

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
October 4, 2022**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **October 4, 2022**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of Assembly Bill 361 and adoption of Resolution No. R-351. Please note that Board members may participate in person at 5300 Sixth Street, Carpinteria, CA, or via video or teleconference.

I. CALL TO ORDER

President Graf called the meeting to order at 5:30 p.m. and noted that all Directors were present at tonight's meeting.

Directors Present: Lin Graf – President
 Mike Modugno – President Pro-Tem
 Michael Damron – Secretary
 Gerald Velasco – Secretary Pro-Tem
 Debbie Murphy – Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: Karl H Berger – Hensley Law Group

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Graf led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF September 6, 2022

Director Damron made a motion, seconded by Director Velasco that the Board approve the minutes of the September 6, 2022 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Graf, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	1	Murphy

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- District Staffing Updates
- Lab Breakroom Improvements Project
- Operations Update

2. Administration Building Walking Tour

President Graf recessed the meeting at 5:42 p.m. Board, staff and legal counsel went on a tour of the new administration building at 5300 Sixth Street. No Board business was discussed.

President Graf reconvened the meeting at 5:57 p.m.

3. Continuation of Meeting Teleconferencing – Pursuant to Resolution No. R-351

The Board considered continuing the allowance of teleconferencing of public meeting under an emergency proclamation due to the COVID-19 pandemic.

No Board action was taken on this item. Public meetings will revert to standard Brown Act standard for open meetings.

4. Dedication Agreement for Wastewater Facilities - 29 PVSB Owner LLC – Polo Villas (APN 005-270-029 & 005-270-034)

General Manager reviewed his staff report related to a Dedication Agreement for Wastewater Facilities for sewer system improvements proposed to service the residential subdivision at 3250 Via Real, known as the Polo Villas, between the District and 29 PVSB Owner, LLC. If approved, the agreement will establish requirements for the Developer to construct and dedicate to the District the necessary sewer infrastructure for the proposed subdivision.

Director Murphy made a motion, seconded by Director Damron that the Board approve the Dedication Agreement for Wastewater Facilities between the District and 29 PVSB Owner, LLC as presented. The motion carried by the following vote:

AYES:	5	Damron, Modugno, Graf, Velasco, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. Task Order No. 2022-002 – Cannon As-Needed SCADA Services General SCADA Support and Programming

General Manager reviewed his staff report related to Task Order No. 2022-002 with Cannon. If approved, Task Order No, 2022-002 would provide an additional \$30,000 budget for ongoing as-needed or on-call support services throughout the plant and remote lift stations.

Director Damron made a motion, seconded by Director Modugno that the Board approve Task Order No. 2022-002 pursuant to as-needed engineering services agreement with Cannon as presented. The motion carried by the following vote:

AYES:	5	Damron, Modugno, Graf, Velasco, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

6. Solar PV and Storage Development Project – Optony USA Joint RFQ Solicitation

General Manager reviewed his staff report related to a contract between the District and Optony USA for continuing services in support of an energy project at the District’s wastewater treatment facility in the amount of \$12,300. A copy of the proposal, dated Jul 22, 20022, was attached for review.

Director Murphy made a motion, seconded by Director Damron that the Board authorize the General Manager to enter into an agreement with Optony USA for consulting services with a not to exceed total of \$12, 300, in a form acceptable to District legal counsel. The motion carried by the following vote:

AYES:	5	Damron, Modugno, Graf, Velasco, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

7. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Murphy reported on the meeting held September 9, 2022.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report
None.

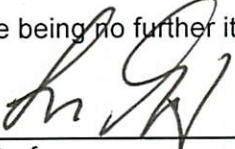
CSRMA Report
None.

Board Member Vacation Dates
None.

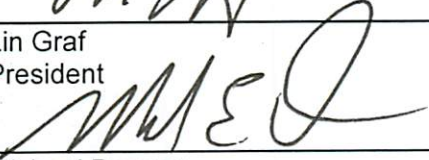
Future Agenda Items
None.

VIII. ADJOURNMENT

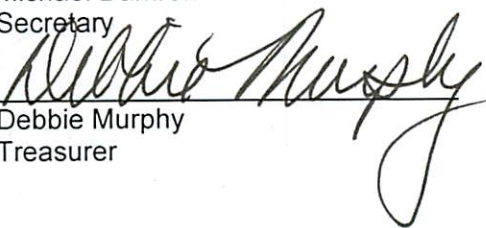
There being no further items to discuss, President Graf adjourned the meeting at 6:20 p.m.



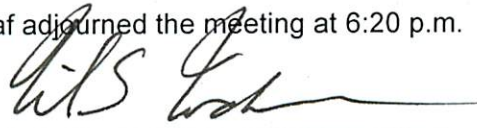
Lin Graf
President



Michael Damron
Secretary



Debbie Murphy
Treasurer



Mike Modugno
President Pro-Tem

ABSENT

Gerald Velasco
Secretary Pro-Tem