

**MINUTES OF THE SPECIAL MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
February 23, 2021**

These are the **minutes** of the **special** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **February 23, 2021**, at 5:30 p.m. at its District administrative office located at 1110 Eugenia Place, Carpinteria, California.

In accordance with the provisions of the Governor's Executive Order Nos. N-29-20 and N-33-20 and orders from the Santa Barbara County Health Officer, Board members participated in the meeting remotely using an electronic online meeting platform (Zoom). The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 24 hours in advance of the meeting. District staff were present at the District administrative office for this meeting, in the event public members wished to participate or provide comments in person.

I. CALL TO ORDER

President Murphy called the meeting to order at 5:30 p.m. and noted that all Directors were present via ZOOM at tonight's meeting.

Directors Present: Debbie Murphy– President (by Zoom video-conference)
 Lin Graf – President Pro-Tem (by Zoom video conference)
 Gerald Velasco – Treasurer (by Zoom video-conference)
 Mike Modugno – Secretary (by Zoom video-conference)
 Michael Damron – Secretary Pro-Tem (by Zoom video-conference)

Staff Present: Craig Murray – General Manager (by Zoom video-conference)
 Kim Garcia – Board Clerk (by Zoom video-conference)

Legal Counsel
Present: Tony Trembley – Law Office of Anthony H. Trembley (by Zoom video-conference)

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Murphy led the Pledge of Allegiance.

III. BOARD APPROVAL OF MINUTES OF THE MEETING OF February 2, 2021

Director Damron made a motion, seconded by Director Velasco that the Board approve the minutes of the February 2, 2021 regular Board meetings as presented. The motion carried by the following roll call vote:

AYES:	5	Damron, Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	0	Graf
ABSTAIN:	0	None

IV. PUBLIC FORUM

None

I. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- COVID-19 Pandemic Status Update
- Administration Building Replacement Project Update
- Santa Barbara LAFCO Update
- Special District Issues
- Operations Update

2. Cash Contract No. 487: Rincon Consultants – Emergency Floodwall Repair Project: Environmental Support Services

General Manager reviewed his staff report related to Cash Contract No. 487 with Rincon Consultants for environmental support services on the Floodwall repair project.

If approved, Cash Contract No. 487 would engage Rincon Consultants to perform the work on a time and materials basis with a not to exceed amount of \$42,970 based on their February 18, 2021 proposal.

Director Modugno made a motion, seconded by Director Velasco that the Board approve Cash Contract No. 487 between the Carpinteria Sanitary District and Rincon Consultants as presented. The motion carried by the following roll call vote:

AYES:	5	Murphy, Damron, Graf, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Recruitment for New General Counsel Legal Services

General Manager reviewed his staff report related to recruitment for new general counsel for legal services.

General Manager said that a Request for Proposals (RFP) was sent to four firms, and three proposals were returned prior to the deadline.

After discussion, the Board consensus was to schedule interviews with Karl Berger – Hensley Law Group and Robert Cohen – Cohen & Burge, LLP. The Board also determined that the interviews would take place at the next regular meeting of March 2, 2021.

4. Carpinteria Advanced Purification Project
General Manager provided an oral report.

II. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee
None.

Standing Personnel Committee
None.

Standing Public Relations Committee
None.

Standing Utilities Committee
None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report
None.

CSRMA Report
None.

Board Member Vacation Dates
None.

Future Agenda Items
Greenhouse and cannabis growers – Proposals for sanitary sewer service.

III. ADJOURNMENT

There being no further items to discuss, President Murphy adjourned the meeting at 6:27 p.m.

Debbie Murphy
President

Lin Graf
President Pro-Tem

Mike Modugno
Secretary

Michael Damron
Secretary Pro-Tem

Gerald Velasco
Treasurer