

AGENDA
**FOR THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
TO BE HELD April 5, 2022**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of the Governor’s Executive Order. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA, or via video or teleconference.

The public is encouraged to participate in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Clerk at kimg@carpsan.com by **3:00 P.M. on the day of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
2. Attend the in-person meeting at The Carpinteria Sanitary District Administration Office.
3. Participate via video or teleconference using the Zoom remote meeting platform. Instructions to participate electronically are provided here.

Zoom Conferencing Instructions

Join Zoom Meeting
<https://us02web.zoom.us/j/81210721514?pwd=QW9FMFBYc2ZKR1VIUzIFZkd3RS80dz09>
Meeting ID: 812 1072 1514

If you would like to attend via Zoom, please contact Kim Garcia, via email at kimg@carpsan.com or by phone at (805) 684-7214 x 111 for a meeting password.

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- I. CALL TO ORDER**
 - II. PLEDGE OF ALLEGIANCE**
 - III. BOARD APPROVAL OF AGENDA** AS [SUBMITTED] [MODIFIED]
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.
 - IV. APPROVAL OF MINUTES** AS [SUBMITTED] [MODIFIED]
March 15, 2022
 - V. PUBLIC FORUM**
The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. **Draft Wastewater Rates and Fees Study Report** (Pages 1-34)
Confirmation of Proposed Rate and Fee Structure (FY 2022/23 to FY 2026/27)

Description: The Board to provide direction to staff on the Draft Wastewater Rates and Fees Study Report prepared by Raftelis Financial Consultants and confirm proposed updates to the District's rate and fee structure.

Staff Recommendation: Staff recommends that the Board review and consider preliminary approval of the proposed rate and fee structure as presented.

2. **General Manager's Status Report** (Pages 35-38)

Description: General Manager to review his written report regarding the following issues:

- Quarterly Incident Report
- Administration Building Replacement Project
- Utilities Coordination Meeting Report
- Annual Budget Development
- Operations Update

3. **Continuation of Meeting Teleconferencing** (Page 39)
Pursuant to Resolution No. R-351

Description: The Board to review and consider approving continuing the use of teleconferencing for public meetings pursuant to Resolution No. R-351.

Staff Recommendation: Staff recommends that the Board authorize the continuation (discontinuance) of the emergency proclamation and allow (cease) teleconferencing of meetings pursuant to Resolution No. R-351.

4. **Cash Contract No. 498 – Caselle, Inc.** (Pages 40-70)
Financial Management Software and Professional Support Services

Description: The Board to review and consider approving Cash Contract No. 498 between the Carpinteria Sanitary District and Caselle, Inc. for the provision of financial management software, installation and related support services.

Staff Recommendation: Staff recommends that the Board approve Cash Contract No. 498 between the Carpinteria Sanitary District and Caselle Inc. as presented.

5. Carpinteria Advanced Purification Project (CAPP) Update

Description: The Board will receive an update status report on the Carpinteria Advanced Purification Project being pursued in conjunction with the Carpinteria Valley Water District. Information on current activities and future tasks or milestones will be presented.

Staff Recommendation: None. Information Only.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee

B. GENERAL ITEMS

1. SBCSDA (Santa Barbara – California Special Districts Association) Report
2. Board Member Vacation Dates
3. Future Agenda Items

VIII. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 110 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 111, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#17
Next Resolution Available.....R-353
Posting Date.....4/1/22