

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
February 4, 2020**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **February 4, 2020**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**I. CALL TO ORDER**

President Damron called the meeting to order at 5:30 p.m. and noted that all directors were present at tonight's meeting.

Directors Present: Michael Damron – President  
Debbie Murphy – President Pro-Tem  
Gerald Velasco – Treasurer  
Lin Graf – Secretary  
Mike Modugno – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager  
Kim Garcia – Board Clerk

Legal Counsel Present: Tony Trembley – Law Office of Anthony H. Trembley

Public Present: None

**I. PLEDGE OF ALLEGIANCE**

President Damron led those present in the Pledge of Allegiance.

**II. BOARD APPROVAL OF AGENDA**

President Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**III. BOARD APPROVAL OF MINUTES OF THE MEETING OF December 17, 2019**

Director Graf made a motion, seconded by Director Modugno that the Board approve the minutes of the December 17, 2019 regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Graf, Damron, Modugno, Murphy, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**IV. PUBLIC FORUM**

None

## V. MATTERS BEFORE THE BOARD

### A. GENERAL REPORTS:

#### 1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- CASA 2020 Winter Conference Report
- SAMA Meeting Report
- Emergency Floodwall Foundation Repair Project
- FEMA LOMR Appeal
- Administration Building Replacement Project
- Operations Update
- CSMFO Conference Report

#### 2. Notice of Award – Cash Contract No 478 – Collection System Rehabilitation Project Phase 3

General Manager reviewed his staff report related to Notice of Award for Cash Contract No. 478 with Sancon Technologies, Inc. for rehabilitation of approximately 10,000 linear feet of existing gravity sewer pipeline. Bids were opened publicly on January 23, 2020 at 2:00 p.m. Based on staff review, Sancon was believed to be the lowest responsive, responsible bidder. A bid tabulation was attached for review.

An updated Notice of Award was distributed for review.

Director Murphy made a motion, seconded by Director Graf that the Board approve issuance of a Notice of Award for the Collection System Rehabilitation Project to Sancon Engineering, Inc. of Huntington Beach, California as amended. The motion carried by the following vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

#### 3. Cash Contract No. 480 – Mac Brown Excavating Inc. – Main Sewer Line Point Repairs

General Manager reviewed his staff report related to Cash Contract No. 480 with Mac Brown Excavating, Inc. for three main sewer line point repairs, an effort which is determined to be fundamentally different than the lining of pipelines. If approved, Cash Contract No. 480 would engage Mac Brown Excavating, Inc. on a lump sum basis with a not to exceed total cost of \$22,900.

Director Velasco made a motion, seconded by Director Modugno that the Board approve Cash Contract No. 480 between the Carpinteria Sanitary District and Mac Brown Excavating, Inc. for as presented. The motion carried by the following vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
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NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**4. Tideflex Diffuser Valve Procurement**

General Manager reviewed to his staff report related to the procurement of seventeen duckbill style diffuser check valves from Crump & Company at an approximate cost of \$30,000.

Recent inspections of the District’s marine outfall have identified conditions requiring near term emergency response. The diffuser check valves will prevent sand and sediment from entering the outfall pipe.

Director Modugno made a motion, seconded by Director Graf that the Board authorize procurement of seventeen duckbill style diffuser check valves from Crump & Company at an approximate cost of \$30,000. The motion carried by the following roll call vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**5. California Special Districts Association Call for Nominations: State and Local Chapter Board Vacancies**

General Manager reviewed his staff report related to the CSDA and SBCSDA Board vacancies.

No Board action was taken on this item

**6. Carpinteria Advanced Purification Project**

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

**VI. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

Director Velasco reported on the meeting held January 14, 2020.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

Director Graf reported on the meeting held January 27, 2020

Ad-Hoc Facilities Planning Committee

None

**B. GENERAL ITEMS**

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None

Future Agenda Items

None.

**VII. ADJOURNMENT**

There being no further items to discuss, President Damron adjourned the meeting at 6:13 p.m.

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Michael Damron  
President

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Debbie Murphy  
President Pro-Tem

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Lin Graf  
Secretary

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Mike Modugno  
Secretary Pro-Tem

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Gerald Velasco  
Treasurer