

AGENDA

FOR THE REGULAR MEETING OF THE CARPINTERIA SANITARY DISTRICT GOVERNING BOARD TO BE HELD June 15, 2021

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of the Governor's Executive Order Nos. N-29-20 and N-33-20. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA, or via video or teleconference.

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

To minimize the potential spread of the COVID-19 virus, the Carpinteria Sanitary District is not permitting public access to District Board Room for this meeting. The public is encouraged to participate in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Clerk at kimg@carpsan.com by **3:00 P.M. on the day of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
2. Participate via video or teleconference using the Zoom remote meeting platform. Instructions to participate electronically are provided here.

Zoom Conferencing Instructions

Join Zoom Meeting

<https://us02web.zoom.us/j/85264825910?pwd=cm9jeUZyaTRkaGNWQjdTYnhlamh3Zz09>

Meeting ID: 852 6482 5910

If you would like to attend via Zoom, please contact Kim Garcia, via email at kimg@carpsan.com or by phone at (805) 684-7214 x 111 for a meeting password.

Since this is an evolving COVID-19 situation, the District will provide updates to any changes to the public meeting procedures as soon as possible.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. BOARD APPROVAL OF AGENDA

AS [SUBMITTED] [MODIFIED]

Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

IV. APPROVAL OF MINUTES

May 18, 2021

AS [SUBMITTED] [MODIFIED]

V. PUBLIC FORUM

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report (Pages 1-2)

Description: General Manager to review his written report regarding the following issues:

- Covid-19 Pandemic Status Update
- Pear Street Sewer Replacement
- Administration Building Replacement Project Update
- Operations Update

**2. Resolution No. R-346 (Pages 3-25)
Application for the Beach Club Family Trust Annexation to the Carpinteria Sanitary District**

Description: The Board to review and consider adopting Resolution No. R-346 requesting that Santa Barbara LAFCO approve the Beach Club Family Trust Annexation to the Carpinteria Sanitary District and associated Sphere of Influence Amendment.

Staff Recommendation: Staff recommends that the Board adopt Resolution No. R-346.

**3. Resolution No. R-347 (Pages 26-33)
Sewer Service Charges on Assessor Rolls-Public Hearing**

Description: The Board to review and consider adopting Resolution R-347 authorizing collection of sewer service charges on the county tax roll for FY 2021/22.

Staff Recommendation: Staff recommends that the Board adopt Resolution R-347.

**4. Resolution No. R-348 (Pages 34-40)
Adopting the FY 2021/22 Annual Budget and Setting the Annual Appropriations Limit**

Description: The Board to review and consider adopting Resolution No. R-348 approving the Fiscal Year 2021/22 Budget and setting the annual appropriations limit for the Carpinteria Sanitary District.

Staff Recommendation: Staff recommends that the Board adopt Resolution No. R-348.

5. **Resolution No. R-349** (Pages 41-44)
Approving the Design and Plans for the Construction of the Floodwall Embankment Repair Project

Description: The Board to review and consider adopting Resolution No. R-349 approving the design and plans for the Floodwall Embankment Repair Project prepared by Stantec Consulting Services, Inc. and authorize advertisement and solicitation of bids for construction.

Staff Recommendation: Staff recommends that the Board adopt Resolution No. R-349.

6. **Dedication of Sewers and Appurtenances** (Pages 45-58)
Green Heron Spring Drive Main Sewer Extension

Description: The Board to review and accept the Irrevocable Offer of Dedication of Sewers and Appurtenances from Warmington Carpinteria Associates, LLC for sewer facilities constructed to serve the Seahouse development on Green Heron Spring Drive.

Staff Recommendation: That the Board accept the Irrevocable Offer of Dedication of Sewers and Appurtenances from Warmington Carpinteria Associates, LLC.

7. **Cash Contract No. 484 - Change Order No. 3** (Pages 59-69)
Administration Building Replacement Project

Description: The Board to review and consider approving Change Order No. 3 to Cash Contract 484 with Newton Construction & Management, Inc.

Staff Recommendation: Staff recommends that the Board approve Change Order No. 3 to Cash Contract No. 484 with Newton as presented.

8. **Cate School** (Pages 70-76)
Updated Agreement for Laboratory Analytical Services

Description: The Board to review and consider approving the agreement between Cate School and Carpinteria Sanitary District for the provision of laboratory analytical services.

Staff Recommendation: Staff recommends that the Board approve the agreement with Cate School as presented.

9. **California Special Districts Association** (Pages 77-82)
2021 Board of Directors Election – Seat A

Description: The Board to review and consider a nomination for the CSDA Coastal Network candidate, Seat A in the Board of Directors election.

Staff Recommendation: None. Board decision.

10. Carpinteria Advanced Purification Project (CAPP) Update (Pages 83-85)

Description: The Board will receive an update status report on the Carpinteria Advanced Purification Project being pursued in conjunction with the Carpinteria Valley Water District. Information on current activities and future tasks or milestones will be presented.

Staff Recommendation: None. Information Only.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee

B. GENERAL ITEMS

1. SBCSDA (Santa Barbara – California Special Districts Association) Report
2. Board Member Vacation Dates
3. Future Agenda Items

VIII. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 110 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 111, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#17
Next Resolution Available.....R-350
Posting Date.....6/11/21