

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
July 19, 2022**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **July 19, 2022**, at 5:30 p.m. at its District administrative office located at 1110 Eugenia Place, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of Assembly Bill 361 and adoption of Resolution No. R-351. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA, or via video or teleconference.

I. CALL TO ORDER

President Graf called the meeting to order at 5:35 p.m. and noted that Director Modugno, Director Damron and Legal Counsel would be absent from tonight's meeting.

Directors Present: Lin Graf– President
 Gerald Velasco – Secretary Pro-Tem
 Debbie Murphy – Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: None

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Graf led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF June 21, 2022

Director Murphy made a motion, seconded by Director Velasco that the Board approve the minutes of the June 21, 2022 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	3	Murphy, Graf, Velasco
NOES:	0	None
ABSENT:	2	Damron, Modugno
ABSTAIN:	0	None

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- District Staffing Updates
- Administration Building Replacement Project Update
- Outreach and Engagement
- Lab Breakroom Improvements Project
- Operations Update

2. Continuation of Meeting Teleconferencing – Pursuant to Resolution No. R-351

The Board considered continuing the allowance of teleconferencing of public meeting under an emergency proclamation due to the COVID-19 pandemic.

Director Murphy made a motion, seconded by Director Velasco that the Board authorize the continuation of the emergency proclamation and allow teleconferencing of meeting pursuant to Resolution No. R-351. The motion carried by the following vote:

AYES:	3	Graf, Murphy, Velasco
NOES:	0	None
ABSENT:	2	Damron, Modugno
ABSTAIN:	0	None

3. Cash Contract No. 502 West Yost - Treatment Process Engineering Support

General Manager reviewed his staff report related to Cash Contract No. 502 between the District and West Yost for provision of as-needed engineering and consulting services related to the District's wastewater treatment process. If approved, Cash Contract No. 502 would engage West Yost with a not to exceed contract amount of \$32,970.76.

Director Velasco made a motion, seconded by Director Murphy that the Board approve and execute Cash Contract No. 502 between the District and West Yost as proposed. The motion carried by the following vote:

AYES:	3	Graf, Velasco, Murphy
NOES:	0	None
ABSENT:	2	Damron, Modugno
ABSTAIN:	0	None

4. Cash Contract No. 503 – Tierra Contracting, Inc. – Sewer Main Point Repairs

General Manager reviewed his staff report related to Cash Contract No. 503 between the District and Tierra Contracting Inc. for three separate point repairs within the District's sewer collection

system. If approved, Cash Contract No. 502 would engage Tierra with a combined, not to exceed, contract amount of \$42,100.

Director Murphy made a motion, seconded by Director Velasco that the Board approve and execute Cash Contract No. 503 between the District and Tierra Contracting, Inc. for three sewer point repairs. The motion carried by the following vote:

AYES:	3	Graf, Velasco, Murphy
NOES:	0	None
ABSENT:	2	Damron, Modugno
ABSTAIN:	0	None

5. Cash Contract No. 484 – Change Order No. 11 - Administration Building Replacement Project

General Manager reviewed his staff report related to Change Order No. 11 to Cash Contract No. 484. If approved, Change Order No. 11 would result in a net cost increase totaling \$2,838 increasing the contract price to \$3,926,566 and an extension of the contract completion date to August 5, 2022.

Change Order No. 11 covers costs for addition of a waterproof primer in interior carpeted areas to address moisture levels in the slab.

Director Murphy made a motion, seconded by Director Velasco that the Board approve Change Order No. 11 to Cash Contract No. 484 with Newton as presented. The motion carried by the following vote:

AYES:	3	Graf, Velasco, Murphy
NOES:	0	None
ABSENT:	2	Damron, Modugno
ABSTAIN:	0	None

6. Update on Transition to District Based Elections

General Manager provided an update related to the transition to District based elections.

No Board action was taken on this item.

7. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

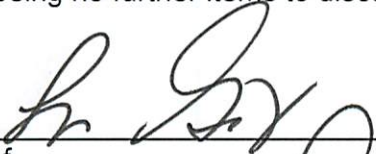
None.

Future Agenda Items


None.

VIII. ADJOURNMENT

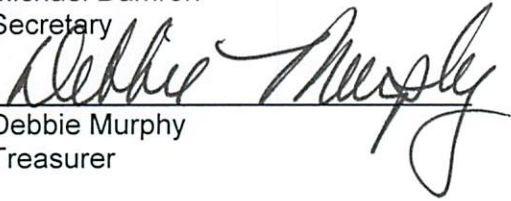
There being no further items to discuss, President Graf adjourned the meeting at 6:06 p.m.



Lin Graf
President




Michael Damron
Secretary



Debbie Murphy
Treasurer



Mike Modugno
President Pro-Tem



Gerald Velasco
Secretary Pro-Tem