

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
March 7, 2023**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **March 7, 2023**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Modugno called the meeting to order at 5:30 p.m. and noted that all Directors were present at tonight's meeting.

Directors Present: Mike Modugno – President
 Michael Damron – President Pro-Tem
 Gerald Velasco - Secretary
 Debbie Murphy – Secretary Pro-Tem
 Lin Graf - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: Karl H. Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Modugno led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF February 21, 2023

Director Graf made a motion, seconded by Director Murphy that the Board approve the minutes of the February 21, 2023 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	5	Velasco, Graf, Murphy, Damron, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- Santa Barbara LAFCO March Meeting Report
- Joint Solar Energy Project
- FEMA Disaster Recovery Grant Process
- Operations Update

2. Cash Contract No. 508 – National Demographics Corporation - District Election Transition Support Services

General Manager reviewed his staff report related to Cash Contract No. 508 with National Demographics Corporation for services related to District election transition support. If approved, Cash Contract No. 508 would engage NDC to provide demographics, mapping and public engagement as necessary to meet statutory procedural requirements with a not to exceed contract amount of \$19,950.

Director Murphy made a motion, seconded by Director Damron that the Board approve Cash Contract No. 508 between the District and National Demographics Corporation dated March 7, 2023. The motion carried by the following vote:

AYES:	5	Graf, Murphy, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Lift Station No. 2 Rehabilitation Project – Negotiated Procurement

General Manager reviewed his staff report related to the Lift Station No. 2 Rehabilitation Project negotiated procurement process. Because no bids were received for the publicly solicited project, the District may proceed with a negotiated procurement. If authorized, a qualified engineering contractor would perform mechanical work and a general contractor to perform the site work and minor building improvements. Contracts will be approved in accordance with District purchasing policy.

Director Murphy made a motion, seconded by Director Graf that the Board direct authorized staff to proceed with negotiated procurement processes to implement the Lift Station No. 2 Rehabilitation Project. The motion carried by the following vote:

AYES:	5	Graf, Murphy, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Resolution No. R-363: Establishing a Board Room Use Policy and Procedure

General Manager reviewed his staff report related to Resolution No. R-363 Establishing a Board Room Use Policy and Procedures.

Director Velasco made a motion, seconded by Director Graf that the Board adopt Resolution No. R-363 as presented. The motion carried by the following roll call vote:

AYES:	5	Graf, Murphy, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Graf reported on the meeting held February 24, 2023.

Standing Personnel Committee

None

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Standing Recycled Water Committee

None

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

General Manager reported on the meeting held February 27, 2023.

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None

VIII. ADJOURNMENT

There being no further items to discuss, President Modugno adjourned the meeting at 6:07 p.m.

Mike Modugno
President

Gerald Velasco
Secretary

Lin Graf
Treasurer

Michael Damron
President Pro-Tem

Debbie Murphy
Secretary Pro-Tem