

AGENDA
**FOR THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
TO BE HELD June 16, 2020**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of the Governor’s Executive Order Nos. N-29-20 and N-33-20. Please note that Board members may participate via video or teleconference.

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

The Carpinteria Sanitary District is permitting access to the District Board Room for its meetings and access to public records. The public may participate in person by following certain precautions, including wearing a mask upon entry and maintaining at least 6 feet from one another. Meeting participation may also be done in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Clerk at kimg@carpsan.com by **3:00 P.M. on the day of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.

2. Participate via video or teleconference using the Zoom remote meeting platform. Instructions to participate electronically are provided here.

Zoom Conferencing Instructions

Join Zoom Meeting
<https://us02web.zoom.us/j/81742100517?pwd=QVILNkdldGZkZ0h3L2J6a3I3Z3krUT09>

Meeting ID: 817 4210 0517

If you would like to attend via Zoom, please contact Kim Garcia, via email at kimg@carpsan.com or by phone at (805) 684-7214 x 11 for a meeting password.

Since this is an evolving COVID-19 situation, the District will provide updates to any changes to the public meeting procedures as soon as possible.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. BOARD APPROVAL OF AGENDA AS [SUBMITTED] [MODIFIED]
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

IV. APPROVAL OF MINUTES AS [SUBMITTED] [MODIFIED]
May 5, 2020

V. PUBLIC FORUM

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report (Pages 1-14)

Description: General Manager to review his written report regarding the following issues:

- COVID 19 Response Plan Status Report
- Emergency Outfall Repair and Maintenance Project
- Emergency Floodwall Foundation Repair Project
- Collection System Rehabilitation Project
- Operations Update

**2. Resolution No. R-336 (Pages 15-22)
Sewer Service Charges on Assessor Rolls-Public Hearing**

Description: The Board to review and consider adopting Resolution R-336 for collecting sewer service charges on the county tax roll for FY 2020/21.

Staff Recommendation: Staff recommends that the Board adopt Resolution R-336.

**3. Resolution No. R-337 (Pages 23-26)
Setting Appropriations Limit for Fiscal Year 2020/21**

Description: The Board to review and consider adopting Resolution No. R-337 for setting Appropriations Limit for FY 2020/21.

Staff Recommendation: Staff recommends that the Board adopt Resolution No. R-337.

**4. Resolution No. R-338 (Pages 27-31)
Adoption of the FY 2020/21 Annual Budget**

Description: The Board to review and consider adopting Resolution R-338 for setting Appropriations Limit for FY 2020/21.

Staff Recommendation: Staff recommends that the Board adopt Resolution R-338.

5. **Long Range Capital Improvement Program: 2019-2029 Annual Update Review** (Pages 32-33)

Description: The Board to review and provide input on the District's updated Long Range Capital Improvement Program Summary.

Staff Recommendation: That the Board review and provide input on the updated CIP.

6. **Resolution No. R-339 Resolution Adopting Rules and Regulations Governing Public Project Contracts, Professional Service, the Purchase of Supplies, Equipment and Services, and the Disposal of Surplus Property** (Pages 34-55)

Description: The Board to review and consider adopting Resolution R-339 establishing an updated purchasing and procurement policy for the District and concurrently repealing Resolution No. R-91.

Staff Recommendation: Staff recommends that the Board adopt Resolution R-339.

7. **Emergency Outfall Repair and Maintenance Continuation of Emergency Action** (Page 56)

Description: The Board to receive an update on the emergency condition status and consider continuing the emergency action related to the Districts ocean outfall pipeline.

Staff Recommendation: That the Board continue the emergency action as prescribed in Resolution No. R-334.

8. **CASA Annual Conference** (Page 57)

Description: The Board to review and consider attending the 2020 Virtual CASA Annual Conference.

Staff Recommendation: None. Board decision.

9. **Carpinteria Advanced Purification Project (CAPP) Update**

Description: The Board will receive an update status report on the Carpinteria Advanced Purification Project being pursued in conjunction with the Carpinteria Valley Water District. Information on current activities and future tasks or milestones will be presented.

Staff Recommendation: That the Board review information and provide input and direction to staff as necessary.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee
- AD-Hoc Facilities Planning Committee

B. GENERAL ITEMS

1. SBCSDA (Santa Barbara – California Special Districts Association) Report
2. Board Member Vacation Dates
3. Future Agenda Items

VIII. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 11, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#17
Next Resolution Available.....R-340
Posting Date.....6/12/20