

**AGENDA**  
**FOR THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
TO BE HELD June 7, 2022**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of the Governor’s Executive Order. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA, or via video or teleconference.

The public is encouraged to participate in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Clerk at [kimg@carpsan.com](mailto:kimg@carpsan.com) by **3:00 P.M. on the day of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
2. Attend the in-person meeting at The Carpinteria Sanitary District Administration Office.
3. Participate via video or teleconference using the Zoom remote meeting platform. Instructions to participate electronically are provided here.

**Zoom Conferencing Instructions**

Join Zoom Meeting  
<https://us02web.zoom.us/j/9263891060?pwd=c2dROWsvNEFTZjJyem1wRElzNGhtdz09>  
Meeting ID: 926 389 1060  
If you would like to attend via Zoom, please contact Kim Garcia, via email at [kimg@carpsan.com](mailto:kimg@carpsan.com) or by phone at (805) 684-7214 x 111 for a meeting password.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. BOARD APPROVAL OF AGENDA** AS [SUBMITTED] [MODIFIED]  
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

**IV. APPROVAL OF MINUTES** AS [SUBMITTED] [MODIFIED]  
May 17, 2022

**V. PUBLIC FORUM**  
The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

**VI. CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): One case – May 9, 2022 Letter Re: Violation of California Voting Rights Act.

**VII. RECONVENE OPEN SESSION**

**A. CLOSED SESSION REPORT**

**VIII. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. General Manager’s Status Report (Pages 1-15)**

Description: General Manager to review his written report regarding the following issues:

- Administration Building Replacement Project Update
- Montecito Enhanced Recycled Water Feasibility Analysis
- Operations Update

**2. Continuation of Meeting Teleconferencing Pursuant to Resolution No. R-351 (Page 16)**

Description: The Board to review and consider approving continuing the use of teleconferencing for public meetings pursuant to Resolution No. R-351.

Staff Recommendation: Staff recommends that the Board authorize the continuation of the emergency proclamation and allow teleconferencing of meetings pursuant to Resolution No. R-351.

**3. Public Hearing – Ordinance No. 17 Authorizing an Updated Sewer Service Charge Rate Structure and Incremental Increase Thereto (Pages 17-39)**

Description: The Board to review and consider approving an updated sewer service charge rate structure, including incremental increases in residential and non-residential rates, through the adoption of Ordinance No. 17.

Staff Recommendation: Staff recommends that the Board approve an updated sewer service charge rate structure through the adoption of Ordinance No. 17.

**4. Public Hearing – Ordinance No. 18 Adopting a General Regulation Pertaining to Development Impact Fees** (Pages 40-47)

Description: The Board to review and consider approving an updated Development Impact Fee structure through the adoption of Ordinance No. 18, including supersession of prior ordinances.

Staff Recommendation: Staff recommends that the Board approve an updated Development Impact Fee structure as proposed through the adoption of Ordinance No. 18.

**5. Resolution No. R-355 – Stating the Board of Directors’ Intent to Initiate Procedures for Establishing and Implementing District Based Elections for Board Directors** (Pages 48-57)

Description: The Board to review and consider adopting Resolution No. R-355 stating the Board’s intent to transition from at-large to district based elections.

Staff Recommendation: None. Board Decision.

**6. Resolution No. R-356 - Resolution Authorizing the District Engineer to Approve Plans and Specifications for Public Works Projects and Authorizing the General Manager to Solicit Bids for Capital Improvement Projects** (Pages 58-60)

Description: The Board to review and consider adopting Resolution No. R-356 authorizing the District Engineer to approve plans and specifications for public works projects and authorizing the General Manager to solicit bids for capital improvement projects.

Staff Recommendation: Staff recommends that the Board adopt Resolution No. R-356.

**7. Cash Contract No. 484 – Change Order No. 10 Administration Building Replacement Project** (Pages 61-68)

Description: The Board to review and consider approving Change Order No. 10 to Cash Contract No. 484 with Newton Construction & Management, Inc.

Staff Recommendation: Staff recommends that the Board approve Change Order No. 10 to Cash Contract No. 484 with Newton as presented.

**8. Cash Contract No. 501 – Tierra Contracting, Inc.** (Pages 69-108)  
**Lift Station No. 6 Force Main Realignment**

Description: The Board to review and consider approving Cash Contract No. 501 between the Carpinteria Sanitary District and Tierra Contracting, Inc. for the Lift Station No. 6 Force Main Realignment Project.

Staff Recommendation: Staff recommends that the Board approve Cash Contract No. 501 between the Carpinteria Sanitary District and Tierra Contracting, Inc. as presented.

**9. CASA Annual Conference** (Pages 109-111)

Description: The Board to review and consider attending 2022 CASA Annual Conference in Olympic Valley, CA.

Staff Recommendation: None. Board decision.

**10. Carpinteria Advanced Purification Project (CAPP) Update**

Description: The Board will receive an update status report on the Carpinteria Advanced Purification Project being pursued in conjunction with the Carpinteria Valley Water District. Information on current activities and future tasks or milestones will be presented.

Staff Recommendation: None. Information Only.

**IX. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee

**B. GENERAL ITEMS**

1. SBCSDA (Santa Barbara – California Special Districts Association) Report
2. Board Member Vacation Dates
3. Future Agenda Items

**X. ADJOURNMENT**

---

---

**FURTHER INFORMATION AVAILABLE**

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 110 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 111, at least 48 hours prior to the start of the meeting.

---

---

Next Ordinance Available.....#19  
Next Resolution Available.....R-357  
Posting Date.....6/3/22