 5, 2023**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Modugno called the meeting to order at 5:30 p.m. and noted that Director Damron and Director Velasco were absent from tonight's meeting.

Directors Present: Mike Modugno – President
 Debbie Murphy – Secretary Pro-Tem
 Lin Graf - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – District Administrator

Legal Counsel
Present: Karl Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: None.

II. PLEDGE OF ALLEGIANCE

President Modugno led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF August 15, 2023

Director Murphy made a motion, seconded by Director Graf that the Board approve the minutes of the August 15, 2023 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	3	Murphy, Graf, Modugno
NOES:	0	None
ABSENT:	2	Damron, Velasco
ABSTAIN:	0	None

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- Recruiting Update
- Team Updates
- Accounting Software Transition
- WateReuse California Central Coast Chapter Meeting
- Operations Update

2. MKN Associates – Agreement for As-Needed Engineering Services Three Year On-Call Services

General Manager reviewed his staff report related to an agreement for as-needed engineering services with MKN Associates. If approved, the agreement for as-needed engineering services would cover a three year on-call services period.

Director Graf made a motion, seconded by Director Murphy that the Board approve and execute the as-needed engineering services agreement between the District and MKN Associates for three year on-call services. The motion carried by the following roll call vote:

AYES:	3	Murphy, Graf, Modugno
NOES:	0	None
ABSENT:	2	Damron, Velasco
ABSTAIN:	0	None

3. Capital Improvement Project Budget Adjustment – Lift Station No. 2 Rehabilitation Project (P-212)

General Manager reviewed his staff report related to the CIP budget adjustment for Lift Station No. 2 Rehabilitation Project. If approved, CIP (P-212) budget would be amended for the Lift Station No. 2 Rehabilitation Project with a not to exceed total of \$265,000.

Director Murphy made a motion, seconded by Director Graf that the Board amend CIP for the Lift Station No. 2 Rehabilitation Project. The motion carried by the following roll call vote:

AYES:	3	Murphy, Graf, Modugno
NOES:	0	None
ABSENT:	2	Damron, Velasco
ABSTAIN:	0	None

4. Resolution No. R-367: Declaring an Emergency With regard to Certain District Facilities, Authorizing Remedial Work to be Performed Without Competitive Bidding, Declaring the Project to be Exempt From The Requirements of the California Environmental Quality Act, and Making Necessary Findings Thereof

General Manager reviewed his staff report related to Resolution No. R-367. A required 4/5 vote was not met for this item. The item was tabled to a subsequent meeting where the quorum could be met. Director Murphy excused herself. The quorum was lost which caused the meeting to adjourn at 6:00 p.m.

The remaining items in the minutes are provided as information only; they do not constitute official actions of the Board.

5. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None.

Summerland Sanitary Coordination Ad-Hoc Committee

None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None

Mike Modugno
President

Gerald Velasco
Secretary

Lin Graf
Treasurer

Michael Damron
President Pro-Tem

Debbie Murphy
Secretary Pro-Tem