

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
March 19, 2024**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **March 19, 2024**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Damron called the meeting to order at 5:30 p.m. and noted all Directors were present at tonight's meeting.

Directors Present: Michael Damron – President
Gerry Velasco – President Pro-Term
Debbie Murphy – Secretary
Lin Graf – Secretary Pro-Term
Mike Modugno – Treasurer

Staff Present: Craig Murray – General Manager
Kim Garcia – Board Clerk

Legal Counsel Present: Karl Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: None.

II. PLEDGE OF ALLEGIANCE

President Damron led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Damron asked if there were any modifications and/or changes to the agenda. General Manager asked that consideration of Resolution No. R-368 be added to the agenda as the first item before the General Manager's Status Report (VI.A.1). President Damron provided the following information supporting the addition of an emergency agenda item:

The Board of Directors received supplemental materials from the General Manager regarding and administrative declaration of emergency for repairing a failed sewer main located on Santa Monica Road. The General Manger declared an emergency this morning based upon the condition of the pipeline which, if left unrepaired, constitutes and imminent threat to public health and safety. After polling the underground contractors on the Districts' on-call list, none were available to complete emergency repairs. A qualified contractor, Clearwater Engineering, was identified after posting the agenda for today's meeting. In accordance with the General Manager's emergency authority, they were directed to immediately commence work. The Government Code states that "[u]pon a determination by a two-thirds vote of the members of the legislative body present at the meeting that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted" that an item may be added to the agenda. This matter arose after the posting of the agenda on March 15, 2024 and requires that the Board take immediate action to ratify the General Manager's declaration of emergency and confirm that the

District may contract with Clearwater Engineering without the need for bidding in accordance with Public Contract code § 20168. I ask that we have a motion to add this matter as Item IV.A.1 to the agenda.

Director Damron made a motion to approve, followed by Board approval, the change was made and the amended agenda was approved.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF February 20, 2024

Director Murphy made a motion, seconded by Director Graf that the Board approve the minutes of the February 20, 2024 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	5	Graf, Murphy, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Resolution No. R-368 : Ratifying and Approving Emergency Declaration and Authorizing Contracting Without the Need for Public Bidding for a Critical Sewer Main Repair

General Manager reviewed his staff report related to Resolution No. R-368. Based on circumstance and general engineering opinion it was determined that an emergency condition requiring immediate remedial action exists. Adoption of Resolution No. R-368 would provide the required determination that an emergency condition exists pursuant to Public Contract Code sections 20168 and 20640.

Director Murphy made a motion, seconded by Director Velasco that the Board adopt Resolution No. R-368 as presented. The motion carried by the following vote:

AYES:	5	Graf, Damron, Murphy, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

2. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Floodwall Habitat Restoration
- Safety Program Update
- CASA Updates
- SAMA Meeting Report
- Operations Update

3. Financial Status and Transaction Report

District Administrator reviewed her staff report related to Financial Status and Transaction Reports.

No Board action was taken on this item.

* *Legal Counsel left the meeting at 5:45 p.m.*

4. CIP Project Authorization – Lift Station No. 2 Pump Replacement

General Manager reviewed his staff report related to the additional capital improvement project for the FY 2023/24 budget for an emergency replacement of one 15 horse power Flygt submersible pump at Lift Station No. 2.

Director Velasco made a motion, seconded by Director Graf that the Board approve the updated direct payment dental/vision plan. The motion carried by the following vote:

AYES:	5	Graf, Damron, Murphy, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. Beach Club Road Community Sewer System

General Manager reviewed his staff report on a potential connection of the Beach Club Road neighborhood to the District's sanitary sewer system.

No Board action was taken on this item.

6. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Modugno reported on the meeting held 3/18/2024.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None.

Ad-Hoc Summerland Sanitary Coordination Committee

None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report
None.

CSRMA Report
None.

Board Member Vacation Dates
None.

Future Agenda Items
None.

VIII. ADJOURNMENT

There being no further items to discuss, the meeting adjourned at 6:20 p.m.

Mike Damron
President

Gerald Velasco
President Pro-Tem

Debbie Murphy
Secretary

Lin Graf
Secretary Pro-Tem

Mike Modugno
Treasurer