

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
June 15, 2021**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **June 15, 2021**, at 5:30 p.m. at its District administrative office located at 1110 Eugenia Place, Carpinteria, California.

In accordance with the provisions of the Governor's Executive Order Nos. N-29-20 and N-33-20 and orders from the Santa Barbara County Health Officer, public participation was available in the meeting remotely using an electronic online meeting platform (Zoom). The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. District staff were present at the District administrative office for this meeting, in the event public members wished to deliver comments in person.

**I. CALL TO ORDER**

President Murphy called the meeting to order at 5:30 p.m. and noted that all Directors were present at tonight's meeting.

Directors Present:     Debbie Murphy– President  
                              Lin Graf – President Pro-Tem  
                              Mike Modugno – Secretary  
                              Michael Damron – Secretary Pro-Tem  
                              Gerald Velasco - Treasurer

Staff Present:         Craig Murray – General Manager  
                              Kim Garcia – Board Clerk

Legal Counsel  
Present:                Karl H Berger – Hensley Law Group

**II. PLEDGE OF ALLEGIANCE**

President Murphy led the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Murphy asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF May 18, 2021**

Director Graf made a motion, seconded by Director Modugno that the Board approve the minutes of the May 18, 2021 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	5	Damron, Modugno, Graf, Murphy, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**V. PUBLIC FORUM**

None

**VI. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. General Manager’s Status Report**

General Manager reviewed his written report regarding the following items:

- COVID-19 Pandemic Status Update
- Pear Street Sewer Replacement
- Administration Building Replacement Project Update
- Operations Update

**2. Resolution No. R-346 – Application for the Beach Club Family Trust Annexation to the Carpinteria Sanitary District**

General Manager reviewed his staff report related to Resolution No. R-346 Application for the Beach Club Family Trust Annexation to the Carpinteria Sanitary District. If adopted, Resolution No. R-346 would formally request that LAFCO consider and approve the annexation application and sphere of influence amendment at their next scheduled meeting. Resolution No. R-346 would also find that the proposed boundary change be categorically exempt from CEQA.

Director Velasco made a motion, seconded by Director Graf that the Board adopt Resolution No. R-346 requesting that Santa Barbara LAFCO approve the Beach Club Family Trust Annexation to the Carpinteria Sanitary District. The motion carried by the following roll call vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**3. PUBLIC HEARING - Resolution No. R-347 – Sewer Service Charges on Assessor Rolls**

General Manager said that notice was published twice in the *Coastal View News* about tonight’s hearing and that Resolution No. R-347, according to state law, allows the District to place sewer service charges on the tax roll. A procedure text was provided to the Board President for conducting the hearing.

President Murphy opened the hearing and asked General Manager to call the roll. Answering “present” were Directors Velasco, Damron, Modugno, Graf and President Murphy. General Manager said there were five Board members present, and that met the 2/3’s quorum required by State law to adopt the resolution setting rates on the County Assessor’s Rolls.

President Murphy asked General Manager to file the Notice of Hearing and Proof of Publication of the hearing with the Secretary. General Manager delivered Proof of Publishing of the Notice of Hearing to Board Secretary, Director Modugno. President Murphy noted for the record there were no members of the public present who wished to speak on the item and no comments had been

submitted electronically prior to the deadline. General Manager said there was no majority protest and President Murphy declared the hearing closed.

President Murphy asked for a motion on the resolution. Director Modugno made a motion, seconded by Director Damron that the Board adopt Resolution No. R-347 ordering the filing with the County Auditor of a report of sewer service charges for FY 2021/2022 to be placed on and collected by the County Assessor's Rolls. The motion carried by the following roll call vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**4. Resolution No. R-348 – Adoption of the FY 2021/22 Annual Budget and Setting the Annual Appropriations Limit**

General Manager submitted for Board review and adoption the Fiscal Year 2021/22 Budget for the Carpinteria Sanitary District. General Manager thanked District staff and the Board Finance committee for their input. District Administrator provided the Board with an overview of the Budget document and highlighted key information. General Manager reviewed the proposed capital improvement projects for FY 2021/22.

If adopted, Resolution No. R-348 would adopt the Fiscal Year 2021/22 budget and set the annual appropriation limit at \$4,725,704.

Director Velasco made a motion, seconded by Director Graf, that the Board adopt Resolution No. R-348 adopting the Fiscal Year 2021/22 Budget as submitted with operating and debt service expenditures totaling \$7,054,860 and setting the annual appropriations limit at \$4,725,704. The motion carried by the following roll call vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**5. Resolution No. R-349 – Approving the Design and Plans for the Construction of the Floodwall Embankment Repair Project**

General Manager provided the Board with an overview of his staff report related to Resolution No. R-349 which, if adopted, would approve the design and plans for the Floodwall Embankment Repair Project prepared by Stantec Consulting Services, Inc. and authorize advertisement and solicitation of bids for construction.

Director Velasco made a motion, seconded by Director Modugno that the Board adopt Resolution No. R-349 approving the design and plans for the Floodwall Embankment Repair Project and authorize advertisement and solicitation of bids for construction. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None

ABSTAIN: 0      None

**6. Dedication of Sewers and Appurtenance – Green Heron Spring Drive Main Sewer Extension**

General Manager reviewed his staff report related to acceptance of the Irrevocable Offer of Dedication of Sewers and Appurtenance from Warmington Carpinteria Associates, LLC for facilities constructed to serve the Seahouse development on Green Heron Spring Drive.

The project was complete in May 2021 to the satisfaction of the District and all 31 units have been connected to the District's public sewer system.

Director Velasco made a motion, seconded by Director Graf that the Board accept the Irrevocable Offer of Dedication of Sewers and Appurtenance from Warmington Carpinteria Associates, LLC for sewer facilities constructed to serve the Seahouse development on Green Heron Spring Dive. The motion carried by the following vote:

AYES:	5	Murphy, Damron, Graf, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**7. Change Order No. 3 – Cash Contract No. 484 Administration Building Replacement Project**

General Manager reviewed his staff report related to Change Order No. 3 to Cash Contract No. 484. If approved, Change Order No. 3 would result in a net cost increase totaling \$5,650 increasing the contract price to \$3,837,937.

Director Velasco made a motion, seconded by Director Modugno that the Board approve Change Order No. 3 to Cash Contract No. 484 with Newton as presented. The motion carried by the following vote:

AYES:	5	Murphy, Damron, Graf, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**8. Cate School – Updated Agreement for Laboratory Analytical Services**

General Manager reviewed his staff report related to an updated agreement for laboratory analytical services between the District and Cate School. The agreement was reviewed by District counsel and included a minor price increase over the previous agreement.

Director Velasco made a motion, seconded by Director Damron that the Board approve the Agreement for Laboratory Analytical Services between the District and Cate School dated June 15, 2021. The motion carried by the following vote:

AYES:	5	Murphy, Damron, Graf, Velasco, Modugno
NOES:	0	None

ABSENT: 0 None  
ABSTAIN: 0 None

**9. California Special Districts Association 2021 Board of Directors Election – Seat A**  
General Manager reviewed his staff report related to California Special Districts Association 2021 Board of Directors Election.

After Board discussion, Director Damron made a motion, seconded by Director Graf that the Board cast a vote for Hugh Rafferty. The motion carried by the following vote:

AYES: 5 Murphy, Damron, Graf, Velasco, Modugno  
NOES: 0 None  
ABSENT: 0 None  
ABSTAIN: 0 None

**10. Carpinteria Advanced Purification Project**  
General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

Director Velasco reported on the meeting of June 14, 2021.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None

**B. GENERAL ITEMS**

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

**VIII. ADJOURNMENT**

There being no further items to discuss, President Murphy adjourned the meeting at 6:57 p.m.

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Debbie Murphy  
President

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Lin Graf  
President Pro-Tem

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Mike Modugno  
Secretary

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Michael Damron  
Secretary Pro-Tem

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Gerald Velasco  
Treasurer