

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
March 15, 2022**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **March 15, 2022**, at 5:30 p.m. at its District administrative office located at 1110 Eugenia Place, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of Assembly Bill 361 and adoption of Resolution No. R-351. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA, or via video or teleconference.

I. CALL TO ORDER

President Graf called the meeting to order at 5:30 p.m. and noted that Director Velasco would be absent from tonight's meeting and that all Directors were present.

Directors Present: Lin Graf– President
 Mike Modugno – President Pro-Tem
 Michael Damron – Secretary
 Debbie Murphy – Treasurer

Staff Present: Craig Murray – General Manager

Legal Counsel
Present: Karl H Berger – Hensley Law Group (by Zoom video-conference)

Public Present: Mike Prater – Santa Barbara County Local Agency Formation Commission

II. PLEDGE OF ALLEGIANCE

President Graf led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF February 15, 2022

Director Murphy made a motion, seconded by Director Damron that the Board approve the minutes of the February 15, 2022 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Damron, Modugno, Graf, Murphy
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. 2022 Municipal Service Review and Sphere of Influence Update

General Manager reviewed his staff reported related to the 2022 Municipal Service Review and Sphere of Influence Update.

General Manager introduced Mr. Mike Prater, Executive Officer of Santa Barbara County Local Agency Formation Commission. Mr. Prater provided the Board and staff with an overview presentation on the Municipal Service Review process and a basic update on SBLAFCO activities. Mr. Prater responded to input and questions from Board members and the Board expressed appreciation for the informative presentation.

No Board action was taken on this item.

2. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Administration Building Replacement Report
- Emergency Generator Failure
- SAMA Meeting Report
- Annual Budget Development
- Operations Update

3. Continuation of Meeting Teleconferencing – Pursuant to Resolution No. R-351

The Board considered continuing the allowance of teleconferencing of public meeting under an emergency proclamation due to the COVID-19 pandemic.

Director Murphy made a motion, seconded by Director Damron that the Board authorize the continuation of the emergency proclamation and allow teleconferencing of meeting pursuant to Resolution No. R-351. The motion carried by the following vote:

AYES:	4	Damron, Modugno, Graf, Murphy
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

4. Cash Contract No. 499 – Fechter & Company CPAs – Independent Auditing Services for FY 2021/22, 2022/23 & 2023/24

General Manager reviewed his staff report related to Cash Contract No. 499 between the District and Fechter & Company CPA's for provision of independent auditing services. If approved, Cash Contract No. 499 would engage Fechter with a not to exceed contract amount of \$47,673.

Director Damron made a motion, seconded by Director Modugno that the Board approve Cash Contract No. 499 with Fechter & Company CPAs dated March 15, 2022 as presented. The motion carried by the following vote:

AYES:	4	Damron, Modugno, Graf, Murphy
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

5. 2022 Rate and Fee Study Discussion

General Manager reviewed his staff report related to the 2022 Rates and Fees Study. Raftelis Financial Consultants, in coordination with District staff, has been working to prepare a report on the rate and fee study findings. A draft report was attached for review. General Manager provided an outline of a stepwise schedule for consideration of revised rates and fees.

No Board action was taken on this item.

6. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Murphy reported on the meeting of March 1, 2022

Standing Personnel Committee

None

Standing Public Relations Committee

None

Standing Utilities Committee

None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

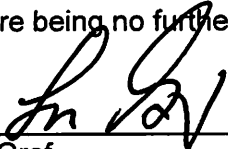
None.

Future Agenda Items

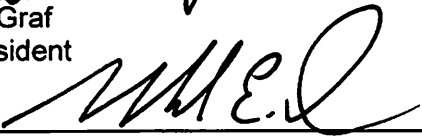
None.

VIII. ADJOURNMENT

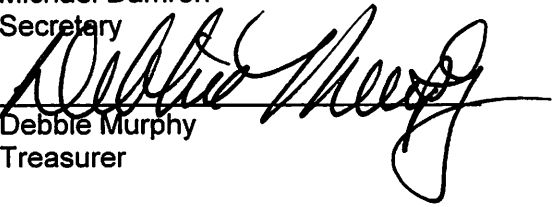
There being no further items to discuss, President Graf adjourned the meeting at 6:54 p.m.




Lin Graf
President



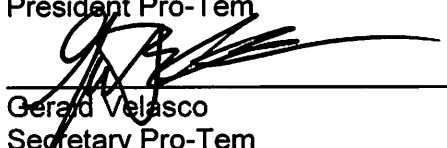
Michael Damron
Secretary



Debbie Murphy
Treasurer



Mike Modugno
President Pro-Tem



Gerald Velasco
Secretary Pro-Tem