

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
July 20, 2021**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **July 20, 2021**, at 5:30 p.m. at its District administrative office located at 1110 Eugenia Place, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Pro-Tem Graf called the meeting to order at 5:30 p.m. and noted that President Murphy was absent from tonight's meeting.

Directors Present: Lin Graf – President Pro-Tem
 Mike Modugno – Secretary
 Michael Damron – Secretary Pro-Tem
 Gerald Velasco - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: Karl H Berger – Hensley Law Group - (by Zoom video-conference)

II. PLEDGE OF ALLEGIANCE

President Pro-Tem Graf led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Pro-Tem Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF June 15, 2021

Director Damron made a motion, seconded by Director Velasco that the Board approve the minutes of the June 15, 2021 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Damron, Modugno, Graf, Velasco
NOES:	0	None
ABSENT:	1	Murphy
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- Staff Recognition
- Administration Building Replacement Project Update
- Newsletter
- Annual Administrative Task Overview
- Operations Update

2. Agreement Between the Goleta Sanitary District and Carpinteria Sanitary District for the Cooperative Use of a Safety and Regulatory Compliance Manager

General Manager reviewed his staff report related to an agreement with the Goleta Sanitary District for the cooperative use of a safety and regulatory compliance manager. If the agreement is approved, the District would receive dedicated service from Goleta Sanitary District's Safety Manager one day per week and would pay 20 percent of their fully burdened cost for that employee. The agreement has been reviewed by legal counsel.

Director Damron made a motion, seconded by Director Modugno that the Board approve the Agreement between the Goleta Sanitary District and Carpinteria Sanitary District for the Cooperative use of a Safety and Regulatory Compliance Manager, dated July 1, 2021 and authorize the General Manager to sign the agreement. The motion carried by the following vote:

AYES:	4	Damron, Modugno, Graf, Velasco
NOES:	0	None
ABSENT:	1	Murphy
ABSTAIN:	0	None

3. Notice of Award – Cash Contract No. 492 – Floodwall Embankment Repair Project

General Manager reviewed his staff report related to issuing a Notice of Award for Cash Contract No. 492 for the Floodwall Embankment Repair project. Two bids were received prior to the bid deadline. The apparent lowest, responsive bidder was James C. Cushman, Inc. with a bid amount of \$830,990. If approved, Notice of Award would be transmitted to James C. Cushman, Inc. following confirmation that the bidder is responsible and qualified to perform the work.

Director Damron made a motion, seconded by Director Velasco, that the Board approve issuance of a Notice of Award for the Floodwall Embankment Repair Project to James C. Cushman, Inc., of California, who was determined to be the lowest responsive bidder for this project with a bid amount of \$830,990, subject to verification that said bidder is responsible to perform the work. The motion carried by the following vote:

AYES:	4	Damron, Modugno, Graf, Velasco
NOES:	0	None
ABSENT:	1	Murphy

ABSTAIN: 0 None

4. Public Sewer Service to Agricultural Zoned Parcel, Greenhouse Operations and Cannabis Cultivation or Processing Facilities

General Manager reviewed his staff report related to public sewer service to agricultural zoned parcels, greenhouse operations and cannabis cultivation or processing facilities. General Manager added staff report from a Board meeting held August 4, 2020 outlining key policy level questions.

After board discussion, there was consensus to direct staff to monitor any advancement Santa Barbara County may make towards application status' and to develop internal procedures and policies to address parcels who may submit applications for service.

5. 2021 CASA Annual Conference

General Manager said this item was on the agenda to provide the Board with information related to the upcoming 2021 CASA Annual Conference.

No Board action was taken on this item.

6. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None

Standing Personnel Committee

None.

Standing Public Relations Committee

Director Modugno reported on the meeting held June 17, 2021.

Standing Utilities Committee

None

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VIII. ADJOURNMENT

There being no further items to discuss, President Pro-Tem Graf adjourned the meeting at 6:24 p.m.

Debbie Murphy
President

Lin Graf
President Pro-Tem

Mike Modugno
Secretary

Michael Damron
Secretary Pro-Tem

Gerald Velasco
Treasurer