

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
July 7, 2020**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **July 7, 2020**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

In accordance with the provisions of the Governor's Executive Order Nos. N-29-20 and N-33-20 and orders from the Santa Barbara County Health Officer, Board members participated in the meeting remotely using an electronic online meeting platform (Zoom). The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. District staff were present at the District administrative office for this meeting, in the event public members wished to participate or provide comments in person.

**I. CALL TO ORDER**

President Damron called the meeting to order at 5:30 p.m. and noted that all directors were present via ZOOM at tonight's meeting.

Directors Present: Michael Damron – President (by Zoom video-conference)  
Debbie Murphy – President Pro-Tem (by Zoom video-conference)  
Gerald Velasco – Treasurer (by Zoom video-conference)  
Lin Graf – Secretary (by Zoom video-conference)  
Mike Modugno – Secretary Pro-Tem (by Zoom video-conference)

Staff Present: Craig Murray – General Manager  
Kim Garcia – Board Clerk

Legal Counsel Present: Tony Trembley – Law Office of Anthony H. Trembley (by Zoom video-conference)

Public Present: None – no written comments were received and no members of the public requested or elected to participate remotely (via Zoom).

**I. PLEDGE OF ALLEGIANCE**

President Damron led the Pledge of Allegiance.

**II. BOARD APPROVAL OF AGENDA**

President Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**III. BOARD APPROVAL OF MINUTES OF THE MEETING OF June 16, 2020**

Director Murphy made a motion, seconded by Director Graf that the Board approve the minutes of the June 16, 2020 regular Board meetings as presented. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Modugno, Murphy, Velasco
NOES:	0	None
ABSENT:	0	None

ABSTAIN: 0      None

**IV. PUBLIC FORUM**

None

**V. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. General Manager’s Status Report**

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- Administration Building Replacement Project
- Main Switchgear Replacement Project
- FRP Duct Replacement Project
- Nipomo Drive Sewer Lateral
- Operations Update

**2. Emergency Outfall Repair and Maintenance- Termination of Emergency Action**

General Manager reviewed his staff report related to termination of the emergency condition of the District’s ocean outfall as required by Public Contract Code Section 22050 (c)(1). The work was successfully completed and the contractor demobilized on June 25<sup>th</sup>. Final inspection report and pictures were provided for review.

Director Modugno made a motion, seconded by Director Graf that the Board terminate the emergency action related to the District’s Emergency Outfall Repair and Maintenance in accordance with Public Contract Code Section 22050 (c)(3). The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**3. Cash Contract No. 483 – GeoSolutions, Inc. – Administration Building Replacement Project Geotechnical Services**

General Manager reviewed his staff report related to Cash Contract No. 483 with GeoSolutions, Inc. for geotechnical and testing services for the Administration Building Replacement Project.

Director Murphy made a motion, seconded by Director Velasco that the Board approve Cash Contract No. 483 between the Carpinteria Sanitary District and GeoSolutions, Inc. as proposed. The motion carried by the following roll call vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
NOES:	0	None

ABSENT: 0 None  
ABSTAIN: 0 None

**4. Collection System Rehabilitation Project Acceptance and Approval of Notice of Completion**

General Manager reviewed his staff report related to the Collection System Rehabilitation Project Acceptance and Notice of Completion. Sancon Engineering, Inc. successfully completed the project and the District has received all required project submittals.

If approved, General Manager will execute and record the Notice of Completion and, after the prescribed waiting period, exonerate applicable bonds and release retention.

Director Velasco made a motion, seconded by Director Graf that the Board accept the Collection System Rehabilitation Project, authorize filing and recordation of a Notice of Completion, and approve release of applicable bonds in accordance with the contract. The motion carried by the following roll call vote:

AYES: 5 Damron, Graf, Velasco, Modugno, Murphy  
NOES: 0 None  
ABSENT: 0 None  
ABSTAIN: 0 None

**5. Carpinteria Avenue Bridge Project – Agreement Regarding Relocation of Sewer Infrastructure**

General Manager reviewed his staff report related to the Carpinteria Avenue Bridge Project Utility Agreement and City of Carpinteria/Carpinteria Sanitary District Cooperative Agreement. District infrastructure is in conflict with the new bridge. The utility agreement establishes the responsibilities of each party with respect to relocation of District facilities.

District legal counsel has reviewed the documents and each were attached for review.

Director Graf made a motion, seconded by Director Modugno that the Board A) approve Utility Agreement No. CAB-2-CSD-UtilAgmt-2 between the District and the City of Carpinteria as presented and B) Approve the City of Carpinteria/Carpinteria Sanitary District Cooperative Agreement for the Carpinteria Avenue Bridge Project between the District and the City of Carpinteria as presented. The motion carried by the following roll call vote:

AYES: 5 Damron, Graf, Velasco, Modugno, Murphy  
NOES: 0 None  
ABSENT: 0 None  
ABSTAIN: 0 None

**6. Carpinteria Advanced Purification Project**

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

**VI. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None

**B. GENERAL ITEMS**

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

**VII. ADJOURNMENT**

There being no further items to discuss, President Damron adjourned the meeting at 6:11 p.m.

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Michael Damron  
President

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Debbie Murphy  
President Pro-Tem

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Lin Graf  
Secretary

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Mike Modugno  
Secretary Pro-Tem

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Gerald Velasco  
Treasurer