

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
October 19, 2021**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **October 19, 2021**, at 5:30 p.m. at its District administrative office located at 1110 Eugenia Place, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of Assembly Bill 361 and adoption of Resolution No. R-351. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA, or via video or teleconference.

**I. CALL TO ORDER**

President Murphy called the meeting to order at 5:30 p.m. and noted that Director Damron would be absent and all other Directors were present at tonight's meeting.

Directors Present:     Debbie Murphy– President  
                              Lin Graf – President Pro-Tem  
                              Mike Modugno – Secretary  
                              Gerald Velasco - Treasurer

Staff Present:         Craig Murray – General Manager  
                              Kim Garcia – Board Clerk

Legal Counsel  
Present:                Karl H Berger – Hensley Law Group (by Zoom video-conference)

**II. PLEDGE OF ALLEGIANCE**

President Murphy led the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Murphy asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF October 5, 2021**

Director Graf made a motion, seconded by Director Velasco that the Board approve the minutes of the October 5, 2021 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

**V. PUBLIC FORUM**

None

## VI. MATTERS BEFORE THE BOARD

### A. GENERAL REPORTS:

#### 1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Lift Station No. 2 Improvements
- Capital Project Procurements
- SAMA Meeting Report
- Operations Update

#### 2. Change Order No. 1 – Cash Contract No. 492 Floodwall Embankment Repair Project

General Manager reviewed his staff report related to Change Order No. 1 to Cash Contract No. 492. If approved, Change Order No. 1 would result in a net cost increase totaling \$162,608.61 increasing the contract price to \$993,598.61.

Change Order No. 1 covers non-contract extra work directed by the General Manager primarily involving removal of significant, unanticipated obstructions with the work area.

Director Velasco made a motion, seconded by Director Graf that the Board approve Change Order No. 1 to Cash Contract No. 492 with James C. Cushman, Inc. as presented. The motion carried by the following vote:

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

#### 3. Cash Contract No. 495 – Rincon Consultants, Inc. – Mitigation and Restoration Services for the Floodwall Embankment Repair Project

General Manager reviewed his staff report related to Cash Contract No. 495. If approved, Cash Contract No. 495 would engage Rincon Consultants to perform tasks as set forth in the Habitat Mitigation and Monitoring plan related to the Floodwall Embankment Repair Project permit requirements with a not to exceed project cost of \$171,142.

Director Velasco made a motion, seconded by Director Modugno that the Board approve Cash Contract No. 495 between the Carpinteria Sanitary District and Rincon Consultants, Inc. dated October 19, 2021 as presented and authorize the General Manager to execute an agreement in a form approved by District Counsel. The motion carried by the following vote:

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

**4. Cash Contract No. 493 – Raftelis Financial Consultants, Inc. – Sewer Rate and Development Impact Fee Study Update**

General Manager reviewed his staff report related to Cash Contract No. 493. If approved, Cash Contract No. 493 would engage Raftelis Financial Consultants conduct a comprehensive rate and fee study.

District Counsel noted that there was some contract language amendments currently under consideration by Raftelis counsel and that a final execution copy is pending.

After Board discussion, Director Velasco made a motion, seconded by Director Graf that the Board approve Cash Contract No. 493 with Raftelis Financial Consultants, Inc. for financial planning and preparation of a Sewer Rate and Development Impact Fee Study with a not to exceed contract amount of \$44,940 and authorize the General Manager to execute an agreement in a form approved by District Counsel.

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

**5. Cash Contract No. 494 – Cushman Contracting Corporation, Inc. – Primary Clarifier Launder Support Project**

General Manager reviewed his staff report related to Cash Contract No. 494. If approved, Cash Contract No. 494 would engage Cushman Contracting Corporation, Inc., to install new launder support beams in the primary clarifier at the wastewater treatment plant with a not to exceed project cost of \$35,970.

Director Velasco made a motion, seconded by Director Graf that the Board approve Cash Contract No. 494 between the District and Cushman Contracting Corporation, Inc., as presented with a lump sum total price of \$35,970.

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

**6. Carpinteria Advanced Purification Project**

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

Director Velasco reported on the meeting held October 19, 2021.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None

**B. GENERAL ITEMS**

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

**VIII. ADJOURNMENT**

There being no further items to discuss, President Murphy adjourned the meeting at 6:14 p.m.

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Debbie Murphy  
President

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Lin Graf  
President Pro-Tem

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Mike Modugno  
Secretary

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Michael Damron  
Secretary Pro-Tem

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Gerald Velasco  
Treasurer