

AGENDA
**FOR THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
TO BE HELD December 15, 2020**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of the Governor's Executive Order Nos. N-29-20 and N-33-20. Please note that Board members may participate via video or teleconference.

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

To minimize the potential spread of the COVID-19 virus, the Carpinteria Sanitary District is not permitting public access to District Board Room for this meeting. The public is encouraged to participate in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Clerk at kimg@carpsan.com by **3:00 P.M. on the day of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
2. Participate via video or teleconference using the Zoom remote meeting platform. Instructions to participate electronically are provided here.

Zoom Conferencing Instructions

Join Zoom Meeting

<https://us02web.zoom.us/j/83140338388?pwd=dUNYQWFmQUovYkICTDhBdDZOTzdUZz09>

Meeting ID: 831 4033 8388

If you would like to attend via Zoom, please contact Kim Garcia, via email at kimg@carpsan.com or by phone at (805) 684-7214 x 111 for a meeting password.

Since this is an evolving COVID-19 situation, the District will provide updates to any changes to the public meeting procedures as soon as possible.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. BOARD APPROVAL OF AGENDA

AS [SUBMITTED] [MODIFIED]

Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

IV. APPROVAL OF MINUTES

December 1, 2020

AS [SUBMITTED] [MODIFIED]

V. PUBLIC FORUM

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Annual Board Reorganization (Pages 1-3)

Description: Board action establishing officers, meeting place, meeting time and other housekeeping functions required/authorized annually by law.

Staff Recommendation: None. Board decision.

2. Resolution No. R-342 Approving, Authorizing and Directing Execution of a Loan Agreement in Connection With Financing A New District Administration Office (Pages 4-34)

Description: The Board to consider adoption of Resolution No. R-342 that would approve a loan agreement with JPMorgan Chase Bank, N.A. to fund the District's Administration Building Replacement Project and would authorize related actions necessary to complete the financing.

Staff Recommendation: Staff recommends adoption of Resolution No. R-342 approving the loan agreement with JPMorgan Chase Bank, N.A. to fund the District's Administration Building Replacement Project, with a total par amount of \$4,000,000, and authorizing related actions necessary to complete the financing.

3. Cash Contract No. 484 – Newton Construction & Management, Inc. Administration Building Replacement Project (Pages 35-50)

Description: The Board to review and consider approval of Cash Contract No. 484 for the Administration Building Replacement Project between the Carpinteria Sanitary District and Newton Construction & Management, Inc. of San Luis Obispo, California.

Staff Recommendation: That the Board approve and execute Cash Contract No. 484 between the District and Newton Construction & Management, Inc. for the Administration Building Replacement Project.

4. General Manager's Status Report (Pages 51-65)

Description: General Manager to review his written report regarding the following issues:

- COVID-19 Pandemic Status Update
- SCAP Meeting Report
- Operations Update

5. 2021 CASA Winter Conference (Pages 66-68)

Description: Information is being presented to the Board regarding the 2021

CASA Winter Conference to be held as an on-line event using a video streaming program, January 27-28, 2021. The Board may consider approving attendance by interested Board members.

Staff Recommendation: None. Board Decision.

6. Carpinteria Advanced Purification Project (CAPP) Update

Description: The Board will receive an update status report on the Carpinteria Advanced Purification Project being pursued in conjunction with the Carpinteria Valley Water District. Information on current activities and future tasks or milestones will be presented.

Staff Recommendation: None. Information Only.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee
- AD-Hoc Facilities Planning Committee

B. GENERAL ITEMS

1. SBCSDA (Santa Barbara – California Special Districts Association) Report
2. Board Member Vacation Dates
3. Future Agenda Items

VIII. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Per Government Code Section 54957. Title: General Manager.

IX. RECONVENE OPEN SESSION

A. CLOSED SESSION REPORT

X. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 110 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 111, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#17
Next Resolution Available.....R-343
Posting Date.....12/11/20