

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
May 16, 2023**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **May 16, 2023**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Modugno called the meeting to order at 5:30 p.m. and noted that Director Damron was absent and all other Directors were present at tonight's meeting.

Directors Present: Mike Modugno – President
 Gerald Velasco - Secretary
 Debbie Murphy – Secretary Pro-Tem
 Lin Graf - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: Karl H. Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: Kristen Parks – National Demographics Corporation (by Zoom video-conference)

II. PLEDGE OF ALLEGIANCE

President Modugno led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF May 2, 2023

Director Graf made a motion, seconded by Director Murphy that the Board approve the minutes of the May 2, 2023 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	3	Graf, Murphy, Modugno
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	1	Velasco

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Second Public Hearing on Transition to District Based Elections

General Manager introduced Kristen Parks from National Demographics Corporation who was participating remotely via Zoom. Ms. Parks reviewed a slide presentation that was attached to the Board packet. Her presentation outlined the by-division election transition process and provided an overview on demographics within the District's service area. The Board provided input to the consultant on division formation.

President Modugno opened the public hearing on the item. No public was present and the Board Clerk said that no public had submitted comment prior to the meeting. President Modugno then declared the hearing on the item closed and thanked Ms. Parks for her presentation.

No Board action was taken on this item.

2. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- LAFCO MSR and Sphere of Influence Update
- SAMA Meeting Report
- Operations Update

3. Cash Contract No. 511 – National Plant Services, Inc. – Lower Lateral Rehabilitation Project

General Manager reviewed his staff report related to Cash Contract No. 511 with National Plant Services, Inc. related to the Lower Lateral Rehabilitation Project.

A Request for Informal Bids was circulated and one bid was received prior to the May 4, 2023 deadline. If approved, Cash Contract No. 511 would engage National Plant Services, Inc. to perform trenchless rehabilitation of 31 lowers laterals located throughout the District's service area with a not to exceed total of \$197,790.

Director Murphy made a motion, seconded by Director Graf that the Board approve and execute Cash Contract No. 511 between the District and National Plant Services, Inc. for the Lower Lateral Rehabilitation Project. The motion carried by the following roll call vote:

AYES:	4	Graf, Murphy, Modugno, Velasco
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

President Modugno noted for the record that legal counsel excused himself from meeting.

4. Cash Contract No. 512 – JCI Jones Chemicals, Inc. – Sodium Hypochlorite and Sodium Bisulfite Supply

General Manager reviewed his staff report related to Cash Contract No. 512 with JCI Jones Chemicals, Inc. related to the provision of bulk sodium hypochlorite and sodium bisulfite.

A competitive joint bidding process for a two-year supply was undertaken with Goleta Sanitary District. The lowest responsive and responsible bid was submitted by JCI Jones Chemicals, Inc. If approved, Cash Contract No. 512 would engage JCI Jones Chemicals, Inc. to supply sodium hypochlorite at a unit price, including taxes and delivery, of \$2.0795 per gallon and sodium bisulfite at a unit price, including taxes and delivery, of \$1,4824 per gallon for a one-year term.

Director Velasco made a motion, seconded by Director Murphy that the Board approve Cash Contract No. 512 between the District and JCI Jones Chemicals, Inc. for the one-year supply of bulk sodium hypochlorite and bulk sodium bisulfite at the unit prices stated herein. The motion carried by the following roll call vote:

AYES:	4	Graf, Murphy, Modugno, Velasco
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

5. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee
None.

Standing Personnel Committee
None.

Standing Public Relations Committee
None.

Standing Utilities Committee
None.

Standing Recycled Water Committee
None.

Summerland Sanitary Coordination Ad-Hoc Committee
None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report
None.

CSRMA Report

None.

Board Member Vacation Dates

None

Future Agenda Items

None

VIII. ADJOURNMENT

There being no further items to discuss, President Modugno adjourned the meeting at 6:16 p.m.

Mike Modugno
President

Michael Damron
President Pro-Tem

Gerald Velasco
Secretary

Debbie Murphy
Secretary Pro-Tem

Lin Graf
Treasurer