

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
November 16, 2021**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **November 16, 2021**, at 5:30 p.m. at its District administrative office located at 1110 Eugenia Place, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of Assembly Bill 361 and adoption of Resolution No. R-351. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA, or via video or teleconference.

I. CALL TO ORDER

President Murphy called the meeting to order at 5:30 p.m. and noted that Director Damron would be absent from tonight's meeting, all Directors were present at tonight's meeting.

Directors Present: Debbie Murphy– President
 Lin Graf – President Pro-Tem
 Mike Modugno – Secretary
 Gerald Velasco - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: Karl H Berger – Hensley Law Group (by Zoom video-conference)

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Murphy led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Murphy asked if there were any modifications and/or changes to the agenda. General Manager suggested deferring item VI. A. 4 to the next regular meeting. After discussion, President Murphy said the agenda was approved as modified.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF November 2, 2021

Director Graf made a motion, seconded by Director Modugno that the Board approve the minutes of the November 2, 2021 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Switchgear Replacement Project
- ELAP On-Site Assessment Report
- CASA Strategic Planning Session
- Sewer Rate and Fee Study
- Beach Club Family Trust Annexation and SOI Amendment
- Operations Update

2. Continuation of Meeting Teleconferencing – Pursuant to Resolution No. R-351

General Manager reviewed his staff report continuing the use of teleconferencing for public meeting pursuant to Resolution No. R-351. If approved, the Board will continue the allowance of teleconferencing of public meeting under an emergency proclamation due to the COVID-19 pandemic.

Director Velasco made a motion, seconded by Director Graf that the Board authorize the continuation of the emergency proclamation and allow teleconferencing of meeting pursuant to Resolution No. R-351. The motion carried by the following vote:

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

3. Task Order No. 2021-004 – Cannon As-Needed SCADA Services – SCADA Server Update Project

General Manager reviewed his staff report related Task Order No. 2021-004 with Cannon for as-needed SCADA services. If approved, Task Order No. 2021-004 would engage Cannon for services and hardware necessary for the SCADA Server Upgrade Project in the amount of \$69,800.

Director Velasco made a motion, seconded by Director Modugno that the Board authorize the General Manager to approve Task Order No. 2021-004 pursuant to as-needed engineering services agreement with Cannon as presented. The motion carried by the following vote:

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

4. Floodwall Embankment Repair Project Acceptance and Approval of Notice of Completion

This item was deferred to the next regular meeting.

5. Cash Contract No. 493 – Insituform Technologies, Inc. - Dump Road Sewer Rehabilitation Project

General Manager reviewed his staff report related to Cash Contract No. 493. If approved, Cash Contract No. 493 would engage Insituform for the Dump Road Sewer Rehabilitation Project with a not to exceed contract price of \$77,881.

Director Graf made a motion, seconded by Director Velasco that the Board approve and execute Cash Contract No. 493 between the District and Insituform Technologies, LLC for the Dump Road Sewer Rehabilitation Project. The motion carried by the following vote:

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

6. 2022 CASA Winter Conference

This item was on the agenda to provide the Board with an update of important dates regarding the upcoming 2022 CASA Winter Conference.

No Board action was taken on this item.

7. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VIII. ADJOURNMENT

There being no further items to discuss, President Murphy adjourned the meeting at 5:56 p.m.

Debbie Murphy
President

Lin Graf
President Pro-Tem

Mike Modugno
Secretary

Michael Damron
Secretary Pro-Tem

Gerald Velasco
Treasurer