

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
June 20, 2023**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **June 20, 2023**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Modugno called the meeting to order at 5:30 p.m. and noted that Director Damron was absent and all other Directors were present at tonight's meeting.

Directors Present: Mike Modugno – President
 Mike Damron – President Pro-Term
 Gerald Velasco - Secretary
 Debbie Murphy – Secretary Pro-Tem
 Lin Graf - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: Karl H. Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: Kristen Parks – National Demographics Corporation (by Zoom video-conference)

II. PLEDGE OF ALLEGIANCE

President Modugno led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF May 16, 2023

Director Murphy made a motion, seconded by Director Damron that the Board approve the minutes of the May 16, 2023 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	5	Murphy, Damron, Velasco, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Third Public Hearing on Transition to District Based Elections

General Manager introduced Kristen Parks from National Demographics Corporation who was participating remotely via Zoom. Ms. Parks reviewed a slide presentation that was attached to the Board packet. Her presentation outlined the by-division election transition process and provided an overview on demographics within the District's service area. The Board provided input to the consultant on division formation.

President Modugno opened the public hearing on the item. No public was present and the Board Clerk said that no public had submitted comment prior to the meeting. President Modugno then declared the hearing on the item closed and thanked Ms. Parks for her presentation.

Director Damron made a motion, seconded by Director Graf that the Board advise NDC to proceed with the Green Map. The motion carried by the following roll call vote:

AYES:	5	Graf, Murphy, Modugno, Velasco, Damron
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

2. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- SAMA Meeting Report
- Lift Station No. 2 Rehabilitation
- Summerland Sanitary District Discussions
- Process Stabilization Study
- Operations Update

3. Long Range Capital Improvement Program: 2021 - 2030

General Manager reviewed his staff report related to the District's Long Range Capital Improvement Program for years 2021-2030.

No Board action was taken on this item.

4. PUBLIC HEARING - Resolution No. R-365 – Sewer Service Charges on Assessor Rolls

General Manager said that notice was published twice in the *Coastal View News* about tonight's hearing and that Resolution No. R-365, according to state law, allows the District to place sewer service charges on the tax roll. A procedure summary was provided to the Board President for conducting the hearing.

President Modugno opened the hearing and asked General Manager to call the roll. Answering "present" were Directors Velasco, Damron, Graf, Murphy and President Modugno. General

Manager said there were five Board members present, and that met the 2/3's quorum required by State law to adopt the resolution setting rates on the County Assessor's Rolls.

President Modugno asked General Manager to file the Notice of Hearing and Proof of Publication of the hearing with the Secretary. General Manager delivered Proof of Publishing of the Notice of Hearing to Board Secretary, Director Velasco. President Modugno noted for the record there were no members of the public present who wished to speak on the item and no comments had been submitted electronically prior to the deadline. General Manager said there was no majority protest and President Modugno declared the hearing closed.

Director Velasco made a motion, seconded by Director Murphy that the Board adopt Resolution No. R-365 ordering the filing with the County Auditor of a report of sewer service charges for FY 2023/2024 to be placed on and collected by the County Assessor's Rolls. The motion carried by the following roll call vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. Resolution No. R-366 – Adoption of the FY 2023/24 Annual Budget and Setting the Annual Appropriations Limit

General Manager submitted for Board review and adoption the Fiscal Year 2023/24 Budget for the Carpinteria Sanitary District. General Manager thanked District staff and the Board Finance committee for their input. General Manager reviewed the proposed capital improvement projects for FY 2023/24 and provided the Board with an overview of the Budget document and highlighted key information.

If adopted, Resolution No. R-366 would adopt the Fiscal Year 2023/24 budget and set the annual appropriation limit at \$5,195,940.

Director Damron made a motion, seconded by Director Graf, that the Board adopt Resolution No. R-366 adopting the Fiscal Year 2023/24 Budget as submitted with operating and debt service expenditures totaling \$6,679,147 and setting the annual appropriations limit at \$5,195,940. The motion carried by the following roll call vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

6. 2024 Presidential Elections – CSD Potential Polling Place

General Manager reviewed his staff report related to a request by the Santa Barbara County Elections Office to use the District Board Room as a polling place for the November 2024 General Presidential Elections.

There was Board consensus to allow the use.

7. CASA Annual Conference

This item was on the agenda to provide the Board with an update of important dates regarding the upcoming CASA Annual Conference.

No Board action was taken on this item.

8. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Graf reported on the meeting of June 19, 2023

Standing Personnel Committee

Director Velasco reported on the meeting of May 30, 2023

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None.

Ad-Hoc Summerland Sanitary Coordination Ad-Hoc Committee

None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None

Future Agenda Items

None

VIII. ADJOURNMENT

There being no further items to discuss, President Modugno adjourned the meeting at 6:38 p.m.

Mike Modugno
President

Michael Damron
President Pro-Tem

Gerald Velasco
Secretary

Debbie Murphy
Secretary Pro-Tem

Lin Graf
Treasurer