

AGENDA
**FOR THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
TO BE HELD November 3, 2020**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of the Governor's Executive Order Nos. N-29-20 and N-33-20. Please note that Board members may participate via video or teleconference.

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

To minimize the potential spread of the COVID-19 virus, the Carpinteria Sanitary District is not permitting public access to District Board Room for this meeting. The public is encouraged to participate in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Clerk at kimg@carpsan.com by **3:00 P.M. on the day of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
2. Participate via video or teleconference using the Zoom remote meeting platform. Instructions to participate electronically are provided here.

Zoom Conferencing Instructions

Join Zoom Meeting

<https://us02web.zoom.us/j/87217131928?pwd=TXkrMHBJaU5XN055ZUZuSy9IRHluZz09>

Meeting ID: 872 1713 1928

If you would like to attend via Zoom, please contact Kim Garcia, via email at kimg@carpsan.com or by phone at (805) 684-7214 x 111 for a meeting password.

Since this is an evolving COVID-19 situation, the District will provide updates to any changes to the public meeting procedures as soon as possible.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. BOARD APPROVAL OF AGENDA

AS [SUBMITTED] [MODIFIED]

Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

IV. APPROVAL OF MINUTES

October 6, 2020

AS [SUBMITTED] [MODIFIED]

V. PUBLIC FORUM

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

**1. Comprehensive Annual Financial Report (CAFR) (Pages 1-2)
Audited Financial Statements – Fiscal Year 2019/20**

Description: The Board to receive a report from its independent financial auditor and the District Administrator and consider approval of the Comprehensive Annual Financial Report (CAFR) and audited financial statements for FY 2019/20.

Staff Recommendation: Approval of the Comprehensive Annual Financial Report (CAFR) and audited financial statements for the District for FY 2019/20.

2. General Manager's Status Report (Pages 3-4)

Description: General Manager to review his written report regarding the following issues:

- COVID 19 Response Plan Status Report
- Administration Building Replacement Project
- Main Switchgear Replacement Project
- Operations Update

**3. Agreement for Placement Agent Services (Pages 5-10)
Brandis Tallman, a Division of Oppenheimer Co., Inc.**

Description: The Board to review and approve a professional services agreement between the District and Brandis Tallman, a Division of Oppenheimer Co., Inc. (Brandis) for placement agent services for the proposed debt financing to fund the District's Administration Building Replacement Project.

Staff Recommendation: Staff recommends that the Board approve the Agreement for Placement Agent Services between the District and Brandis Tallman, a Division of Oppenheimer Co., Inc. dated November 3, 2020 as presented.

4. Carpinteria Advanced Purification Project (CAPP) Update

Description: The Board will receive an update status report on the Carpinteria Advanced Purification Project being pursued in conjunction with the Carpinteria Valley Water District. Information on current activities and future tasks or milestones will be presented.

Staff Recommendation: That the Board review information and provide input and direction to staff as necessary.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee
- AD-Hoc Facilities Planning Committee

B. GENERAL ITEMS

1. SBCSDA (Santa Barbara – California Special Districts Association) Report
2. Board Member Vacation Dates
3. Future Agenda Items

VIII. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 110 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 111, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#17
Next Resolution Available.....R-342
Posting Date.....10/30/20