

**AGENDA**  
**FOR THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
TO BE HELD July 19, 2022**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of the Governor's Executive Order. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA, or via video or teleconference.

The public is encouraged to participate in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Clerk at [kimg@carpsan.com](mailto:kimg@carpsan.com) by **3:00 P.M. on the day of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
2. Attend the in-person meeting at The Carpinteria Sanitary District Administration Office.
3. Participate via video or teleconference using the Zoom remote meeting platform. Instructions to participate electronically are provided here.

**Zoom Conferencing Instructions**

Join Zoom Meeting

<https://us02web.zoom.us/j/84964882303?pwd=MEVwVCTqeElyNXhVNjhKRjBBUjNlUdz09>

Meeting ID: 849 6488 2303

If you would like to attend via Zoom, please contact Kim Garcia, via email at [kimg@carpsan.com](mailto:kimg@carpsan.com) or by phone at (805) 684-7214 x 111 for a meeting password.

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- I. **CALL TO ORDER**
  - II. **PLEDGE OF ALLEGIANCE**
  - III. **BOARD APPROVAL OF AGENDA** AS [SUBMITTED] [MODIFIED]  
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.
  - IV. **APPROVAL OF MINUTES** AS [SUBMITTED] [MODIFIED]  
June 21, 2022
  - V. **PUBLIC FORUM**  
The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

## VI. MATTERS BEFORE THE BOARD

### A. GENERAL REPORTS:

#### 1. General Manager's Status Report (Pages 1-3)

Description: General Manager to review his written report regarding the following issues:

- Quarterly Incident Report
- District Staffing Updates
- Administration Building Replacement Project Update
- Outreach and Engagement
- Lab Breakroom Improvements Project
- Operations Update

#### 2. Continuation of Meeting Teleconferencing Pursuant to Resolution No. R-351 (Page 4)

Description: The Board to review and consider approving continuing the use of teleconferencing for public meetings pursuant to Resolution No. R-351.

Staff Recommendation: Staff recommends that the Board authorize the continuation of the emergency proclamation and allow teleconferencing of meetings pursuant to Resolution No. R-351.

#### 3. Cash Contract No. 502 – West Yost Treatment Process Engineering Support (Pages 5-41)

Description: The Board to review and consider approving Cash Contract No. 502 between Carpinteria Sanitary District and West Yost of Davis, California, for as-needed engineering and consulting services related to the District's wastewater treatment process.

Staff Recommendation: Staff recommends that the Board approve and execute Cash Contract No. 502 between Carpinteria Sanitary District and West Yost of Davis, California.

#### 4. Cash Contract No. 503 – Tierra Contracting, Inc. Sewer Main Point Repairs (Pages 42-80)

Description: The Board to review and consider approving Cash Contract No. 503 between Carpinteria Sanitary District and Tierra Contracting, Inc, for three separate point repairs within the District's sewer collection system.

Staff Recommendation: Staff recommends that the Board approve and execute Cash Contract No. 503 between Carpinteria Sanitary District and Tierra Contracting, Inc.

**5. Cash Contract No. 484 - Change Order No. 11 Administration Building Replacement Project** (Pages 81-85)

Description: The Board to review and consider approving Change Order No. 11 to Cash Contract No. 484 with Newton Construction & Management, Inc.

Staff Recommendation: Staff recommends that the Board approve Change Order No. 11 to Cash Contract No. 484 with Newton as presented.

**6. Update on Transition to District Based Elections** (Page 86)

Description: The Board to receive report and provide direction to staff and legal counsel as necessary.

Staff Recommendation: Staff recommends that the Board review and provide input to staff and counsel as necessary.

**7. Carpinteria Advanced Purification Project (CAPP) Update**

Description: The Board will receive an update status report on the Carpinteria Advanced Purification Project being pursued in conjunction with the Carpinteria Valley Water District. Information on current activities and future tasks or milestones will be presented.

Staff Recommendation: None. Information Only.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee

**B. GENERAL ITEMS**

1. SBCSDA (Santa Barbara – California Special Districts Association) Report
2. Board Member Vacation Dates
3. Future Agenda Items

**VIII. ADJOURNMENT**

**FURTHER INFORMATION AVAILABLE**

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 110 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 111, at least 48 hours prior to the start of the meeting.