

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
November 2, 2021**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **November 2, 2021**, at 5:30 p.m. at its District administrative office located at 1110 Eugenia Place, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of Assembly Bill 361 and adoption of Resolution No. R-351. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA, or via video or teleconference.

I. CALL TO ORDER

President Murphy called the meeting to order at 5:30 p.m. and noted all Directors were present at tonight's meeting.

Directors Present: Debbie Murphy– President
 Lin Graf – President Pro-Tem
 Mike Modugno – Secretary
 Michael Damron – Secretary Pro-Tem
 Gerald Velasco - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: Karl H Berger – Hensley Law Group (by Zoom video-conference)

Public Present: Joshua Calhoun, CPA – Teaman, Ramirez & Smith (by Zoom video-conference)

II. PLEDGE OF ALLEGIANCE

President Murphy led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Murphy asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF October 19, 2021

Director Graf made a motion, seconded by Director Velasco that the Board approve the minutes of the October 19, 2021 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	1	Damron

V. PUBLIC FORUM

Joshua Calhoun, CPA – Teaman, Ramirez & Smith (by Zoom video-conference)

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Comprehensive Annual Finance Report and Audited Financial Statements – Fiscal Year 2020/21

General Manager introduced Joshua Calhoun of Teaman, Ramirez & Smith, Certified Public Accountants.

Mr. Calhoun provided the Board and staff with an oral summary of the CAFR contents. He indicated that the District received an unqualified opinion and that the District's financial management continues to be very solid. Mr. Calhoun reviewed several GASB required letters that supplement the CAFR. There was discussion related to the CalPERS unfunded liability obligation included in the financial statements and related payment to the newly established Section 115 Trust.

District Administrator reviewed her staff report and related supplemental financial reports.

Director Damron made a motion, seconded by Director Graf that the Board adopt the Comprehensive Annual Financial Report for the years ended June 30, 2021 and June 30, 2020 and that the District Administrator be authorized to distribute the necessary reports and file the State Controller's Report with the State of California. The motion carried by the following vote:

AYES:	5	Graf, Modugno, Damron, Murphy, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

2. Continuation of Meeting Teleconferencing – Pursuant to Resolution No. R-351

General Manager reviewed his staff report continuing the use of teleconferencing for public meeting pursuant to Resolution No. R-351. If approved, the Board will continue the allowance of teleconferencing of public meeting under an emergency proclamation due to the COVID-19 pandemic.

Director Damron made a motion, seconded by Director Velasco that the Board authorize the continuation of the emergency proclamation and allow teleconferencing of meeting pursuant to Resolution No. R-351. The motion carried by the following vote:

AYES:	5	Modugno, Velasco, Graf, Murphy, Damron
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Notice of Award – Cash Contract No. 493 – Dump Road Sewer Rehabilitation Project

General Manager reviewed his staff report related to a Notice of Award of Cash Contract No. 493. The District received two bids for the Dump Road Sewer Rehabilitation Project prior to the October

21, 2021, 2:00 p.m. deadline. Insituform Technologies, LLC was determined to be the lowest responsive, responsible bidder with a bid amount of \$77,881.

If approved, a Notice of Award will be transmitted to Insituform with a contract agreement.

Director Velasco made a motion, seconded by Director Graf that the Board approve issuance of a Notice of Award for the Dump Road Sewer Rehabilitation Project to Insituform Technologies, LLC of Chesterfield Missouri. The motion carried by the following vote:

AYES:	5	Modugno, Velasco, Graf, Murphy, Damron
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Used Roll-Off Transfer Truck Procurement

General Manager reviewed his staff report related to a new Capital improvement Project for the current fiscal year for the purchase of a used roll-off truck

If approved, a capital expenditure not exceeding \$40,000 will be added to the current fiscal year.

Director Damron made a motion, seconded by Director Velasco that the Board authorize a new Capital Improvement Project for FY2021/22 to procure a used roll-off truck with a budget of \$40,000. The motion carried by the following vote:

AYES:	5	Modugno, Velasco, Graf, Murphy, Damron
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. General Manager's Status Report

General Manager gave an oral report regarding the following items:

- Staff Recognition
- Administration Building Replacement Project
- Beach Club Family Trust Annexation
- Floodwall Embankment Repair Project
- FEMA Floodplain Mapping
- Operations Update

6. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VIII. ADJOURNMENT

There being no further items to discuss, President Murphy adjourned the meeting at 6:14 p.m.

Debbie Murphy
President

Lin Graf
President Pro-Tem

Mike Modugno
Secretary

Michael Damron
Secretary Pro-Tem

Gerald Velasco
Treasurer