

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
February 21, 2023**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **February 21, 2023**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Modugno called the meeting to order at 5:30 p.m. and noted that all Directors were present at tonight's meeting.

Directors Present: Mike Modugno – President
 Michael Damron – President Pro-Tem
 Gerald Velasco - Secretary
 Debbie Murphy – Secretary Pro-Tem
 Lin Graf - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: Karl H. Berger – Burke, Williams & Sorenson (by Zoom video-conference)

Public Present: Gary Campopiano (by Zoom video-conference)

II. PLEDGE OF ALLEGIANCE

President Modugno led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF January 17, 2023

Director Damron made a motion, seconded by Director Graf that the Board approve the minutes of the January 17, 2023 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Graf, Murphy, Damron, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	1	Velasco

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Process Stabilization Project Status
- Clarifier Scum Trough Project
- CASA Winter Conference Report
- SAMA Meeting Report
- New Vehicle Deliveries
- Operations Update

2. WWTP Floodwall Emergency Protective Measures; Termination of Emergency Action

General Manager reviewed his staff report related to terminating the emergency action for the January 2023 storm event and associated repairs to the floodwall protecting District facilities. The District completed emergency action necessary to protect the District's wastewater facility. Therefore, it is no longer necessary to continue the emergency condition.

Mr. Campopiano raised concerns regarding the aesthetics of the riprap that was placed and asked about restoration plans. General Manager responded that the majority of the rock that was placed to protect the eroded creek bank by the State Parks on their property.

Director Damron made a motion, seconded by Director Murphy that the Board terminate the emergency action related to the January 2023 atmospheric river storm event and associated repairs to the floodwall protecting District facilities in accordance with Public Contract Code Section 22050 (c)(3). The motion carried by the following vote:

AYES:	5	Graf, Murphy, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. RESOLUTION NO. R-362; Designation of Subrecipient's Agent Resolution CalOES Form 130

General Manager reviewed his staff report related to Resolution No. R-362; Designation of Subrecipient's Agent. If adopted, Resolution No. R-362 would authorize the General Manager or Board President or Board Secretary to act as agent for the board on matters and agreements for state and federal disasters for a three-year period from the date of adoption.

Director Damron made a motion, seconded by Director Velasco that the Board adopt Resolution No. R-362. The motion carried by the following roll call vote:

AYES:	5	Graf, Murphy, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Board Room Use Policy Development

General Manager reviewed his staff report related to adopting a policy regarding use of the District's Board Room.

After discussion, the Board provided direction to staff for development of a policy which allows governmental and local non-profit agencies use of the facility at no cost or for nominal fee. Additional guidance on policy language was conveyed and Board members confirmed that a policy document would be brought back for approval at a subsequent meeting. Staff would develop detailed requirements for use of the Board Room that addressed insurance, security deposits and other matters.

No Board action was taken on this item.

5. Update to District Personnel Rules and Regulations; Chapter 3 of the District Code

The District Administrator reviewed the staff report related to the Update to District Personnel Rules and Regulations and highlighted proposed edits which are primarily intended to incorporate recent changes in State employment law as recommended by the District's labor counsel. District staff was provided an opportunity to review and comment on the proposed changes and to suggest any other modifications to the personnel rules and regulations.

Director Damron made a motion, seconded by Director Graf that the Board approve the updated version of Chapter 3 of the District Code, Personnel Rules and Regulations as presented. The motion carried by the following roll call vote:

AYES:	5	Murphy, Damron, Graf, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

6. California Special Districts Association Board of Directors – Call for Nominations

General Manager reviewed his staff report related to the call for nominations for one open seat in Region 5 for the Board of Directors of the California Special Districts Association. This item was placed on the Agenda in case anyone was interested in running for election or knew of any candidates to nominate.

No Board action was taken on this item.

7. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee
None.

Standing Personnel Committee
Director Velasco reported on the meeting held February 10, 2023.

Standing Public Relations Committee
None.

Standing Utilities Committee
None.

Standing Recycled Water Committee
President Modugno reported on the meeting held February 15, 2023

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report
None.

CSRMA Report
None.

Board Member Vacation Dates
None.

Future Agenda Items
Staffing certification requirements and long-term succession planning.

VIII. ADJOURNMENT

There being no further items to discuss, President Modugno adjourned the meeting at 6:22 p.m.

Mike Modugno
President

Michael Damron
President Pro-Tem

Gerald Velasco
Secretary

Debbie Murphy
Secretary Pro-Tem

Lin Graf
Treasurer