

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
April 5, 2022**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **April 5, 2022**, at 5:30 p.m. at its District administrative office located at 1110 Eugenia Place, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of Assembly Bill 361 and adoption of Resolution No. R-351. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA, or via video or teleconference.

I. CALL TO ORDER

President Graf called the meeting to order at 5:30 p.m. and noted that Legal Counsel would be absent from tonight's meeting and that all Directors were present.

Directors Present: Lin Graf– President
 Mike Modugno – President Pro-Tem
 Michael Damron – Secretary
 Gerald Velasco – Secretary Pro-Tem
 Debbie Murphy – Treasurer

Staff Present: Craig Murray – General Manager

Legal Counsel
Present:

Public Present: Sudhir Pardiwala – Raftelis

II. PLEDGE OF ALLEGIANCE

President Graf led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF March 15, 2022

Director Murphy made a motion, seconded by Director Damron that the Board approve the minutes of the March 15, 2022 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Damron, Modugno, Graf, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	1	Velasco

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Draft Wastewater Rates and Fees Study Report – Confirmation of Proposed Rate and Fee Structure (FY 2022/23 to FY 2026/27)

General Manager reviewed his staff reported related to the Draft Wastewater Rates and Fees Study Report.

General Manager introduced Mr. Sudhir Pardiwala, Executive Vice President of Raftelis Financial Consultants. Mr. Pardiwala provided the Board and staff with an overview presentation on the Draft Rates and Fees Study Report, which included a proposed revenue increase of 3.0% per year through FY 2026/27. An adjustment to the Development Impact Fee was also proposed. The report was attached for review. If preliminarily approved, the Board would be asked to consider approving distribution of a Prop 218 Notice at the regular meeting on April 19, 2022.

Mr. Pardiwala responded to input and questions from Board members and the Board expressed appreciation for the informative presentation.

Director Murphy made a motion, seconded by Director Modugno that the Board grant preliminary approval of the proposed rate and fee structure presented in the Draft Wastewater Rates and Fees Study Report prepared by RFC. The motion carried by the following vote:

AYES:	5	Damron, Modugno, Graf, Murphy, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

2. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- Administration Building Replacement Report
- Utilities Coordination Meeting Report
- Annual Budget Development
- Operations Update

3. Continuation of Meeting Teleconferencing – Pursuant to Resolution No. R-351

The Board considered continuing the allowance of teleconferencing of public meeting under an emergency proclamation due to the COVID-19 pandemic.

Director Damron made a motion, seconded by Director Velasco that the Board authorize the continuation of the emergency proclamation and allow teleconferencing of meeting pursuant to Resolution No. R-351. The motion carried by the following vote:

AYES:	5	Damron, Modugno, Graf, Murphy, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Cash Contract No. 498 – Caselle, Inc. – Financial Management Software and Professional Support Services

General Manager reviewed his staff report related to Cash Contract No. 498 between the District and Caselle, Inc. for provision of financial management software, installation and related support services. The District's Finance Director provided input on the anticipated benefits of implementing the new modular software platform. If approved, Cash Contract No. 498 would engage Caselle, Inc. with a not to exceed contract amount of \$27,415.

Director Damron made a motion, seconded by Director Velasco that the Board approve Cash Contract No. 498 with Caselle dated April 5, 2022 as presented. The motion carried by the following vote:

AYES:	5	Damron, Modugno, Graf, Murphy, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Murphy reported on the meeting of March 23, 2022.

Standing Personnel Committee

None

Standing Public Relations Committee

None

Standing Utilities Committee

None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

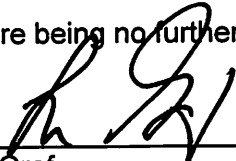
None.

Future Agenda Items

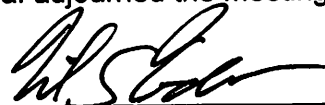
None.

VIII. ADJOURNMENT

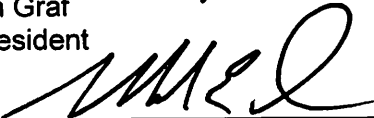
There being no further items to discuss, President Graf adjourned the meeting at 6:33 p.m.



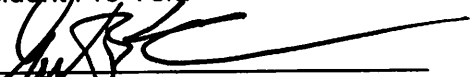
Lin Graf
President



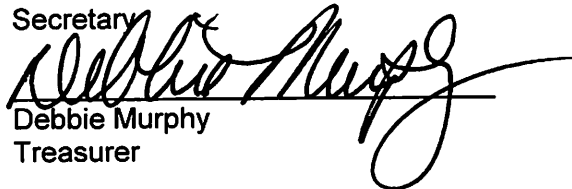
Mike Modugno
President Pro-Tem



Michael Damron
Secretary



Gerald Velasco
Secretary Pro-Tem



Debbie Murphy
Treasurer