

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
January 5, 2021**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **January 5, 2021**, at 5:30 p.m. at its District administrative office located at 1110 Eugenia Place, Carpinteria, California.

In accordance with the provisions of the Governor's Executive Order Nos. N-29-20 and N-33-20 and orders from the Santa Barbara County Health Officer, Board members participated in the meeting remotely using an electronic online meeting platform (Zoom). The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. District staff were present at the District administrative office for this meeting, in the event public members wished to participate or provide comments in person.

I. CALL TO ORDER

President Murphy called the meeting to order at 5:30 p.m. and noted that all Directors were present via ZOOM at tonight's meeting.

Directors Present: Debbie Murphy– President (by Zoom video-conference)
 Lin Graf – President Pro-Tem (by Zoom video conference)
 Gerald Velasco – Treasurer (by Zoom video-conference)
 Mike Modugno – Secretary (by Zoom video-conference)
 Michael Damron – Secretary Pro-Tem (by Zoom video-conference)

Staff Present: Craig Murray – General Manager (by Zoom video-conference)
 Kim Garcia – Board Clerk (by Zoom video-conference)

Legal Counsel
Present: Tony Trembley – Law Office of Anthony H. Trembley (by Zoom video-conference)

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Murphy led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Murphy asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF December 15, 2020

Director Velasco made a motion, seconded by Director Graf that the Board approve the minutes of the December 15, 2020 regular Board meetings as presented. The motion carried by the following roll call vote:

AYES: 5 Damron, Modugno, Graf, Velasco, Murphy

NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): One case.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Per Government Code Section 54957. Title: General Manager.

Legal Counsel led the Board into the above referenced closed session item at 5:32 p.m. and noted for the record that the District Administrator was excused and not present for the second closed session item titled PUBLIC EMPLOYEE PERFORMANCE EVALUATION.

I. RECONVENE OPEN SESSION

A. CLOSED SESSION REPORT

President Murphy reconvened the open session at 6:25 p.m. and said that there was no action to report on the closed session items.

II. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Task Order No. 2021-001 – Cannon As-Needed SCADA Services UCP-700 PLC Modifications

General Manager reviewed his staff report related to Task Order No. 2021-001 with Cannon for UCP-700 PLC modifications. The task order would direct Cannon to perform the work on a time and materials basis in close coordination with District operations staff with a not to exceed amount of \$26,000.

Director Velasco made a motion, seconded by Director that the Board authorize the General Manager to approve Task Order No. 2021-001 pursuant to as-needed engineering services agreement with Cannon as presented. The motion carried by the following roll call vote:

AYES:	5	Murphy, Damron, Graf, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

2. Coastal Development Permit 4-19-0339 – Floodwall Embankment Repair

General Manager reviewed his staff report related to the proposed Coastal Development Permit for the District's emergency floodwall repair project.

General Manager reviewed several special conditions within the proposed CDP that District staff and legal counsel believe are inappropriate, of questionable validity and/or not commensurate with the nature of the development being considered. The Coastal Commission is set to consider the item on January 13, 2021. District staff will submit a formal letter to address the concerns as well as provide testimony at the hearing. No Board action was taken on this item.

3. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- COVID-19 Pandemic Status Update
- Administration Building Replacement Project Update
- Operations Update

4. Carpinteria Advanced Purification Project

There was no verbal report provided on this item and no Board action was taken.

III. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

IV. ADJOURNMENT

There being no further items to discuss, President Murphy adjourned the meeting at 6:42 p.m.

Debbie Murphy
President

Lin Graf
President Pro-Tem

Mike Modugno
Secretary

Michael Damron
Secretary Pro-Tem

Gerald Velasco
Treasurer