

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
July 18, 2023**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **July 18, 2023**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Modugno called the meeting to order at 5:30 p.m. and noted that Director Velasco was absent and all other Directors were present at tonight's meeting.

Directors Present: Mike Modugno – President
 Mike Damron – President Pro-Term
 Debbie Murphy – Secretary Pro-Tem
 Lin Graf - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: Justin Tamayo – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: Kristen Parks – National Demographics Corporation (by Zoom video-conference)

II. PLEDGE OF ALLEGIANCE

President Modugno led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF June 20, 2023

Director Damron made a motion, seconded by Director Graf that the Board approve the minutes of the June 20, 2023 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Murphy, Damron, Graf, Modugno
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Fourth Public Hearing on Transition to District Based Elections

General Manager introduced Kristen Parks from National Demographics Corporation who was participating remotely via Zoom. Ms. Parks reviewed a slide presentation that outlined the by-division election transition process and provided an overview on the selected “Green” map.

President Modugno opened the public hearing on the item. No public was present and the Board Clerk said that no public had submitted comment prior to the meeting. President Modugno then declared the hearing on the item closed.

No Board action was taken on this item

2. PUBLIC HEARING – Ordinance No. 19. Approving Transition from At-Large to Division-Based Elections, Approving Map of Election Divisions, and Establishing Sequence for Elections

Kristen Parks from National Demographics Corporation, who was participating remotely via Zoom, reviewed the selected “Green” map and Ordinance No. 19. Ordinance No. 19, if adopted, formally selects the “Green” map and outlines election sequencing using the division-based election method. Ms. Parks answered several Board member questions.

President Modugno opened the public hearing on the item. No public was present and the Board Clerk said that no public had submitted comment prior to the meeting. President Modugno then declared the hearing on the item closed and thanked Ms. Parks for her presentation.

Director Damron made a motion, seconded by Director Graf that the Board adopt Ordinance No. 19 as presented. The motion carried by the following roll call vote:

AYES:	4	Graf, Murphy, Modugno, Damron
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

3. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- Construction Standards Update
- Lift Station No. 2 Rehabilitation
- Lower Lateral Rehabilitation Project
- Operations Update

4. CIP Project Authorization – Plant Air Compressor Replacement

General Manager reviewed his staff report related an additional capital improvement project authorization for FY 2023/24. Following approval to the District’s FY2023/24 capital budget, one of the Kaeser rotary screw press compressors failed. If approved, a new CIP will be added for

procurement of a rotary screw press compressor with a budget total \$15,000

Director Murphy made a motion, seconded by Director Graf that the Board authorize a CIP for procurement of a rotary screw compressor with a budget of \$15,000 for FY 2023/24:

AYES:	4	Graf, Murphy, Modugno, Damron
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

5. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Graf reported on the meeting of July 17, 2023

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None.

Ad-Hoc Summerland Sanitary Coordination Ad-Hoc Committee

Director Murphy reported on the meeting of July 12, 2023

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

Director Murphy – will be absent from the September 19th meeting.

Future Agenda Items

None

VIII. ADJOURNMENT

There being no further items to discuss, President Modugno adjourned the meeting at 5:57p.m.

Mike Modugno
President

Michael Damron
President Pro-Tem

Gerald Velasco
Secretary

Debbie Murphy
Secretary Pro-Tem

Lin Graf
Treasurer