

AGENDA
**FOR THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
TO BE HELD June 20, 2023**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, CA.

The public is encouraged to participate in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Clerk at kimg@carpsan.com by **3:00 P.M. on the day of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
2. Attend the in-person meeting at the Carpinteria Sanitary District Board room.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. BOARD APPROVAL OF AGENDA AS [SUBMITTED] [MODIFIED]
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

IV. APPROVAL OF MINUTES AS [SUBMITTED] [MODIFIED]
May 16, 2023

V. PUBLIC FORUM
The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Third Public Hearing on Transition to District Based Elections (Pages 1 - 8)

Description: Board to receive a presentation on transition from at-large to district based elections and conduct a public hearing for the purpose of receiving input on draft division maps.

Staff Recommendation: Staff recommends that the Board conduct a public hearing to receive input on draft division maps.

2. General Manager's Status Report

(Pages 9-10)

Description: General Manager to review his written report regarding the following issues:

- SAMA Meeting Report
- Lift Station No. 2 Rehabilitation
- Summerland Sanitary District Discussions
- Process Stabilization Study
- Operations Update

3. Long Range Capital Improvement Program: 2021 - 2030 Annual Update Review

(Pages 11-12)

Description: The Board to review and provide input on the District's updated Long Range Capital Improvement Program Summary.

Staff Recommendation: Staff recommends that the Board review and provide input on the updated CIP.

4. Resolution No. R-365 Sewer Service Charges on Assessor Rolls-Public Hearing

(Pages 13-20)

Description: The Board to review and consider adopting Resolution No. R-365 authorizing collection of sewer service charges on the county tax roll for FY 2023/24.

Staff Recommendation: Staff recommends that the Board adopt Resolution No. R-365.

5. Resolution No. R-366 Adopting the FY 2023/24 Annual Budget and Setting the Annual Appropriations Limit

(Pages 21-27)

Description: The Board to review and consider adopting Resolution No. R-366 approving the Fiscal Year 2023/24 Budget and setting the annual appropriations limit for the Carpinteria Sanitary District.

Staff Recommendation: Staff recommends that the Board adopt Resolution No. R-366.

6. 2024 Presidential Elections – CSD Potential Polling Place

(Pages 28-33)

Description: The Board to be provided with information regarding use of the Board Room as a potential polling place for the 2024 Presidential Elections between February 26, 2024 – November 8, 2024.

Staff Recommendation: None. Information only.

7. CASA Annual Conference

(Pages 34-37)

Description: The Board to review and consider attending 2023 CASA Annual Conference in San Diego, CA.

Staff Recommendation: None. Board decision.

8. Carpinteria Advanced Purification Project (CAPP) Update

(Page 38)

Description: The Board will receive an update status report on the Carpinteria Advanced Purification Project being pursued in conjunction with the Carpinteria Valley Water District. Information on current activities and future tasks or milestones will be presented.

Staff Recommendation: None. Information only.

VII. BOARD ITEMS

D. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee
- Standing Recycled Water Committee
- Ad-Hoc Summerland Sanitary Coordination Committee

E. GENERAL ITEMS

1. SBCSDA (Santa Barbara – California Special Districts Association) Report
2. Board Member Vacation Dates
3. Future Agenda Items

VIII. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 110 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 111, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#19
Next Resolution Available.....R-367
Posting Date.....6/16/23

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
May 16, 2023**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **May 16, 2023**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Modugno called the meeting to order at 5:30 p.m. and noted that Director Damron was absent and all other Directors were present at tonight's meeting.

Directors Present: Mike Modugno – President
 Gerald Velasco - Secretary
 Debbie Murphy – Secretary Pro-Tem
 Lin Graf - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: Karl H. Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: Kristen Parks – National Demographics Corporation (by Zoom video-conference)

II. PLEDGE OF ALLEGIANCE

President Modugno led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF May 2, 2023

Director Graf made a motion, seconded by Director Murphy that the Board approve the minutes of the May 2, 2023 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	3	Graf, Murphy, Modugno
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	1	Velasco

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Second Public Hearing on Transition to District Based Elections

General Manager introduced Kristen Parks from National Demographics Corporation who was participating remotely via Zoom. Ms. Parks reviewed a slide presentation that was attached to the Board packet. Her presentation outlined the by-division election transition process and provided an overview on demographics within the District's service area. The Board provided input to the consultant on division formation.

President Modugno opened the public hearing on the item. No public was present and the Board Clerk said that no public had submitted comment prior to the meeting. President Modugno then declared the hearing on the item closed and thanked Ms. Parks for her presentation.

No Board action was taken on this item.

2. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- LAFCO MSR and Sphere of Influence Update
- SAMA Meeting Report
- Operations Update

3. Cash Contract No. 511 – National Plant Services, Inc. – Lower Lateral Rehabilitation Project

General Manager reviewed his staff report related to Cash Contract No. 511 with National Plant Services, Inc. related to the Lower Lateral Rehabilitation Project.

A Request for Informal Bids was circulated and one bid was received prior to the May 4, 2023 deadline. If approved, Cash Contract No. 511 would engage National Plant Services, Inc. to perform trenchless rehabilitation of 31 lowers laterals located throughout the District's service area with a not to exceed total of \$197,790.

Director Murphy made a motion, seconded by Director Graf that the Board approve and execute Cash Contract No. 511 between the District and National Plant Services, Inc. for the Lower Lateral Rehabilitation Project. The motion carried by the following roll call vote:

AYES:	4	Graf, Murphy, Modugno, Velasco
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

President Modugno noted for the record that legal counsel excused himself from meeting.

4. Cash Contract No. 512 – JCI Jones Chemicals, Inc. – Sodium Hypochlorite and Sodium Bisulfite Supply

General Manager reviewed his staff report related to Cash Contract No. 512 with JCI Jones Chemicals, Inc. related to the provision of bulk sodium hypochlorite and sodium bisulfite.

A competitive joint bidding process for a two-year supply was undertaken with Goleta Sanitary District. The lowest responsive and responsible bid was submitted by JCI Jones Chemicals, Inc. If approved, Cash Contract No. 512 would engage JCI Jones Chemicals, Inc. to supply sodium hypochlorite at a unit price, including taxes and delivery, of \$2.0795 per gallon and sodium bisulfite at a unit price, including taxes and delivery, of \$1,4824 per gallon for a one-year term.

Director Velasco made a motion, seconded by Director Murphy that the Board approve Cash Contract No. 512 between the District and JCI Jones Chemicals, Inc. for the one-year supply of bulk sodium hypochlorite and bulk sodium bisulfite at the unit prices stated herein. The motion carried by the following roll call vote:

AYES:	4	Graf, Murphy, Modugno, Velasco
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

5. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None.

Summerland Sanitary Coordination Ad-Hoc Committee

None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None

Future Agenda Items

None

VIII. ADJOURNMENT

There being no further items to discuss, President Modugno adjourned the meeting at 6:16 p.m.

Mike Modugno
President

Michael Damron
President Pro-Tem

Gerald Velasco
Secretary

Debbie Murphy
Secretary Pro-Tem

Lin Graf
Treasurer



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: Third Public Hearing on Transition to District Based Elections

DATE: June 20, 2023

REQUESTED ACTION: Board to receive a presentation on transition from at-large to district based elections and conduct a public hearing for the purpose of receiving input on draft division maps and providing direction to the demographer.

BACKGROUND: On June 21, 2022 the Board approved Resolution No. R-355 declaring its intent to transition from an at-large election system to a district or division based election system pursuant to California Elections Code section 10010. Following two preliminary public hearings conducted in May of this year, National Demographics Corporation (NDC) prepared a series of three maps that present options to divide the District's service area into five discrete electoral divisions, or districts.

The three draft maps, attached to this staff report for reference, each contain approximately the same population based on 2020 census data. Included with each map is a table that summarizes demographic information and voting history for each of the five depicted divisions. Each map also indicates a proposed election sequence, showing which three divisions would be contested in 2024 and the two that would come up in 2026. The draft maps were made available for public review on the District's website on June 9, 2023.

This public hearing is the third of five required public hearings the District must hold prior to adopting division maps. The purpose of this third public hearing is to review the draft maps, which will be presented in further detail by NDC, and to provide a forum for the public and the Board to provide input on division boundaries. The draft maps may be refined or narrowed based on input provided, as long as the following state and federally mandated criteria are adhered to:

- Contain a nearly equal population.
- Be drawn in a manner that complies with the Federal Voting Rights Act.
- Not be drawn with race as the predominate factor in violation of the principles established by the U.S. Supreme Court in Shaw v. Reno, 509 U.S. 630 (1993), and its progeny.

The fourth public hearing, scheduled to be held on July 18, 2023, is where the Board will be requested to select the preferred map and direct any necessary amendments. The fifth and final public hearing will be held to consider adoption of the final division map. Based on the outcome of the map selection hearing, it is possible that the Board could conduct the final hearing and adopt an ordinance approving the transition to division based elections at the same Board meeting on July 18th.

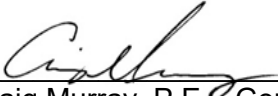
Once finalized, District staff and NDC will work with the Santa Barbara County Elections Office to have the division maps integrated into the countywide voting system. The first division based election for the Carpinteria Sanitary District will be held in November 2024.

RECOMMENDATION: Staff recommends that the Board conduct a public hearing for the purpose of receiving input on draft division maps and providing direction to the demographer.

SUGGESTED MOTION: None.

M_____ S_____

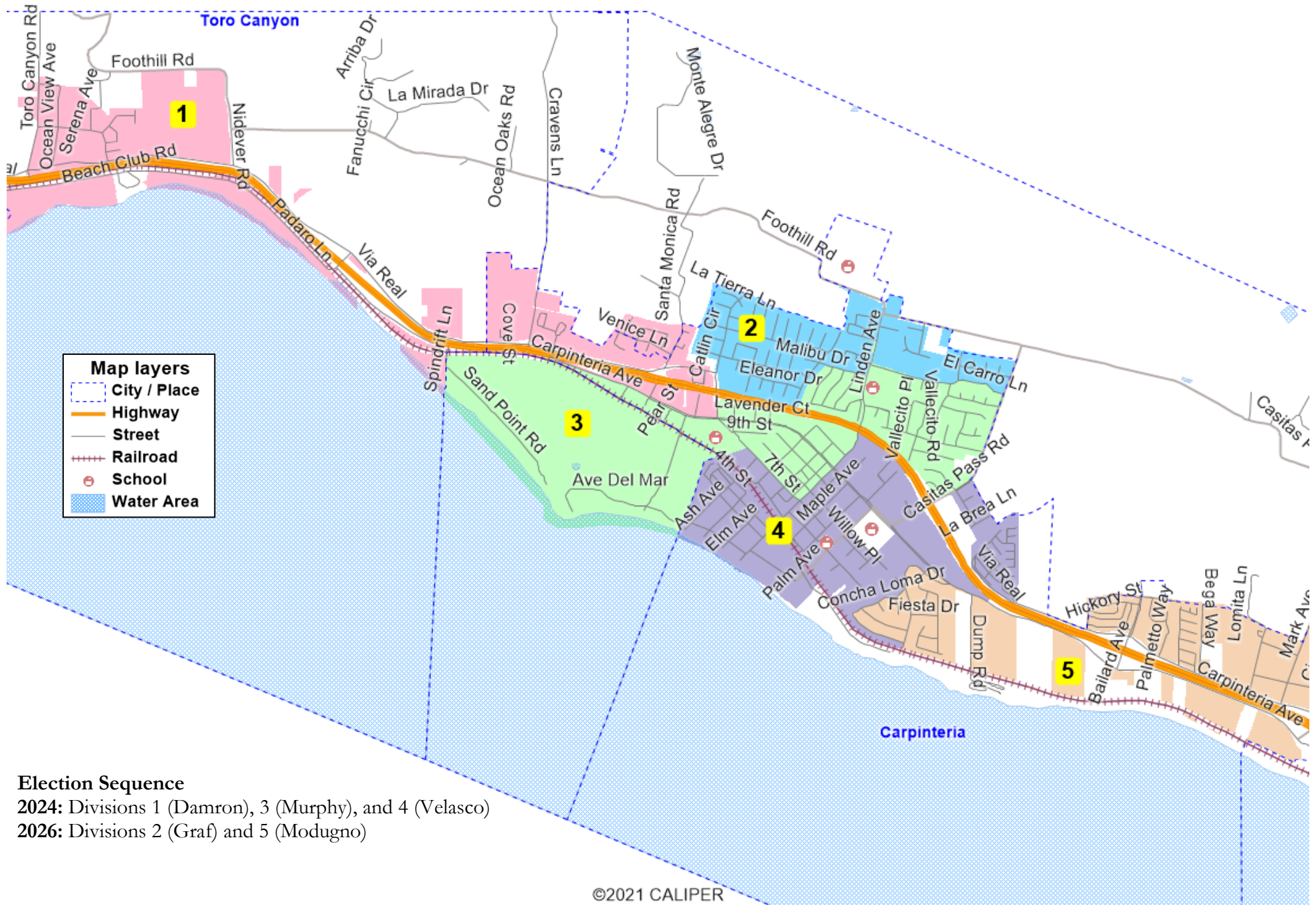
Ayes_____ Nays_____ Abstentions_____

Prepared By: _____
Craig Murray, P.E. - General Manager

Attachments: Draft Division Maps: Green, Purple & Orange

Carpinteria Sanitary District 2023

GREEN MAP



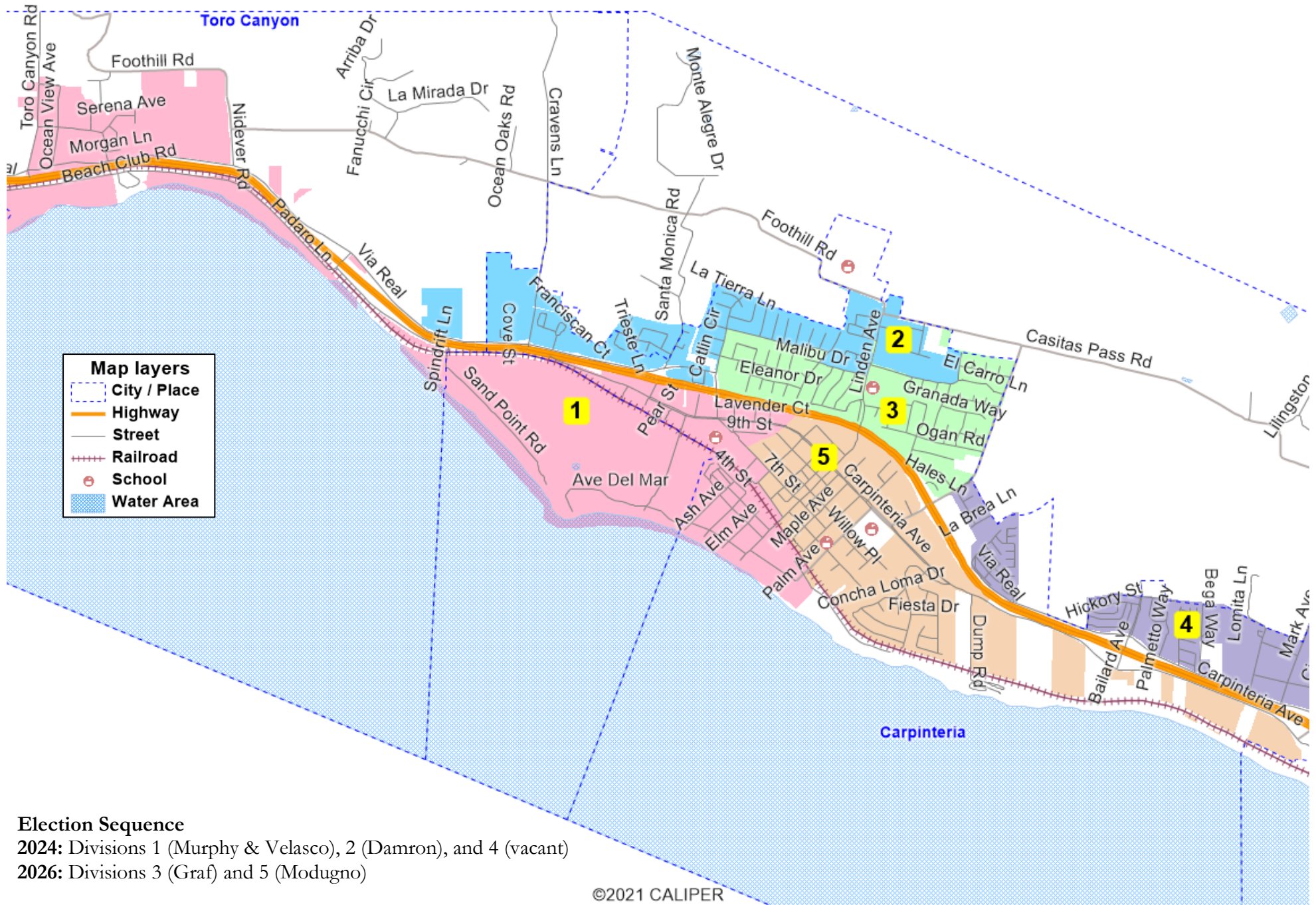
Election Sequence

2024: Divisions 1 (Damron), 3 (Murphy), and 4 (Velasco)

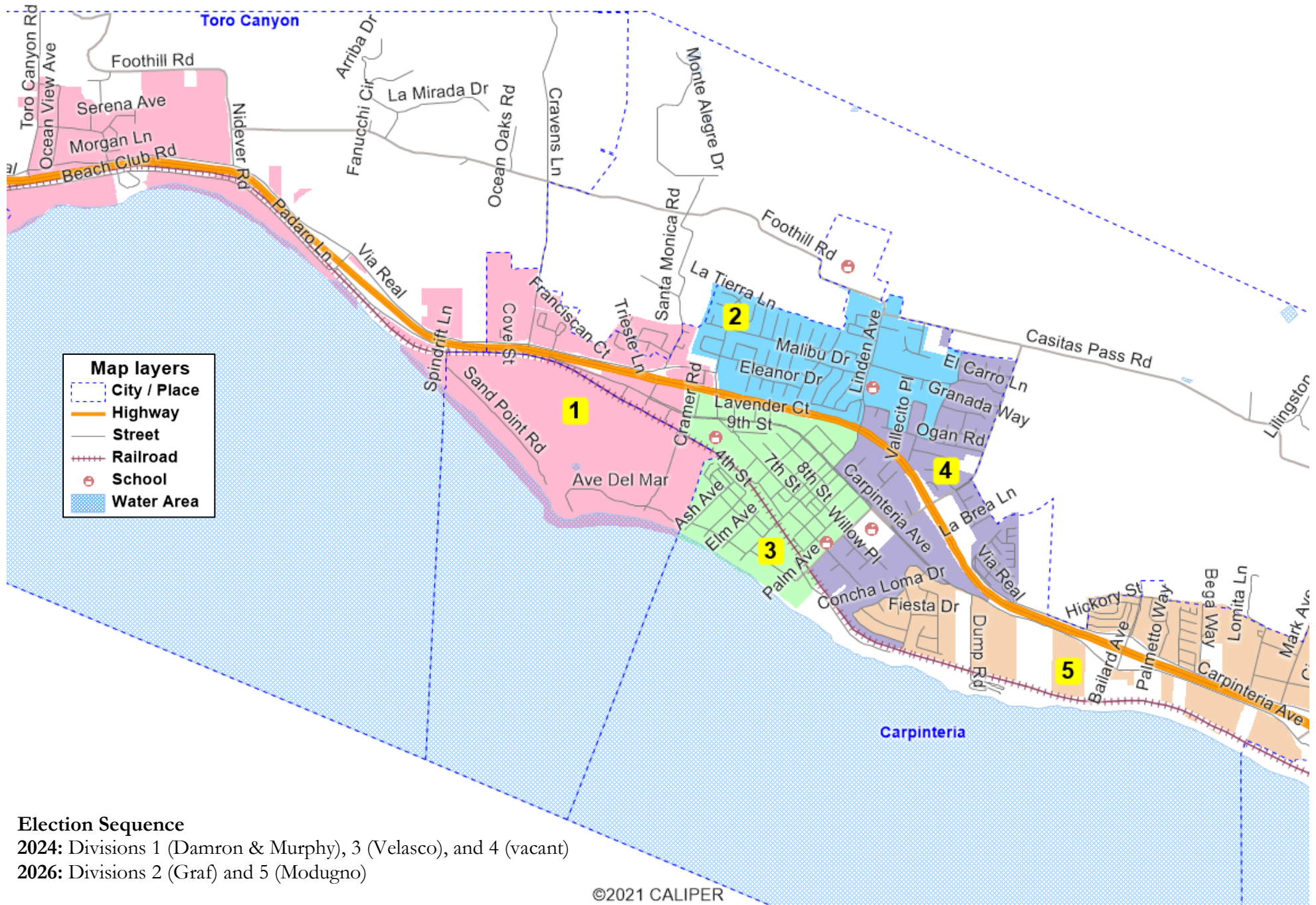
2026: Divisions 2 (Graf) and 5 (Modugno)

©2021 CALIPER

Green							
District		1	2	3	4	5	Total
	Total Pop	2,942	2,917	2,995	3,061	3,010	14,925
	Deviation from ideal	-43	-68	10	76	25	144
	% Deviation	-1.44%	-2.28%	0.34%	2.55%	0.84%	4.82%
Total Pop	% Hisp	47.9%	45%	48%	42%	48%	46%
	% NH White	46%	47%	45%	50%	46%	47%
	% NH Black	1%	1%	1%	1%	1%	1%
	% Asian-American	3%	4%	3%	3%	4%	3%
Citizen Voting Age Pop	Total	2,375	2,265	2,418	2,541	2,369	11,968
	% Hisp	43%	43%	46%	37%	42%	42%
	% NH White	51%	50%	48%	55%	51%	51%
	% NH Black	1%	1%	1%	1%	1%	1%
	% Asian/Pac.Isl.	3%	4%	3%	3%	4%	3%
Voter Registration (Nov 2020)	Total	1,931	1,862	1,940	1,983	1,345	9,061
	% Latino est.	34%	35%	37%	27%	34%	33%
	% Spanish-Surnamed	31%	32%	34%	25%	31%	30%
	% Asian-Surnamed	1%	2%	2%	1%	2%	2%
	% Filipino-Surnamed	1%	1%	0%	0%	1%	1%
	% NH White est.	67%	66%	63%	71%	55%	65%
	% NH Black	0%	0%	0%	1%	11%	2%
Voter Turnout (Nov 2020)	Total	1,701	1,676	1,702	1,778	1,172	8,029
	% Latino est.	31%	32%	34%	25%	31%	31%
	% Spanish-Surnamed	29%	29%	31%	24%	28%	28%
	% Asian-Surnamed	1%	2%	2%	1%	2%	2%
	% Filipino-Surnamed	1%	1%	0%	0%	1%	1%
	% NH White est.	69%	68%	66%	73%	57%	67%
	% NH Black	0%	0%	0%	1%	12%	2%
Voter Turnout (Nov 2018)	Total	1,261	1,279	1,302	1,321	944	6,107
	% Latino est.	25%	27%	30%	18%	26%	25%
	% Spanish-Surnamed	23%	25%	28%	17%	24%	23%
	% Asian-Surnamed	1%	2%	2%	2%	1%	2%
	% Filipino-Surnamed	1%	1%	0%	0%	1%	1%
	% NH White est.	75%	72%	69%	78%	60%	71%
	% NH Black est.	0%	0%	0%	2%	13%	2%
ACS Pop. Est.	Total	2,906	3,194	3,228	2,819	2,953	15,099
Age	age0-19	26%	27%	29%	17%	20%	24%
	age20-60	42%	45%	49%	47%	41%	45%
	age60plus	32%	28%	22%	36%	40%	31%
Immigration	immigrants	20%	23%	21%	23%	26%	22%
	naturalized	38%	36%	33%	31%	36%	35%
Language spoken at home	english	67%	62%	58%	68%	64%	63%
	spanish	30%	36%	38%	26%	30%	32%
	asian-lang	1%	1%	2%	2%	1%	1%
	other lang	3%	1%	2%	4%	5%	3%
Language Fluency	Speaks Eng. "Less than Very Well"	11%	9%	10%	11%	18%	12%
Education (among those age 25+)	hs-grad	46%	41%	44%	52%	50%	47%
	bachelor	26%	26%	28%	26%	24%	26%
	graduatedegree	16%	18%	13%	13%	13%	15%
Child in Household	child-under18	32%	38%	40%	17%	24%	29%
Pct of Pop. Age 16+	employed	59%	60%	69%	72%	64%	65%
Household Income	income 0-25k	11%	13%	12%	11%	7%	11%
	income 25-50k	16%	12%	15%	21%	14%	16%
	income 50-75k	19%	12%	17%	20%	21%	18%
	income 75-200k	37%	35%	37%	36%	34%	36%
	income 200k-plus	18%	27%	19%	13%	25%	20%
Housing Stats	single family	67%	93%	69%	35%	58%	61%
	multi-family	33%	7%	31%	65%	42%	39%
	rented	31%	31%	51%	64%	37%	44%
	owned	69%	69%	49%	36%	63%	56%
Total population data from the 2020 Decennial Census.							
Surname-based Voter Registration and Turnout data from the California Statewide Database.							
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.							



Purple							
District		1	2	3	4	5	Total
	Total Pop	2,909	2,957	3,119	2,930	3,010	14,925
	Deviation from ideal	-76	-28	134	-55	25	210
	% Deviation	-2.55%	-0.94%	4.49%	-1.84%	0.84%	7.04%
Total Pop	% Hisp	45.9%	40%	50%	50%	44%	46%
	% NH White	48%	52%	42%	43%	49%	47%
	% NH Black	1%	1%	1%	1%	1%	1%
	% Asian-American	2%	4%	4%	4%	2%	3%
Citizen Voting Age Pop	Total	2,372	2,346	2,448	2,317	2,485	11,968
	% Hisp	42%	37%	49%	44%	39%	42%
	% NH White	52%	56%	44%	48%	54%	51%
	% NH Black	1%	1%	0%	1%	1%	1%
	% Asian/Pac.Isl.	2%	3%	4%	5%	2%	3%
Voter Registration (Nov 2020)	Total	1,790	1,942	2,086	1,402	1,841	9,061
	% Latino est.	32%	31%	38%	39%	27%	33%
	% Spanish-Surnamed	30%	28%	35%	35%	25%	30%
	% Asian-Surnamed	1%	1%	2%	2%	1%	2%
	% Filipino-Surnamed	1%	1%	1%	1%	0%	1%
	% NH White est.	68%	70%	62%	51%	71%	65%
	% NH Black	0%	0%	0%	11%	1%	2%
Voter Turnout (Nov 2020)	Total	1,559	1,751	1,849	1,235	1,635	8,029
	% Latino est.	30%	29%	35%	35%	25%	31%
	% Spanish-Surnamed	28%	26%	32%	32%	23%	28%
	% Asian-Surnamed	1%	1%	3%	2%	1%	2%
	% Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	% NH White est.	70%	72%	65%	53%	72%	67%
	% NH Black	0%	0%	0%	12%	1%	2%
Voter Turnout (Nov 2018)	Total	1,109	1,367	1,430	951	1,250	6,107
	% Latino est.	22%	24%	31%	29%	21%	25%
	% Spanish-Surnamed	21%	22%	28%	27%	19%	23%
	% Asian-Surnamed	1%	1%	3%	2%	1%	2%
	% Filipino-Surnamed	0%	1%	1%	0%	0%	1%
	% NH White est.	77%	75%	68%	57%	77%	71%
	% NH Black est.	0%	0%	0%	14%	1%	2%
ACS Pop. Est.	Total	2,629	3,234	3,502	2,904	2,831	15,099
Age	age0-19	21%	28%	28%	22%	19%	24%
	age20-60	53%	43%	44%	43%	43%	45%
	age60plus	26%	29%	28%	35%	38%	31%
Immigration	immigrants	20%	21%	22%	27%	21%	22%
	naturalized	32%	38%	36%	37%	30%	35%
Language spoken at home	english	64%	67%	62%	56%	67%	63%
	spanish	31%	30%	34%	38%	28%	32%
	asian-lang	0%	1%	2%	1%	2%	1%
	other lang	5%	2%	2%	5%	2%	3%
Language Fluency	Speaks Eng. "Less than Very Well"	13%	8%	7%	22%	11%	12%
Education (among those age 25+)	hs-grad	46%	47%	41%	46%	54%	47%
	bachelor	27%	26%	26%	21%	29%	26%
	graduatedegree	11%	18%	19%	14%	10%	15%
Child in Household	child-under18	23%	38%	39%	27%	21%	29%
Pct of Pop. Age 16+	employed	68%	62%	61%	65%	69%	65%
Household Income	income 0-25k	9%	11%	15%	7%	12%	11%
	income 25-50k	22%	16%	12%	15%	12%	16%
	income 50-75k	18%	14%	11%	24%	21%	18%
	income 75-200k	35%	38%	36%	32%	38%	36%
	income 200k-plus	16%	21%	27%	22%	15%	20%
Housing Stats	single family	39%	76%	95%	56%	55%	61%
	multi-family	61%	24%	5%	44%	45%	39%
	rented	57%	33%	28%	34%	62%	44%
	owned	43%	67%	72%	66%	38%	56%
Total population data from the 2020 Decennial Census.							
Surname-based Voter Registration and Turnout data from the California Statewide Database.							
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.							



Orange							
District		1	2	3	4	5	Total
	Total Pop	2,910	3,092	2,891	3,022	3,010	14,925
	Deviation from ideal	-75	107	-94	37	25	201
	% Deviation	-2.51%	3.58%	-3.15%	1.24%	0.84%	6.73%
Total Pop	% Hisp	44.7%	50%	50%	37%	48%	46%
	% NH White	49%	43%	42%	54%	46%	47%
	% NH Black	1%	1%	1%	1%	1%	1%
	% Asian-American	3%	3%	3%	4%	4%	3%
Citizen Voting Age Pop	Total	2,354	2,426	2,334	2,485	2,369	11,968
	% Hisp	40%	48%	46%	34%	42%	42%
	% NH White	53%	45%	47%	58%	51%	51%
	% NH Black	1%	1%	1%	1%	1%	1%
	% Asian/Pac.Isl.	3%	3%	2%	4%	4%	3%
Voter Registration (Nov 2020)	Total	1,950	1,899	1,648	2,226	1,338	9,061
	% Latino est.	33%	41%	37%	24%	34%	33%
	% Spanish-Surnamed	30%	37%	35%	22%	31%	30%
	% Asian-Surnamed	1%	1%	1%	3%	2%	2%
	% Filipino-Surnamed	1%	0%	1%	0%	1%	1%
	% NH White est.	68%	61%	63%	73%	55%	65%
	% NH Black	0%	0%	0%	1%	11%	2%
Voter Turnout (Nov 2020)	Total	1,727	1,691	1,418	2,026	1,167	8,029
	% Latino est.	30%	38%	35%	22%	31%	31%
	% Spanish-Surnamed	28%	34%	32%	20%	28%	28%
	% Asian-Surnamed	1%	1%	1%	3%	2%	2%
	% Filipino-Surnamed	1%	0%	1%	0%	1%	1%
	% NH White est.	70%	64%	65%	75%	57%	67%
	% NH Black	0%	0%	0%	1%	12%	2%
Voter Turnout (Nov 2018)	Total	1,293	1,294	1,003	1,574	943	6,107
	% Latino est.	24%	32%	29%	17%	26%	25%
	% Spanish-Surnamed	23%	30%	28%	16%	24%	23%
	% Asian-Surnamed	1%	1%	1%	3%	1%	2%
	% Filipino-Surnamed	1%	1%	1%	0%	1%	1%
	% NH White est.	75%	68%	71%	79%	60%	71%
	% NH Black est.	0%	0%	0%	1%	13%	2%
ACS Pop. Est.	Total	2,918	3,352	2,915	2,962	2,953	15,099
Age	age0-19	25%	26%	23%	25%	20%	24%
	age20-60	42%	46%	57%	39%	41%	45%
	age60plus	33%	28%	20%	36%	40%	31%
Immigration	immigrants	19%	23%	19%	24%	26%	22%
	naturalized	38%	36%	28%	34%	36%	35%
Language spoken at home	english	68%	61%	61%	64%	64%	63%
	spanish	29%	37%	35%	30%	30%	32%
	asian-lang	1%	1%	0%	3%	1%	1%
	other lang	3%	1%	4%	3%	5%	3%
Language Fluency	Speaks Eng. "Less than Very Well"	11%	9%	11%	10%	18%	12%
Education (among those age 25+)	hs-grad	46%	41%	52%	44%	50%	47%
	bachelor	26%	26%	30%	23%	24%	26%
	graduatedegree	16%	18%	6%	20%	13%	15%
Child in Household	child-under18	31%	37%	27%	29%	24%	29%
Pct of Pop. Age 16+	employed	60%	60%	78%	64%	64%	65%
Household Income	income 0-25k	10%	13%	7%	17%	7%	11%
	income 25-50k	16%	12%	23%	12%	14%	16%
	income 50-75k	19%	13%	21%	16%	21%	18%
	income 75-200k	36%	35%	36%	38%	34%	36%
	income 200k-plus	18%	27%	13%	17%	25%	20%
Housing Stats	single family	66%	92%	36%	68%	58%	61%
	multi-family	34%	8%	64%	32%	42%	39%
	rented	31%	32%	77%	38%	37%	44%
	owned	69%	68%	23%	62%	63%	56%
Total population data from the 2020 Decennial Census.							
Surname-based Voter Registration and Turnout data from the California Statewide Database.							
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.							



Carpinteria Sanitary District

Board of Directors Meeting
General Manager's Status Report

TO: Board of Directors

FROM: Craig Murray, P.E. – General Manager

SUBJECT: General Manager's Status Report

DATE: June 20, 2023

SAMA Meeting Report. I attended the SAMA meeting held June 14th at the El Estero WWTP in the City of Santa Barbara. El Estero staff gave a presentation on wastewater surveillance they have been doing since March of 2020, tracking COVID virus levels in sewage entering their facility. A round table discussion on permit conditions related to climate change was also part of this well attended meeting.

Lift Station No. 2 Rehabilitation. Cushman Contracting completed the first phase mechanical work at Lift Station No. 2. A new aluminum safety hatch was installed and deteriorated metallic piping and hardware within the wetwell was removed. District staff coordinated the bypass and spent significant time removing accumulated grit and debris from the wetwell. A concrete restoration contractor inspected the tank to evaluate corrosion levels and remedial work requirements.

Summerland Sanitary District Discussions. Staff level discussions have continued with SSD. With input from a meeting with ad hoc committees for both agencies, SSD is soliciting proposals for a feasibility level study. I have participated in several meetings with consultants to review scope of evaluation. We expect to reconvene the committees to review the proposals before moving forward.

Process Stabilization Study. West Yost's project manager met with District staff on June 8th to review their Draft Process Stabilization Plan. This is the roll up from many months of investigation and related process improvements. Operational changes have resulted in marked performance improvements in the secondary (biological) treatment process. There are associated costs, however, related to increased demands on solids dewatering systems. The report recommends a "dashboard" type solution to monitor interrelated systems in a real-time view. A presentation on a software platform called IOSight was provided to show possibilities for AI integration and smart monitoring of the plant. West Yost will submit a final plan in the coming weeks.

Operations Update

System operations updates are as follows:

- The treatment plant is operating in full compliance with our NPDES permit. Effluent quality has been consistently high.
- The collection system is operating well with no reported problems or SSO events.
- Jacob Broad and I attended the CWEA Tri-Counties Section June Workshop held at the Ventura Water plant. Jacob moderated the laboratory session of classes.
- Our system wide hydroclean and CCTV inspection program is continuing. Night work was completed the week of June 12th.

- A badly broken 8" VCP sewer was found in Cramer Circle during routine maintenance work. Tierra Contracting was called to perform an emergency repair at this location.
- The new scrubber fan for OCU-3 is being installed this week and this CIP project will be completed.
- We ended our contract for laboratory analysis with Cate School effective on June 15, 2023.



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

**SUBJECT: Long Range Capital Improvement Program: 2021-2030
Annual Update Review**

DATE: June 20, 2023

REQUESTED ACTION: Review and provide input on the District's updated Long Range Capital Improvement Program Summary.

BACKGROUND: The District has historically maintained a 10-year long range Capital Improvement Program (CIP) that identifies major capital upgrades and equipment procurement over a ten plus year planning horizon. This Board approved program, by design, is dynamic in nature. Capital projects often develop in response to changing conditions and project priorities can shift over time. It is, therefore, important to periodically revisit the CIP and update it as necessary.


Attached herewith is a copy of the District's 10-year CIP that has been updated by District staff. Smaller scale projects proposed for FY 2023/24 have been incorporated into the program. The coming year reflects a reduced level of capital spending as compared to other years, but the focus will be on completing previously authorized projects.

One of our objectives in establishing the long range CIP is to take on a reasonable amount of work each year that can be effectively managed and administered by District staff. The other objective in planning the work is to accommodate a "pay as you go" approach to capital spending to the extent possible. Our current rate and revenue scheme, developed to ensure compliance with applicable bond covenants, results in approximately \$1M each year that is typically allocated to system improvements.

In reviewing and providing input on the CIP document, the Board is not formally approving any particular project or groups of projects. Individual capital projects are authorized each year as part of the District's budget approval process. This review is instead intended to give the Board an updated, forward-looking picture of planned capital expenditures. Additionally, this long range CIP update will provide an input to future rate and fee studies.

RECOMMENDATION: Review and provide input on the updated CIP.

SUGGESTED MOTION: None.

Prepared By: 
Craig Murray, P.E. - General Manager

Attachments: Carpinteria Sanitary District 2021-30 Capital Improvement Program Summary (June 2023 Update)

P:\Admin\Board\Staff Reports\2023\06-20-23\CIP_Update_Summary_2023.doc

Carpinteria Sanitary District
CAPITAL IMPROVEMENT PROGRAM
SUMMARY 2021-2030 (June 2023 Update)

#	Project Description	Project Cost Estimate	Previously Authorized	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/2029	2029/2030
1	CCTV Inspection Unit Replacement	\$ 200,000								\$ 200,000			
2	Holly Avenue Sewer Replacement	\$ 1,100,000										\$ 1,100,000	
3	Collection System Rehabilitation Project - Phased	\$ 1,600,000			\$ 100,000			\$ 500,000		\$ 500,000			\$ 500,000
4	Lower Lateral Rehabilitation Project - Phased	\$ 600,000	\$ 200,000							\$ 200,000			\$ 200,000
5	Combination Sewer Cleaning Truck Replacement	\$ 500,000									\$ 500,000		
6	CCTV Van Replacement (Sprinter Conversion)	\$ 140,000				\$ 140,000							
7	Carpinteria Avenue Inverted Siphon Relocation	\$ 500,000	\$ 500,000										
8	Manhole Rehabilitation Program	\$ 325,000				\$ 125,000					\$ 200,000		
9	Sawyer Avenue Sewer Realignment	\$ 165,000				\$ 165,000							
10	Garage/Maintenance Building Extension	\$ 750,000	\$ 250,000						\$ 500,000				
11	Lab and Breakroom Improvements	\$ 150,000	\$ 150,000										
12	Vehicle Replacements	\$ 242,000			\$ 107,000				\$ 75,000		\$ 60,000		
13	CARB Engine Replacements (pumps/generators)	\$ 150,000									\$ 150,000		
14	Odor Control System Upgrades	\$ 250,000						\$ 250,000					
15	Belt Filter Press Replacement	\$ 650,000				\$ 650,000							
16	Grit Pump Replacement	\$ 80,000				\$ 80,000							
17	Main Backup Generator Replacement	\$ 300,000							\$ 300,000				
18	Influent Pump Replacement	\$ 125,000											\$ 125,000
19	Floodwall Emergency Repair	\$ 750,000	\$ 750,000										
20	SCADA Server Upgrade/Replacement	\$ 70,000			\$ 70,000								
21	Plant Tool Cart	\$ 20,000		\$ 20,000									
22	Main Switchgear Replacement	\$ 300,000		\$ 300,000									
23	Scum Trough Replacement	\$ 75,000			\$ 75,000								
24	Primary Clarifier Launder Support Beams	\$ 55,000			\$ 55,000								
25	Odor Control Scrubber Fan Replacement	\$ 15,000				\$ 15,000							
26	Automated Refrigerated Sampler Replacement	\$ 10,000				\$ 10,000							
27	Lift Station No. 2 Structural Rehabilitation	\$ 195,000	\$ 100,000	\$ 95,000									
28	Lift Station No. 2 Force Main Realignment	\$ 700,000			\$ 700,000								
29	Submersible Pump Replacements	\$ 170,000		\$ 20,000					\$ 75,000		\$ 75,000		
30	Lift Station No. 6 Force Main Realignment	\$ 55,000				\$ 55,000							
31	Administration Building Replacement Project	\$ 4,000,000	\$ 2,000,000	\$ 2,000,000									
32	Financial Management Software	\$ 100,000			\$ 100,000								
33	Main Server Upgrade						\$ 35,000						
34	Microgrid Battery Storage									\$ 300,000			
35	HVAC Efficiency Upgrades							\$ 100,000					
36	Grit Removal System Rehabilitation								\$ 75,000				
37	Solids Transfer and Dewatering Improvements						\$ 125,000						
38	WAS Pump Replacement							\$ 30,000					
39	Lift Station No. 3 Rehabilitation							\$ 180,000					
40	Lift Station No. 1 Rehabilitation								\$ 300,000				
41													
42													
43													
	TOTALS	\$ 12,577,000	\$ 3,950,000	\$ 2,435,000	\$ 1,207,000	\$ 1,240,000	\$ 160,000	\$ 1,060,000	\$ 1,325,000	\$ 1,200,000	\$ 985,000	\$ 1,100,000	\$ 825,000
	Inflation Adjusted Totals (3% annual)	\$ 12,796,300	\$ 3,950,000	\$ 2,435,000	\$ 1,207,000	\$ 1,240,000	\$ 160,000	\$ 1,091,800	\$ 1,404,500	\$ 1,308,000	\$ 1,103,200	\$ 1,265,000	\$ 973,500
	Total With 10% Annual Contingency	\$ 13,680,930	\$ 3,950,000	\$ 2,678,500	\$ 1,327,700	\$ 1,364,000	\$ 176,000	\$ 1,200,980	\$ 1,544,950	\$ 1,438,800	\$ 1,213,520	\$ 1,391,500	\$ 1,070,850

- Collection System Projects
- Treatment Plant Projects
- Lift Station Projects
- Administration Related Projects

- Complete
- Incomplete

NOTES:

- 1) Project listings and cost estimates are preliminary and for fiscal planning purposes only. Additional development and refinement will be undertaken prior to presenting a final long range CIP list for Board consideration.
- 2) Projections beyond five to seven year time horizon should not be considered to be comprehensive. External drivers, including NPDES permit requirements for higher levels of treatment, are likely to affect capital spending requirements.
- 3) CAPP related improvements not reflected on this CIP schedule.



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: **Resolution No. R-365**
Sewer Service Charges on Assessor Rolls – Public Hearing

DATE: June 20, 2023

REQUESTED ACTION: Staff is requesting Board adoption of Resolution No. R-365. This resolution orders the filing with the County Auditor of the sewer service charges report for fiscal year 2023/24 to be placed on and collected by means of the County Tax Rolls.

BACKGROUND INFORMATION: The Board has set the hearing date of June 20, 2023 for placing the sewer service charges on the tax rolls and authorized publication of the required notices. The next step for the District is to place these charges on the Assessor's Rolls. Publication of notice of the hearing was done two times as per Government Code Section 6066, and direct mailing to all newly connected customers has been completed as required by law. The hearing draft of the Sewer Service Charge report listing every property and associated fee was prepared and available on June 1, 2023. This report includes the total sewer service charge fee for each parcel for FY 2023/24.

Beginning in FY 2006/2007, the District began collecting sewer service charges for three individual parcels that comprise the Carpinteria State Beach Park directly from the State of California. The total SSC to be collected from this user in FY 2023/2024 is \$59,687.14.

STAFF COMMENTS: The procedure to receive public comment or protest includes a formal hearing. For clarity, staff has included a hearing procedure to be used as desired by the Board (See Attachment A). The purpose of this hearing is to give the public the opportunity to comment or protest the filing of the report, which places sewer service charges on the tax rolls for collection through property tax bills. Technically, this is not a meeting for public complaint on the amount of the fees or to request reduction of the charges. The Board can, however, entertain either of these matters at its discretion.

Additionally, this report includes the following Attachments for reference:

Attachment B: Resolution R-365 – A Resolution Enabling the District to Place the Sewer Service Charges on the FY 2023/24 Tax Roll.

Attachment C: Proof of Publication / Notice of Hearing

Attachment D: New Connections in FY 2022/2023

Attachment E: SSC Summary Report

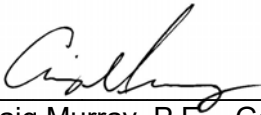
PROTEST PROVISIONS. The District provides public sewer service to 4,522 parcels. Therefore, written protest from 2,261 parcels is required to achieve a majority protest. Further details may be found on the procedure text.

RECOMMENDATION: Staff recommends that the Board President conduct the protest hearing following the attached procedure and that the Board adopt Resolution No. R-365, thereby placing the sewer service charges on the FY 2023/24 Counties Assessor's Rolls.

SUGGESTED MOTION: I move that the Board adopt Resolution No. R-365, ordering the filing with both Santa Barbara and Ventura County Auditor a report of sewer service charges for FY 2023/24 to be placed on and collected by the Counties Assessor's Rolls.

M_____ S_____

Ayes:_____ Nays:_____ Abstentions:_____

Prepared By: _____
Craig Murray, P.E. - General Manager

\\CARP-DC1\Admin\Board\Staff Reports\2023\06-20-23\RESO365_SSC_Hearing.doc

**HEARING PROCEDURE
FOR PLACING SEWER CHARGES ON THE ASSESSOR ROLLS PUBLIC HEARING**

1. President opens hearing on placement of SSCs on the County tax rolls for FY 2023/24.
2. Board Clerk calls roll to verify 2/3 quorum requirement (4 of 5 directors present).
3. General Manager files Notice of Hearing and Proof of Publication with Board Secretary.
4. President calls for any protests from the public. Individuals must identify themselves and indicate parcel(s) for which protest is being made.
5. General Manager tallies written and oral protests received.
6. If there is a majority protest, SSCs cannot be placed on tax rolls.
7. If there is not a majority protest, President closes public hearing and action can be taken on Resolution ordering placement of SSCs on the tax roll.

RESOLUTION NO. R-365

A RESOLUTION OF THE GOVERNING BOARD OF CARPINTERIA SANITARY DISTRICT ORDERING THE FILING WITH THE COUNTY AUDITOR OF A REPORT OF SEWER SERVICE CHARGES FOR FISCAL YEAR 2023/2024 TO BE PLACED ON AND COLLECTED BY MEANS OF THE COUNTY TAX ROLL

WHEREAS, the Governing Board, via Ordinance No. 17, dated June 7, 2022, elected to collect certain of its sanitary sewer service charges by means of the County Tax Roll for each fiscal year, and

WHEREAS, pursuant to Section 5473 of the Health and Safety Code, a written report was filed with the District, which report contains a description of each parcel of real property receiving sewer services and the charge for each parcel for said fiscal year in the County of Santa Barbara and County of Ventura; and

WHEREAS, all charges and assessments are in compliance with California Proposition 218; and

WHEREAS, pursuant to Section 5473.1 of the Health and Safety Code and Resolution No. R-364, dated May 2, 2023, a hearing on said report was set for 5:30 p.m. on the 20th day of June 2023 at the administrative office at 5300 Sixth Street, Carpinteria, California; and

WHEREAS, Health and Safety Code 5471(a) authorizes the Sewer Service Charges; and

WHEREAS, Health and Safety Code 5471(a) authorizes the District to levy Sewer Service Charges and the basis for such charges is set forth in District Ordinance No. 17 and the March 2022 “Wastewater Rates and Fees Study Report” prepared by Raftelis Financial Consultants, Inc. in support thereof, all of which are incorporated by reference herein; and

WHEREAS, Health and Safety Code 5473 authorizes the Sewer Service Charge to be included on the tax roll; and

WHEREAS, at said time and place said hearing was held; and

WHEREAS, at said hearing the Governing Board of Carpinteria Sanitary District heard and considered all objections or protests to said report.

NOW, THEREFORE, BE IT RESOLVED:

1. That all of the recitals contained in the preamble to this Resolution are true;
2. That said written report shall be and it hereby is adopted and determined that each charge as set forth in said report is proper;
3. That the Secretary of this Governing Board and of this District shall, on or before the 1st day

of August 2023 file or cause to be filed with the Auditor of the County of Santa Barbara and County of Ventura a copy of said report, together with the statement endorsed thereon that said written report has been adopted by the Governing Board of the Carpinteria Sanitary District;

4. That pursuant to Section 5473.4 of the Health and Safety Code, the Auditor of the County of Santa Barbara, State of California and County of Ventura, State of California, shall enter the amounts of the charges against the respective lots or parcels of land as they appear on the current assessment roll;
5. That the amount of the charges shall constitute a lien against the lot or parcel of land against which the charge has been imposed as of noon on the first day of immediately preceding date of levy; and
6. The District will defend, indemnify and hold harmless the County of Santa Barbara and County of Ventura from any challenge to placement of the sewer service charges on the assessment roll.
7. That the hearing is hereby concluded.

PASSED AND ADOPTED by the Governing Board of the Carpinteria Sanitary District on the 20th day of June 2023 by the following vote to wit:

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

Resolution No. R-365 was thereupon declared, carried, and adopted.

Dated this 20th day of June 2023.

We certify that the above is a true and correct copy of Resolution No. R-365, adopted by the Board of Directors of the Carpinteria Sanitary District on June 20, 2023.

APPROVED:

Mike Modugno
President, Board of Directors

ATTEST:

Gerald Velasco
Secretary, Board of Directors

Coastal View News

CARPINTERIA'S PLACE FOR NEWS

In the matter of: **Carpinteria Sanitary District**

NOTICE OF PUBLIC HEARING

Proof of Publication

State of California
County of Santa Barbara

I am a citizen of the United States; I am over the age of eighteen years, and not a party to or interested in the above entitled matter.
I am the Publisher of the Carpinteria-Summerland Coastal View, a newspaper of general circulation, printed and published weekly in the County of Santa Barbara, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Santa Barbara, State of California, under date of November 17, 1995, Case Number 210046, that the notice herein mentioned was set in type not smaller than nonpareil, describing in general terms the purport and character of the notice to be given; that the notice, of which annexed is a printed copy, has been published in each regular issue of said Carpinteria Summerland Coastal View on the following dates, to-wit:


JUNE 1, 8, 2023

I hereby certify (or declare) under penalty that the foregoing is true and correct.

Executed this **1st day of June, 2023** at Santa Barbara County.



Michael VanStry


CARPINTERIA
Sanitary District

**NOTICE OF PUBLIC HEARING
CARPINTERIA SANITARY DISTRICT
REPORT TO COLLECT SEWER
SERVICE CHARGES
ON COUNTY TAX ROLL**

NOTICE IS HEREBY GIVEN that on the date of June 20, 2023, at 5:30 p.m. at 5300 Sixth Street, Carpinteria, California, a hearing will be held on a written report on file in the office of the District, located at the above-referenced address. The report contains a description of each parcel of real property within Carpinteria Sanitary District to which sewer service is being rendered or for which an application for service has been made, and sets forth the annual charge proposed to be made for sewer services to each said parcel for the fiscal year 2023/2024.

The purpose of the hearing on the report is to enable the Governing Board of the Carpinteria Sanitary District to hear and consider all objections or protests to the election by the District to collect the sewer service charges as shown on the report on the County Tax Roll in the same manner and at the same time as general taxes.

The report is available for examination during normal business hours beginning June 1, 2023, and will remain available for examination during regular business hours at the administrative office of the District located at 5300 Sixth Street, Carpinteria, California, 93013.

Dated this 2nd day of May, 2023.

Mike Modugno, President
Board of Directors
Carpinteria Sanitary District

Publish: June 1, 8, 2023

Carpinteria Sanitary District

New Connections in 2022/2023

Prepared by: Kim Garcia

	APN	Address	Name & Mailing Address	Previous # of Units	Current # of Units	Residential Non- Residential	Occupancy Date	Update #
1	003-142-036	1315 Vallecito Rd		0	1	Residential	7/15/2022	254
2	003-142-037	5120 Cottage Drive		0	1	Residential	7/15/2022	255
3	003-142-038	5110 Cottage Drive		0	1	Residential	7/15/2022	256
4	005-365-005	3121 Via Real		0	1	Residential	7/29/2022	257
5	003-321-016	5139 Eighth Street	APN UPDATE ONLY Retired APN 003-321-002	2	2	Residential	8/23/2022	258
6	003-321-015	5157 Eighth Street	APN UPDATE ONLY Retired APN 003-321-012	1	1	Residential	8/23/2023	259
7	004-041-036	1112 Linden Ave	APN UPDATE ONLY Retired APN004-041-001	1	1	Residential	9/20/2022	260
8	004-041-037	1112 Linden Ave	APN UPDATE ONLY Retired APN004-041-001	1	1	Residential	9/20/2022	260
9	004-041-038	1112 Linden Ave	APN UPDATE ONLY Retired APN004-041-001	1	1	Residential	9/20/2022	260
10	004-041-039	1112 Linden Ave	APN UPDATE ONLY Retired APN004-041-001	1	1	Residential	9/20/2022	260
11	004-018-048	4168 Via Marcina		1	2	Residential	10/4/2022	262
12	003-212-030	4263 Carpinteria Ave		0	1	Residential	10/20/2022	263
13	003-212-030	4267 Carpinteria Ave		0	1	Residential	10/20/2022	264
14	003-212-030	4273 Carpinteria Ave		0	1	Residential	10/20/2022	265
15	003-212-030	4277 Carpinteria Ave		0	1	Residential	10/20/2022	266
16	005-362-003	3061 Via Real		0	1	Residential	1/19/2023	267
17								
18								
19								

8 18

Total New Connections

10

Carpinteria Sanitary District

SSC Summary for Fiscal Year 2023/2024

Prepared By: Kim Garcia

Use Type	No. of APNs	No. of Residential Units	Total SSC Revenue	Residential \$	Non-Residential \$
Residential	4,237	6,307	\$ 4,905,244.05	\$ 4,905,244.05	
Mixed Use	33	95	\$ 148,592.49	\$ 73,850.15	\$ 74,742.34
Non-Residential	252		\$ 1,265,285.19		\$ 1,265,285.19
Totals	4,522	6,402	\$ 6,319,121.73	\$ 4,979,094.20	\$ 1,340,027.53
				<u>78.8%</u>	<u>21.2%</u>

Residential Rates/ Year \$777.73

Non-Residential Rates Based on Water Usage

Included Above:

Santa Barbara County Tax Roll			\$ 6,219,969.38
Ventura County Tax Roll			\$ 37,823.04
State of California			\$ 59,687.14
Independent Billing	004-014-031	\$777.73	
	003-200-034	\$777.73	\$ 1,642.17
Total SSC for 2023/24			<u><u>\$ 6,319,121.73</u></u>



Carpinteria Sanitary District
Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: **Resolution No. R-366: Adopting the FY 2023/24 Annual Budget and Setting the Annual Appropriations Limit**

DATE: June 20, 2023

REQUESTED ACTION: That the Board review and consider adopting Resolution R-366 approving the Fiscal Year 2023/24 Budget and setting the annual appropriations limit for the Carpinteria Sanitary District.

FUNDING SOURCE: Sewer Service Charges / Property Taxes / CIP Fund / DIF Fund

BACKGROUND: Submitted for your review and adoption is the FY 2023/24 Budget for the Carpinteria Sanitary District. This budget document represents input from all departments and has been developed as a team effort. The “Budget Snapshot” page provides an overall summary of the anticipated revenues, operating expenses and capital improvement projects for the upcoming fiscal year. The transmittal letter that accompanies the budget document provides an overview of significant changes from the prior year’s budget.

In reviewing this document, the Board should keep in mind its basic purpose is to provide the District with a financial guideline for the upcoming year. Operation and maintenance cost projections were carefully calculated using the most current information available. The budget, as presented, has been reviewed by the Board Finance Committee. Input and recommendations from the Committee have been incorporated into this document.

During FY 2023/24, the District will continue implementation of the Board approved Capital Improvement Program (CIP). In addition to ongoing improvements to infrastructure and equipment at the treatment facility and within the wastewater collection system, we added two new projects. Resolution No. R-366 officially transfers necessary funds from the General Fund into the CIP Fund.

Section 3 of Resolution No. R-366 establishes the District’s appropriations limit for FY 2023/24. The appropriations limit represents the maximum amount that a municipality or other local governmental entity may collect from property tax revenue. Section 7902 of the Government Code establishes the procedure for calculating the appropriations limit each fiscal year. The process is basically an escalation from a baseline year (FY 1979/80) that is a function of population and per capita income within the areas served by the agency.


The District’s appropriations limit for FY 2023/24 is \$5,195,940. The projected property tax revenue for this period is \$750,000, which is well within the established limit. Resolution No. R-366 formally adopts the appropriation limits in accordance with state law.

RECOMMENDATION: Staff recommends that the Board adopt the Fiscal Year 2023/24 Budget and set the annual appropriations limit through adoption of Resolution No. R-366 as submitted (modified).

SUGGESTED MOTION: I move that the Board of Directors adopt Resolution R-366 adopting the Fiscal Year 2023/24 Budget as submitted (modified) with operating, debt service and capital expenditures totaling \$6,679,147 and setting the annual appropriations limit at \$5,195,940.

M_____ S_____

Ayes_____ Nays_____ Abstentions_____

Prepared By: 
Craig Murray, P.E. - General Manager

Attachments: Resolution R-366
Budget Snapshot
Appropriations Limit Calculation for FY 2023/24
Fiscal Year 2023/24 Budget (Presented Separately)

\\CARP-DC1\Admin\Board\Staff Reports\2023\06-20-23\RESO366_Budget_Adoption.doc

RESOLUTION NO. R-366

A RESOLUTION OF THE BOARD OF DIRECTORS OF CARPINTERIA SANITARY DISTRICT ADOPTING THE FISCAL YEAR 2023/24 FINAL OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGET FOR THE CARPINTERIA SANITARY DISTRICT AND SETTING THE ANNUAL APPROPRIATIONS LIMIT

The Board of Directors of the Carpinteria Sanitary District (“District”) does resolve as follows:

SECTION 1: FINDINGS. The Board of Directors finds and declares as follows:

- A. The Board of Directors reviewed the proposed final Operating and Capital Improvement Program (“CIP”) Budget (“Budget”) for the District for fiscal year 2023/24; and
- B. The Operating and CIP Budget are based upon appropriate estimates and financial planning for the District’s operations, debt and capital improvements; and
- C. The Board of Directors is fully informed regarding the District’s current finances, projected revenue, and financial obligations; and
- D. It is in the public interest for the Board of Directors to adopt the Budget and CIP as proposed by the General Manager.

SECTION 2: ADOPTION. The Budget and the CIP projects as incorporated by reference to this Resolution are approved and adopted subject only to the authorizations set forth below.

SECTION 3: APPROPRIATIONS LIMIT.

- A. Article XIII B of the California Constitution requires the District to set its Appropriations Limit on an annual basis.
- B. The District’s Appropriations Limit may be adjusted annually based upon inflation and population growth.
- C. The Board of Directors may choose the method of calculating adjustments to the District’s Appropriations Limit on an annual basis. For inflation, pursuant to Article XIII B, § 8(e)(2), adjustments to the Appropriations Limit may be calculated using either the percentage change in per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction. For population growth, pursuant to Government Code § 7901(b), the District may either use the percentage growth either in its jurisdiction or from the surrounding county.

- D. Pursuant to Article XIII B of the California Constitution, and those Government Code sections adopted pursuant to Article XIII B, § 8(f), the Board of Directors chooses to adjust the District's Appropriations Limit by calculating inflation using the California per capita personal income growth and calculating population growth by using the percentage change in population in Santa Barbara County.
- E. As a result of the adjustments made to the District's Appropriations Limit, the Board of Directors sets the Appropriations Limit for fiscal year 2023/24 at \$5,195,940.

SECTION 4: BUDGET APPROPRIATIONS. Based upon the Budget, the total General Fund operating budget, including transfers, is \$5,034,210. The Overall District Budget is \$6,679,147 including debt service and current year CIP projects. The General Manager, or designee, is authorized to implement the appropriations.

SECTION 5: CIP APPROPRIATIONS. Based upon the CIP, a total of \$160,000 is appropriated for capital improvement projects for fiscal year 2023/24. The General Manager, or designee, is authorized to implement the CIP.

SECTION 6: FUND OPERATING RESERVES. The General Manager, or designee, may appropriate any remaining revenues at the close of fiscal year 2023/24 into the applicable Fund operating reserve per Governmental Accounting Standards Board (GASB) Statement No. 54.

SECTION 7: BUDGET ADJUSTMENTS. The Budget may be subsequently adjusted as follows:

- A. By majority vote of the Board of Directors;
- B. By the General Manager, or designee, for all appropriation transfers between programs and appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay) within programs;
- C. Objects code expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole.

SECTION 8: CONTRACTING AUTHORITY.

- A. The General Manager, or designee, is authorized to bid and award contracts for the equipment, supplies, and services approved in the Budget.
- B. The General Manager or designee, is authorized to execute all contracts awarded for equipment, supplies, and services approved in the Budget.
- C. For all other services, equipment, and supplies, the General Manager or designee, is authorized to execute contracts in accordance with the District's Ordinances.

SECTION 9: The Secretary is directed to certify the adoption of this Resolution; record this Resolution in the book of the District's original resolutions; and make a minute of the adoption of the Resolution in the Board of Director's records and the minutes of this meeting.

SECTION 10: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED, APPROVED, AND ADOPTED by the Governing Board of the Carpinteria Sanitary District on June 20, 2023, and carried by the following roll call vote:

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

Resolution No. R-366 was thereupon declared, carried, and adopted.

Dated this 20th day of June 2023.

We certify that the above is a true and correct copy of Resolution No. R-366, adopted by the Board of Directors of the Carpinteria Sanitary District on June 20, 2023.

APPROVED:

Mike Modugno
President, Board of Directors

ATTEST:

Gerald Velasco
Secretary, Board of Directors

CARPINTERIA SANITARY DISTRICT BUDGET SNAPSHOT

	BUDGET 2022/23	BUDGET 2023/24	BUDGET Inc/(Dec)	CHANGE %
REVENUES				
Sewer Service Charges (SSC)	6,206,223	6,319,122	112,899	1.8%
Property Taxes	684,855	750,000	65,145	9.5%
Interest Income	50,000	150,000	100,000	200.0%
Development Impact Fees (DIF)	-	-	-	0.0%
Other Fees and Income	20,000	20,000	-	0.0%
Contract Lab Analysis	20,075	-	(20,075)	(100.0%)
Other Sources of Cash/Grants & Dedications	-	20,000	20,000	0.0%
Total Gross Revenues	6,981,153	7,259,122	277,969	4.0%
EXPENSES				
Operating Expenses				
Wages	1,895,500	2,068,710	173,210	9.1%
Benefits	1,106,400	1,118,100	11,700	1.1%
General	350,900	332,700	(18,200)	(5.2%)
Environment & Monitoring	52,000	51,000	(1,000)	(1.9%)
Utilities	215,100	309,300	94,200	43.8%
Biosolids Disposal	120,000	135,000	15,000	12.5%
Supplies & Equipment	238,500	301,500	63,000	26.4%
Repairs & Maintenance	325,300	362,200	36,900	11.3%
Professional Services	277,500	275,400	(2,100)	(0.8%)
Other Expenses	71,000	80,300	9,300	13.1%
Total Operating Expenses	4,652,200	5,034,210	382,010	8.2%
Non-Operating Expense				
Debt Service	1,181,938	1,180,563	(1,375)	(0.1%)
Admin Building Financing Fund	304,658	304,375	(283)	(0.1%)
Capital Improvements - Carry Over ⁽¹⁾	6,102,000	2,965,000	(3,137,000)	(51.4%)
Capital Improvements	1,155,000	160,000	(995,000)	(86.1%)
Total Non-Operating Expenses ⁽²⁾	2,641,596	1,644,937	(4,133,658)	(156.5%)
 Total Uses of Cash	 7,293,796	 6,679,147		
 Surplus (Deficit) for the Year	 (312,643)	 579,975		
 Estimate Year End Cash Balance	 <u>\$8,960,413</u>	 <u>\$10,947,802</u>		

(1) Capital Improvements - Carry Over funds have been approved in prior years budget and therefore not calculated into the current Fiscal Year Total Non-Operating Expense

(2) Estimate Year End Cash Balance total excludes any Capital Improvements - Carry Over funds

RATIO	1.95	1.50
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**CARPINTERIA SANITARY DISTRICT
APPROPRIATION LIMIT**

	Appropriation Limit Calculation	FY 2022/23	FY 2023/24
A	Prior Year Appropriation Limit	\$4,725,704	\$5,047,052
B	Change in Calif. Per Capita Income	1.088	1.042
C	Change in District's Population	0.9884	0.9880
C1	Change in County Population	0.9816	0.9760
D	Multiplying Factor (Larger of C or C1 times B)	1.0680	1.0295
E	New Appropriation Limit	\$5,047,052	\$5,195,940
F	Property Tax Collected/ Estimate	\$684,855	\$750,000
G	Under Limit	\$4,362,197	\$4,445,940



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors
FROM: Craig Murray, P.E. - General Manager
SUBJECT: Requested Use of Board Room for Polling Location
DATE: June 20, 2023

REQUESTED ACTION: Review request to use District Board Room and provide direction to staff.

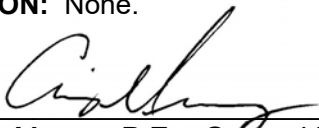
BACKGROUND: The Santa Barbara County Elections Office contacted the District regarding the potential use of the District Board Room as a polling place for the November 2024 General Presidential Elections.

The election dates are March 5 and November 5, 2024. Access would be required on the days before and after the actual election days for setup and takedown. It should be noted that these days conflict with regular meetings of the District Board of Directors, and to accommodate the request it may be necessary to shift dates or locations for our meetings.

Elections officials are evaluating other locations and considering ADA accessibility at this time. While consistent with our Board Room Use Policy and Procedure, use for this purpose is discretionary, as use for regular Board meetings would generally have priority over outside use.

RECOMMENDATION: Review the request from the Santa Barbara County Elections Office and provide direction to staff regarding use of the facility as a polling place in 2024.

SUGGESTED MOTION: None.

Prepared by: 
Craig Murray, P.E. - General Manager

Attachments: Polling Place Facility Use Agreement
6/13/23 Email Request from Sheila Hess

Craig Murray

From: Hess, Sheila <shess@countyofsb.org>
Sent: Tuesday, June 13, 2023 9:43 AM
To: Craig Murray
Cc: Bazaei, Michelle
Subject: ADA Survey
Attachments: Carp Sanitary Facility Use Agreement_2024.pdf

Good Morning Craig,

Thank you for your consideration on becoming a polling place for the upcoming 2024 Presidential Elections and agreeing to allow the Elections Division of the County of Santa Barbara to survey your facilities Board Room. This is a great way to provide a valuable service to the community.

As a reminder, the survey team will be at your facility between 1:00 and 3:00 today to complete the survey. The names of the staff who will visit your facility are Michelle Bazaei, Chris Olive-Jones and Jon Jon Olive-Jones. They will meet you or Kim Garcia to get access to the room.

Attached is our facility use agreement. In this document are the dates and times of when we would need access to the building for both the Primary and General Elections. We will need access Monday afternoon sometime between 2:00pm and 6:00pm, which will be scheduled in advance by the polling place supervisor, for set up and from 6:00 am to 9:00pm Election Day.

Thank you again for your consideration. And please feel free to contact me if you or any of your board members have questions.

Sheila Hess

Elections Supervisor
Clerk-Recorder, Assessor, and Registrar of Voters
County of Santa Barbara
T 805-696-8975 | C 805-403-5147
E shess@countyofsb.org | W www.SBCVOTE.com



Polling Place Facility Use Agreement

County of Santa Barbara

March 5th 2024 Presidential Primary Election | November 5th 2024 Presidential General Election

PLEASE RETURN NO LATER THAN FRIDAY, APRIL 28, 2023

The Registrar of Voters requests, and this agreement allows the Elections Division of the County of Santa Barbara access to and usage of the facility named below to be used as a Polling Place for the March 5, 2024 and November 5, 2024 elections. By completing and signing the agreement, the facility agrees to the following terms and conditions:

- FACILITY AND CONTACT INFORMATION.** The Facility Name, Building or Room (if applicable), and Physical Address will be published by the Elections Division and provided to voters.

The facility contact information will *not* be made public and will be used by the Elections Division to coordinate access and equipment delivery and pickup.

Please verify the information below is correct.

Provide information if it is missing or corrections if the provided information is incorrect.

		Corrections Needed
FACILITY NAME	Carpinteria Sanitary District	
BUILDING/ROOM RESERVED	Board Room	
PHYSICAL ADDRESS	5300 6th St. Carpinteria, CA 93013	
FACILITY PHONE	805-684-7214	
PRIMARY CONTACT		
NAME	Craig Murray	
PHONE	805-684-7214	
EMAIL ADDRESS	craigm@carpsan.com	
MAILING ADDRESS	5300 6th St. Carpinteria, CA 93013	
AUTHORIZED AGENT (SIGNER)		
NAME	Craig Murray	
PHONE	805-684-7214 - Work - Cell	
EMAIL ADDRESS	craigm@carpsan.com	
MAILING ADDRESS	5300 6th St. Carpinteria, CA 93013	
AFTER HOURS CONTACT		
NAME		
PHONE		
OFFICE HOURS		

YES NO Is there any planned construction scheduled anytime between now through 2024 that
☐ ☐ would affect the parking, path of travel to the voting room or the voting room?
If yes, please provide a brief description on back.

Polling Place Facility Use Agreement County of Santa Barbara

2. **RESERVED HOURS.** The facility will be available for the dates and times listed below and there will be no cancellations or room changes by the facility outside of the event of a natural disaster or unforeseen building structural damage. At any time and without reason, the Elections Division of the County of Santa Barbara may terminate this agreement and not use the above-named facility.

March 5, 2024 Presidential Primary Election			
	Date	Activity	*Reserved Hours
Monday Monday	February 26, 2024 through March 4, 2024	Equipment Delivery Window	TBD*
Monday	March 4, 2024	Polling Place Setup	2:00 PM – 6:00 PM
Tuesday	ELECTION DAY March 5, 2024	In-Person Voting 7:00 AM – 8:00 PM	6:00 AM – 9:30 PM
Wednesday Friday	March 6, 2024 through March 8, 2024	Equipment Pick-Up Window	TBD*
November 5, 2024 Presidential General Election			
	Date	Activity	*Reserved Hours
Monday Monday	October 28, 2024 through November 4, 2024	Equipment Delivery Window	TBD*
Monday	November 4, 2024	Polling Place Setup	2:00 PM – 6:00 PM
Tuesday	ELECTION DAY November 5, 2024	In-Person Voting 7:00 AM – 8:00 PM	6:00 AM – 9:30 PM
Wednesday Friday	November 6, 2024 through November 8, 2024	Equipment Pick-Up Window	TBD*

* Equipment delivery and pick-up will be scheduled by the Elections Division's drayage company for a time within the window listed. Normal activities may continue while the equipment is stored in the facility so long as it is stored in a secure location.

3. **FACILITY REQUIREMENTS.** Please check YES or NO

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Reserved room will be available during the times listed above
<input type="checkbox"/>	<input type="checkbox"/>	Reserved room will be cleared of any furniture or other items prior to Polling Place Setup (Monday before Election Day)
<input type="checkbox"/>	<input type="checkbox"/>	Reserved room will be free of other activities during the Polling Place Setup window the day before Election Day and between 6:00 AM and 9:30 PM on Election Day
<input type="checkbox"/>	<input type="checkbox"/>	Restroom is available for Election Officers
<input type="checkbox"/>	<input type="checkbox"/>	Equipment will be stored securely between the date of delivery and the date of pick-up
<input type="checkbox"/>	<input type="checkbox"/>	There are functioning electrical outlets in the reserved room
<input type="checkbox"/>	<input type="checkbox"/>	There is sufficient interior and exterior lighting
<input type="checkbox"/>	<input type="checkbox"/>	Air conditioning and heating is available in the reserved room
<input type="checkbox"/>	<input type="checkbox"/>	Free parking is available for voters and Election Officers
<input type="checkbox"/>	<input type="checkbox"/>	Elections Division may conduct accessibility and connectivity surveys on the exterior and interior of the facility
<input type="checkbox"/>	<input type="checkbox"/>	Does your facility require additional forms to complete the reservation? (If yes, please enclose)

Polling Place Facility Use Agreement County of Santa Barbara

4. FURNITURE PROVIDED BY FACILITY. Please check YES or NO

YES	NO		If facility can provide less than the requested number, what is the quantity available:
<input type="checkbox"/>	<input type="checkbox"/>	Facility will provide three (3) eight-foot tables	
<input type="checkbox"/>	<input type="checkbox"/>	Facility will provide four (4) six-foot tables	
<input type="checkbox"/>	<input type="checkbox"/>	Facility will provide fifteen (15) chairs	

5. FACILITY ACCESS. Please check YES or NO

An Election Officer will contact the facility approximately two weeks prior to the election to arrange access for Polling Place Setup and for Election Day.

YES NO

<input type="checkbox"/>	<input type="checkbox"/>	A key or badge will be given to the Election Officers to access the facility
<input type="checkbox"/>	<input type="checkbox"/>	An alarm code will be given to the Election Officers to access the facility
<input type="checkbox"/>	<input type="checkbox"/>	Parking permits are needed for Election Officer parking

6. CERTIFICATE OF INSURANCE. Santa Barbara County will provide a certificate of insurance.

7. INDEMNITY AGREEMENT. This agreement of Indemnity is hereby entered into as a part of the Santa Barbara County Registrar of Voters' Polling Place Facility Use Agreement heretofore entered into by the parties hereto and concerns the use of the premises as described which will be used as a Polling Place location. Whereas, in consideration of the fact that the owners of the described property have entered into an agreement for the use of said property as a Polling Place location; and, Whereas, the County of Santa Barbara wishes to encourage owners of this property to allow the Registrar of Voters to utilize their premises as a Polling Place location; and Whereas, the County of Santa Barbara does not wish to impose any additional liability upon owners of this property designated as a Polling Place location; The County of Santa Barbara shall indemnify, defend, save, and hold harmless the owners of said property, their officers, agents, and employees, or any of them from and against any judgment, loss, damage, liability, cost, charge, expense, or reasonable attorney's fees to the extent caused by the designation and utilization of said property as a Polling Place location or election site, except to the extent such claims arise through the sole negligent act or omission of the owner of said property. The County is responsible for staffing all vote-related activities and is responsible for the security of the ballots and vote-casting activities.

This indemnity obligation shall not be limited by the types and amounts of insurance or self-insurance maintained by County or owner. Nothing in this indemnity obligation shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party. The provisions of this indemnity obligation shall survive the expiration or termination of the Agreement.

THE ABOVE SITE INDEMNITY AGREEMENT APPLIES TO ELECTIONS CONDUCTED BY SANTA BARBARA COUNTY REGISTRAR OF VOTERS.

8. ENTIRE AGREEMENT AND AMENDMENT. This Polling Place Facility Use Agreement contains the entire understanding and agreement between the facility and the Elections Division of the County of Santa Barbara. There have been no promises, representations, agreements, warranties or undertakings by either party, either oral or written, of any character or nature hereafter binding except as set forth herein. This agreement may be altered, amended or modified only by an instrument in writing, executed by the parties to this agreement and by no other means. Each party waives their future right to claim, contest or assert that this agreement was modified, canceled, superseded, or changed by any oral agreements, course of conduct, waiver or estoppel.

Polling Place Facility Use Agreement

County of Santa Barbara

9. **COMPENSATION.** As consideration for maintenance and other fees associated with the use of the facility, you may request to be paid a fee of \$50.00 per precinct by selecting the option below. The number of precincts assigned to the location will be determined approximately three months prior to the election. Please allow four to six weeks after Election Day for payment.

**Tax Exempt Properties: Pursuant to Revenue and Taxation Code 213.5, properties exempt from property tax in accordance with Revenue & Taxation Code 214 shall permit the free use of the property (or portion thereof) as a polling place. However, as consideration for maintenance and other fees associated with the use of the facility, you may still request to be paid a fee of \$50.00 per precinct.*

Please check YES or NO

YES NO

<input type="checkbox"/>	<input type="checkbox"/>	Facility requests to be paid a fee of \$50.00 per precinct (If yes, please complete payee information below)
<input type="checkbox"/>	<input type="checkbox"/>	If NO to the statement above, please check YES here confirming you are waiving payment and are allowing use of the facility free of charge

IMPORTANT: If you answer YES to any of the questions below, you must submit the enclosed Form W9 and California Form 590 in order to receive payment

YES NO

<input type="checkbox"/>	<input type="checkbox"/>	This will be the first time your facility will be used as a Polling Place
<input type="checkbox"/>	<input type="checkbox"/>	Your facility has had a name change since the last time it was used as a Polling Place
<input type="checkbox"/>	<input type="checkbox"/>	There has been a change to the Payee information since the last time the facility was used as a Polling Place

If your facility is requesting payment, please provide the following information:

Entity Classification (*Please check one*):

- ☐ Non-Profit
☐ Government

☐ Corporation/Business
☐ Partnership

☐ Individual/Sole Proprietor

Payee Name: _____ **Phone:** _____

Payee Mailing Address: _____

I have read and understand the terms and conditions of this Polling Place Facility Use Agreement. I am authorized to approve usage of the above-named facility. I understand that there are no cancellations or room changes by the facility except in the event of a natural disaster or unforeseen building structural damage. I approve access and usage for the facility to be used as a Polling Place location for the dates and times specified in this agreement and understand the facility will be open to the public on Election Day.

PRINTED NAME /TITLE OF AUTHORIZED AGENT

SIGNATURE OF AUTHORIZED AGENT

DATE

10. **Please email AND return the agreement by mail.**

- a. Email the full signed agreement to mbazaei@countyofsb.org
- b. Return the following in the postage-paid return envelope:
 - Original Signed Agreement
 - Form W9 and/or California Form 590 (if applicable)
 - Any of your facility's forms needed to complete the reservation

Office Use Only

Number of Precincts



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors
FROM: Craig Murray, P.E. - General Manager
SUBJECT: 2023 CASA Annual Conference
DATE: June 20, 2023


REQUESTED ACTION: None. Board Decision.

FUNDING SOURCE: Account 5222-0 (Director Conferences & Training)

BACKGROUND: The 68th Annual Conference for the California Association of Sanitation Agencies (CASA) will be held August 9-11, 2023 at the Manchester Grand Hyatt in San Diego, CA. Attached is a copy of the preliminary conference program. Scheduled at the beginning of the conference on Wednesday, August 9th is a CSRMA Training Seminar. Board members interested in attending the Annual Conference may contact the District Administrator to make travel arrangements.

RECOMMENDATION: None.

SUGGESTED MOTION: None.

Prepared By: 
Craig Murray, P.E. - General Manager

Attachments: CASA 2023 Annual Conference Preliminary Program

THE NEW WATER ERA

2023 ANNUAL CONFERENCE

August 9-11 | Manchester Grand Hyatt | San Diego, CA

CASAweb.org |  @CASACleanWater |  @CASA_CleanWater



Preliminary Program

Subject to Change

Wednesday, August 9

7:30 a.m. – 12:00 p.m. CSRMA Training/Breakfast

9:00 a.m. – 5:00 p.m. Registration

10:00 a.m. – 11:30 a.m. CASA Board of Directors Meeting

11:30 a.m. – 1:00 p.m. Associates Committee Meeting

12:00 p.m. – 1:30 p.m. Lunch on Your Own

1:00 p.m. – 3:30 p.m. **Concurrent Sessions**

1:00 p.m. – 2:00 p.m.

Track 1A: Regulatory Hot Topics and Workgroup Updates

- Sarah Deslauriers, CASA
- Greg Kester, CASA
- Jared Voskuhl, CASA

1:00 p.m. – 2:00 p.m.

Track 2A: Optimizing Your Agency's Financing Options

- Dmitry Semenov, Ridgeline Municipal Strategies
- Lora Nichols, Fieldman
- Ric Pipkin, Union Sanitary District

2:00 p.m. – 2:30 p.m.

Break

2:30 p.m. – 3:30 p.m.

Track 1B: Advanced Treatment in the Decade Ahead

- Mike Falk, HDR
- Doug Campbell, PureWater San Diego Update

2:30 p.m. – 3:30 p.m.

Track 2B: Wastewater Based Epidemiology: What Comes Next?

- Alex Yu, CA Dept. of Public Health
- Anna Mehrotra, Water Environment Federation
- Naoko Munakata, Los Angeles County Sanitation Districts

3:45 p.m. – 4:45 p.m.

Federal Legislative Committee Meeting

3:45 p.m. – 4:45 p.m.

Communications Committee Meeting

4:00 p.m. – 5:00 p.m.

CASA Engineering & Research Group Meeting

4:00 p.m. – 5:00 p.m.	CSRMA Executive Board Meeting
5:30 p.m. – 6:30 p.m.	Welcome Reception
Thursday, August 10	
7:30 a.m. – 9:00 a.m.	Breakfast
7:30 a.m. – 4:30 p.m.	Registration
8:00 a.m. – 9:00 a.m.	CASA Education Foundation Board Meeting
8:00 a.m. – 9:00 a.m.	CSRMA Board of Directors Meeting
9:15 a.m. – 11:45 a.m.	Morning Sessions & Business Meeting Vice President Roland Williams, Presiding
9:15 a.m. – 10:15 a.m.	Keynote: Tani Cantil-Sakauye, President, Public Policy Institute of California
10:15 a.m. – 11:15 a.m.	A Conversation with Biosolids Experts Moderator: Greg Kester, CASA <ul style="list-style-type: none"> • Jimmy Slaughter, Beveridge and Diamond • Ryan Batjiaka, San Francisco Public Utilities Commission • David Tobias, US Environmental Protection Agency
11:15 a.m. – 11:30 a.m.	Annual Business Meeting Adam Link, CASA, Executive Director
11:30 a.m. – 12:00 p.m.	Networking Break
12:00 p.m. – 1:30 p.m.	Luncheon <ul style="list-style-type: none"> • 2023 Awards of Excellence Presentation • CASA Education Foundation 2023 Scholarship Recipients • Inaugural Michael F. Dillon Service Award • Remembering Dave Williams
1:30 p.m. – 2:00 p.m.	Networking Break
2:00 p.m. – 4:00 p.m.	Afternoon Sessions
2:00 p.m. – 2:45 p.m.	Mitigating System Disruptions <ul style="list-style-type: none"> • Eric Lovering, PE, Lee & Ro • Jimmy Dang, Oro Loma Sanitary District
2:45 p.m. – 3:45 p.m.	Recruiting New Workers to the Water Sector Moderator: Alyssa Downs, CASA <ul style="list-style-type: none"> • Brayden Mitchell, City of Roseville • Robert Sainz/Greg Burks, High Road Training Partnership Program • Meghan Roberts, AWWEE
4:00 p.m. – 5:00 p.m.	Statewide Biosolids Meeting
4:30 p.m. – 5:00 p.m.	LEAD Mentor/Mentee Meetup

5:30 p.m. – 6:30 p.m.

Associates Reception

Friday, August 11

8:00 a.m. – 9:30 a.m.

Breakfast

8:00 a.m. – 11:15 a.m.

Registration

8:00 a.m. – 9:00 a.m.

State Legislative Committee Meeting

9:15 a.m. – 11:00 a.m.

Closing Session

President Georgean Vonheeder-Leopold, Presiding

9:15 a.m. – 9:45 a.m.

Federal and State Legislative Updates

- Jessica Gauger, CASA
- Eric Sapirstein, CASA

9:45 a.m. – 10:00 a.m.

Closing Speaker

- San Diego Area Congressional Representative

10:00 a.m. – 10:30 a.m.

Closing Keynote Speaker

- Joaquin Esquivel, Chair, State Water Board

10:30 a.m. – 11:00 a.m.

Closing Business Session

- 2023-2024 Board of Director Elections Results
- Passing of the Gavel
- President's Closing Remarks

11:00 a.m. – 3:00 p.m.

Attorneys Committee Meeting



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: Carpinteria Advanced Purification Project (CAPP) Update

DATE: June 20, 2023

REQUESTED ACTION: None. Information Only.

BACKGROUND: Progress continues to be made on development of an indirect potable reuse (IPR) recycled water project in conjunction with the Carpinteria Valley Water District (CVWD). A brief summary of activities underway is provided below.

Design Activities We are expecting delivery of a Basis of Design Validation Memo from the design team that incorporates review of the preliminary design report with updated design parameters to establish a baseline plan for the final design (e.g. equipment sizing, site/building layout, tankage, etc.). A review workshop is scheduled for June 26th. Survey and geotechnical investigations are being scheduled. We are continuing with a comprehensive secondary effluent sampling and analysis program that is intended to inform the membrane system design. Initial lab results are starting to come in from the contract laboratories.

Joint Exercise of Powers Agreement. We received a draft Joint Exercise of Powers Agreement from CVWD on June 7th. District legal counsel is reviewing the draft and we expect to provide comments and suggested edits this week. Review at the committee and Board level for both agencies will follow.

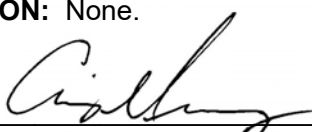
Outreach Efforts. CVWD is working with Katz & Associates on an outreach and public relations scope for this phase of the project. Our recent quarterly article in the Coastal View News focused on advanced water treatment technology. Feedback we received was uniformly positive.

Funding Update. The team continues to work on finalizing a State Revolving Fund loan contract. The Draft Intended Use Plan for 2023/24 was released by the SWRCB and it includes an increased grant amount for CAPP from the Water Recycling Funding Program. The increase from \$10M to \$15M was requested to account for sharp cost escalation since the original application was filed.

RECOMMENDATION: None. Information Only.

SUGGESTED MOTION: None.

Prepared by:


Craig Murray, P.E. - General Manager