

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
May 5, 2020**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **May 5, 2020**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

In accordance with the provisions of the Governor's Executive Order Nos. N-29-20 and N-33-20 and orders from the Santa Barbara County Health Officer, Board members participated in the meeting remotely using an electronic online meeting platform (Zoom). The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. District staff were present at the District administrative office for this meeting, in the event public members wished to participate or provide comments in person.

**I. CALL TO ORDER**

President Damron called the meeting to order at 5:30 p.m. and noted that all directors were present at tonight's meeting.

Directors Present: Michael Damron – President (by Zoom video-conference):  
Debbie Murphy – President Pro-Tem (by Zoom video-conference):  
Gerald Velasco – Treasurer (by Zoom video-conference):  
Lin Graf – Secretary (by Zoom video-conference):  
Mike Modugno – Secretary Pro-Tem (by Zoom video-conference):

Staff Present: Craig Murray – General Manager  
Kim Garcia – Board Clerk

Legal Counsel Present: Tony Trembley – Law Office of Anthony H. Trembley (by Zoom video-conference):

Public Present: None – no written comments were received and no members of the public requested or elected to participate remotely (via Zoom).

**I. PLEDGE OF ALLEGIANCE**

President Damron led those present in the Pledge of Allegiance.

**II. BOARD APPROVAL OF AGENDA**

President Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**III. BOARD APPROVAL OF MINUTES OF THE MEETING OF April 21, 2020**

Director Murphy made a motion, seconded by Director Graf that the Board approve the minutes of the April 21, 2020 regular Board meetings as presented. The motion carried by the following vote:

AYES:	5	Graf, Damron, Modugno, Murphy, Velasco
NOES:	0	None
ABSENT:	0	None

ABSTAIN: 0      None

**IV. PUBLIC FORUM**

None

**V. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. General Manager’s Status Report**

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- COVID-19 Response Plan Status Report
- Emergency Outfall Repair and Maintenance Project
- Emergency Floodwall Foundation Repair Project
- Collection System Rehabilitation Project
- Operations Update

**2. Emergency Outfall Repair and Maintenance- Continuation of Emergency Action**

General Manager reviewed his staff report related to the emergency condition of the District’s ocean outfall as required by Public Contract Code Section 22050 (c)(1).

Permitting activities are being finalized. Construction is tentatively scheduled to commence in early June if ocean conditions are favorable. Diffuser parts have been fabricated and a contractor will be engaged to perform the emergency work.

Director Graf made a motion, seconded by Director Modugno that the Board continue the emergency action as prescribed in Resolution No. R-334. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**3. Cash Contract No. 481 – Global Diving and Salvage, Inc. – Emergency Outfall Diffuser Replacement Project – Contract Modifications**

General Manager reviewed his staff report related to proposed modification to Cash Contract No. 481 with Global Diving and Salvage, Inc. for emergency repair and maintenance services necessary to replace and modify 17 diffuser ports on the District’s ocean outfall.

Legal counsel has reviewed the proposed amendments and has no objections.

Director Murphy made a motion, seconded by Director Graf that the Board approve revised Cash

Contract No. 481 between the Carpinteria Sanitary District and Global Diving and Salvage, Inc. as proposed. The motion carried by the following roll call vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**4. Cash Contract No. 482 – Blocka Construction, Inc. – FRP Duct Replacement Project**

General Manager reviewed his staff report related to Cash Contract No. 482 with Blocka Construction, Inc. for replacement of deteriorated fiberglass foul air duct in the District’s wastewater treatment facility. If approved, Cash Contract No. 482 would engage Blocka on a lump sum basis with a not to exceed total cost of \$59,100. Minor changes to Section 8 of the contract were submitted for review.

Director Graf made a motion, seconded by Director Modugno that the Board approve Cash Contract No. 482 between the Carpinteria Sanitary District and Blocka Construction, Inc., dated May 5, 2020, as amended. The motion carried by the following roll call vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**5. Resolution No. R-335 – Setting the Date for a Hearing and Giving Notice thereof of Election to Collect Sewer Service Charges on the County Tax Roll for the FY 2020/21**

General Manager provided the Board with an overview of his staff report related to Resolution No. R-335 which, if adopted, would set the date as June 16, 2020 at 5:30 for a hearing and give notice thereof of election to collect sewer service charges on Santa Barbara County and Ventura County tax rolls for the fiscal year 2020/21. Attached for reference was a copy of Resolution No. R-335 and the hearing notice.

Director Velasco made a motion, seconded by Director Murphy that the Board adopt Resolution No. R-335 Setting the Date for a Hearing and Giving Notice thereof of Election to Collect Sewer Service Charges on the Counties Tax Rolls for Fiscal Year 2020/21. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**6. 2020 General Election – Carpinteria Sanitary District**

This item was on the agenda to provide the Board with an update of important dates regarding the upcoming election.

No Board action was taken on this item.

**7. Carpinteria Advanced Purification Project**

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

**VI. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None

**B. GENERAL ITEMS**

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

**VII. ADJOURNMENT**

There being no further items to discuss, President Damron adjourned the meeting at 6:04 p.m.

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Michael Damron  
President

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Debbie Murphy  
President Pro-Tem

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Lin Graf  
Secretary

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Mike Modugno  
Secretary Pro-Tem

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Gerald Velasco  
Treasurer