

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
April 4, 2023**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **April 4, 2023**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Modugno called the meeting to order at 5:30 p.m. and noted that Director Damron was absent, Director Graf was absent but expected and all other Directors were present at tonight's meeting.

Directors Present: Mike Modugno – President
 Gerald Velasco - Treasurer
 Debbie Murphy – Secretary Pro-Tem
 Lin Graf - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: Karl H. Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Modugno led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF March 7, 2023

Director Murphy made a motion, seconded by Director Velasco that the Board approve the minutes of the March 7, 2023 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	3	Velasco, Murphy, Modugno
NOES:	0	None
ABSENT:	2	Damron, Graf
ABSTAIN:	0	None

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- District Staffing Update
- District Electoral System Transition
- CSRMA Strategic Planning
- Annual Budget Development
- Operations Update

President Modugno noted that Director Graf had arrived to the meeting.

2. Cash Contract No. 509 – Cushman Contracting Corporation, Inc. – Lift Station No. 2 Rehabilitation

General Manager reviewed his staff report related to Cash Contract No. 509 with Cushman contracting Corporation, Inc. for services related to Lift Station No. 2 Rehabilitation. If approved, Cash Contract No. 509 would engage CCC, Inc. to provide construction services as District Lift Station No. 2 with a not to exceed contract amount of \$60,000.

Director Velasco made a motion, seconded by Director Murphy that the Board approve Cash Contract No. 509 between the District and Cushman Contracting Corporation, Inc. dated April 4, 2023. The motion carried by the following vote:

AYES:	4	Graf, Murphy, Modugno, Velasco
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

3. Sphere of Influence Boundary Options – Santa Barbara LAFCO Municipal Service Review Process

General Manager reviewed his staff report related to the sphere of influence boundary options regarding potential input to LAFCO on the District’s sphere of influence boundary update process.

No Board action was taken on this item. The Board provided direction to staff supporting a sphere of influence map that was limited to parcels with existing greenhouses, excluding undeveloped agricultural parcels.

4. Summerland Sanitary District – Dissolution/Annexation Discussion

General Manager reviewed his staff report related to the Summerland Sanitary District dissolution/annexation.

After discussion, President Modugno established an Ad-Hoc Committee to meet and provide direction to staff related to Summerland Sanitary. Directors Murphy and Graf were assigned to the new committee.

5. Professional Staff Certification Overview Presentation

General Manager reviewed his staff report related to the professional staff certification overview with a presentation on the technical certification programs available to, and required of, District operations staff.

No Board action was taken on this item.

6. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Graf reported on the meeting held March 20, 2023.

Standing Personnel Committee

None

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

Director Velasco reported on the meeting held March 13, 2023

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None

Future Agenda Items

None

VIII. ADJOURNMENT

There being no further items to discuss, President Modugno adjourned the meeting at 7:07 p.m.

Mike Modugno
President

Michael Damron
President Pro-Tem

Gerald Velasco
Secretary

Debbie Murphy
Secretary Pro-Tem

Lin Graf
Treasurer