

**AGENDA**  
**FOR THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
TO BE HELD January 18, 2022**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of the Governor’s Executive Order. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA, or via video or teleconference.

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

To minimize the potential spread of the COVID-19 virus, the Carpinteria Sanitary District is not permitting public access to District Board Room for this meeting. The public is encouraged to participate in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Clerk at [king@carpsan.com](mailto:king@carpsan.com) by **3:00 P.M. on the day of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
  
2. Participate via video or teleconference using the Zoom remote meeting platform. Instructions to participate electronically are provided here.

**Zoom Conferencing Instructions**

Join Zoom Meeting  
<https://us02web.zoom.us/j/89023710098?pwd=OVU5eGprakVWWUFiT3RkRmJsTGtOdz09>  
Meeting ID: 890 2371 0098

If you would like to attend via Zoom, please contact Kim Garcia, via email at [king@carpsan.com](mailto:king@carpsan.com) or by phone at (805) 684-7214 x 111 for a meeting password.

Since this is an evolving COVID-19 situation, the District will provide updates to any changes to the public meeting procedures as soon as possible.

- 
- I. **CALL TO ORDER**
  
  - II. **PLEDGE OF ALLEGIANCE**
  
  - III. **BOARD APPROVAL OF AGENDA** AS [SUBMITTED] [MODIFIED]  
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.
  
  - IV. **APPROVAL OF MINUTES** AS [SUBMITTED] [MODIFIED]  
December 21, 2021

## V. PUBLIC FORUM

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

## VI. MATTERS BEFORE THE BOARD

### A. GENERAL REPORTS:

#### 1. General Manager's Status Report (Pages 1-3)

Description: General Manager to review his written report regarding the following issues:

- Quarterly Incident Report
- Pandemic Response Update
- Santa Claus Lane Restroom Annexation
- Dump Road Sewer Rehabilitation Project
- Floodwall Emergency Repair Project
- Operations Update

#### 2. Continuation of Meeting Teleconferencing Pursuant to Resolution No. R-351 (Page 4)

Description: The Board to review and consider approving continuing the use of teleconferencing for public meetings pursuant to Resolution No. R-351.

Staff Recommendation: Staff recommends that the Board authorize the continuation (discontinuance) of the emergency proclamation and allow teleconferencing of meetings pursuant to Resolution No. R-351.

#### 3. Request for Proposals for Independent Financial Audit Services (Pages 5-23)

Description: The Board to review and provide feedback in regard to a Request for Proposals (RFP) for Independent Financial Audit Services.

Staff Recommendation: Staff recommends that the Board provide feedback to staff regarding the auditor selection process.

#### 4. Administration Building Replacement Project Status Report (Pages 24-35)

Description: The Board to review a report intended to provide a summary of anticipated timing for completion and move-in.

Staff Recommendation: None. Information Only.

**5. Carpinteria Advanced Purification Project (CAPP) Update**

Description: The Board will receive an update status report on the Carpinteria Advanced Purification Project being pursued in conjunction with the Carpinteria Valley Water District. Information on current activities and future tasks or milestones will be presented.

Staff Recommendation: None. Information Only.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee

**B. GENERAL ITEMS**

1. SBCSDA (Santa Barbara – California Special Districts Association) Report
2. Board Member Vacation Dates
3. Future Agenda Items

**VIII. ADJOURNMENT**

---

**FURTHER INFORMATION AVAILABLE**

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 110 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 111, at least 48 hours prior to the start of the meeting.

---

Next Ordinance Available.....#17  
Next Resolution Available.....R-353  
Posting Date.....1/14/22