

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
October 18, 2022**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **October 18, 2022**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**I. CALL TO ORDER**

President Graf called the meeting to order at 5:30 p.m. and noted that all Directors were present at tonight's meeting.

Directors Present:     Lin Graf – President  
                              Mike Modugno – President Pro-Tem  
                              Michael Damron – Secretary  
                              Gerald Velasco – Secretary Pro-Tem  
                              Debbie Murphy – Treasurer

Staff Present:         Craig Murray – General Manager  
                              Kim Garcia – Board Clerk

Legal Counsel  
Present:                Karl H Berger – Hensley Law Group (by Zoom video-conference)

Public Present:       None

**II. PLEDGE OF ALLEGIANCE**

President Graf led the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF October 4, 2022**

Director Murphy made a motion, seconded by Director Damron that the Board approve the minutes of the October 4, 2022 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	5	Graf, Murphy, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**V. PUBLIC FORUM**

None.

## **VI. MATTERS BEFORE THE BOARD**

### **A. GENERAL REPORTS:**

#### **1. General Manager’s Status Report**

General Manager reviewed his written report regarding the following items:

- District Staffing Updates
- Annual Financial Audit
- Lab Breakroom Improvements Project
- Annual Outfall Inspection
- Lift Station No. 2 Structural Rehabilitation
- LAFCO Draft Municipal Service Review
- Operations Update

#### **2. Resolution No. R-359 – Certification of the October 2022 Update to the District’s Sewer System Management Plan**

General Manager reviewed his staff report related Resolution No. R-359. If adopted Resolution No. R-359 would certify an update to the District’s Sewer System Management Plan (SSMP). In October, District staff completed a review and update to the SSMP. Changes included incorporation of update SSC and DIF ordinances, CIP project updates, organization and staff change updates and other operational change descriptions. A copy was attached for review.

Director Damron made a motion, seconded by Director Modugno that the Board adopt Resolution No. R-359 certifying the October 2022 update to the Carpinteria Sanitary District Sewer System Management Plan. The motion carried by the following roll call vote:

AYES:	5	Damron, Modugno, Graf, Velasco, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

#### **3. Resolution No. R-360 – A Resolution of Application for the 3266 Beach Club Road Annexation to the Carpinteria Sanitary District**

General Manager reviewed his staff report related Resolution No. R-360. If adopted Resolution No. R-360 would formally request that LAFCO consider and approve the annexation application for 3266 Beach Club Road and sphere of influence amendment at their next scheduled meeting. Additionally, Resolution No. R-360 makes a finding that the proposed boundary change is categorically exempt for CEQA. Copies of the application were attached for review.

Director Velasco made a motion, seconded by Director Murphy that the Board adopt Resolution No. R-360 requesting that Santa Barbara LAFCO approve the 3266 Beach Club Road Annexation to the Carpinteria Sanitary District. The motion carried by the following roll call vote:

AYES:	5	Damron, Modugno, Graf, Velasco, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**4. Carpinteria Advanced Purification Project**

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

Director Murphy reported on the meeting held October 17, 2022.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

**B. GENERAL ITEMS**

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

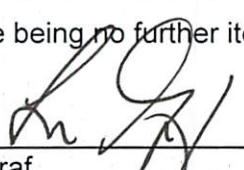
None.

Future Agenda Items

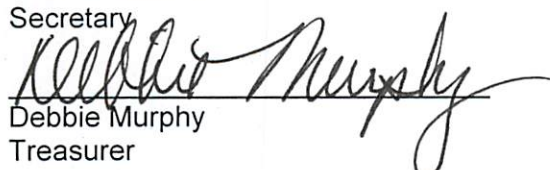
None.

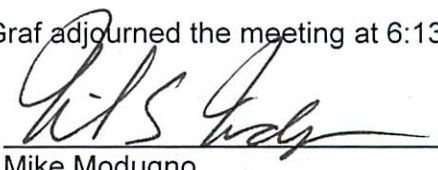
**VIII. ADJOURNMENT**

There being no further items to discuss, President Graf adjourned the meeting at 6:13 p.m.

  
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Lin Graf  
President

  
\_\_\_\_\_  
Michael Damron  
Secretary

  
\_\_\_\_\_  
Debbie Murphy  
Treasurer

  
\_\_\_\_\_  
Mike Modugno  
President Pro-Tem

ABSENT  
\_\_\_\_\_  
Gerald Velasco  
Secretary Pro-Tem