

AGENDA
**FOR THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
TO BE HELD November 2, 2021**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The location of the meeting is 1110 Eugenia Place, Carpinteria, California. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of Assembly Bill 361 and adoption of Resolution No. R-351. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA, or via video or teleconference.

To minimize the potential spread of the COVID-19 virus, and in accordance with the Santa Barbara County Public Health Order No. 2021-10.5, the District will require all visitors to wear a facemask while indoors, regardless of vaccination status. The public is encouraged to participate in one of the following ways:

1. Submit a Written Comment. If you wish to submit a written comment, please email your comment to the Board Clerk at king@carpsan.com by **3:00 P.M. on the day of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
2. Members of the public may attend the in-person meeting at the District Administration office at 1110 Eugenia Place.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. BOARD APPROVAL OF AGENDA AS [SUBMITTED] [MODIFIED]
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

IV. APPROVAL OF MINUTES AS [SUBMITTED] [MODIFIED]
October 19, 2021

V. PUBLIC FORUM

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Comprehensive Annual Financial Report (CAFR) (Pages 1-2)
Audited Financial Statements – Fiscal Year 2020/21

Description: The Board to receive a report from its independent financial auditor and the District Administrator and consider approval of the Comprehensive Annual Financial Report (CAFR) and audited financial statements for FY 2020/21.

Staff Recommendation: Staff recommends that the Board approve the Comprehensive Annual Financial Report (CAFR) for FY 2020/2021, authorize the District Administrator to distribute copies to interested parties and file the State Controller's Report with the State of California.

2. Continuation of Meeting Teleconferencing (Page 3)
Pursuant to Resolution No. R-351

Description: The Board to review and consider approving continuing the use of teleconferencing for public meetings pursuant to Resolution No. R-351.

Staff Recommendation: Staff recommends that the Board authorize the continuation (discontinuance) of the emergency proclamation and allow teleconferencing of meeting pursuant to Resolution No. R-351.

3. Notice of Award – Cash Contract No. 493 (Pages 4-9)
Dump Road Sewer Rehabilitation Project

Description: The Board to review and consider issuing a Notice of Award for construction of the Dump Road Sewer Rehabilitation Project to Insituform Technologies, LLC of Chesterfield, Missouri.

Staff Recommendation: Staff recommends that the Board approve issuance of a Notice of Award for the Dump Road Sewer Rehabilitation Project to Insituform Technologies, LLC of Chesterfield, Missouri.

4. Used Roll-Off Transfer Truck Procurement. (Pages 10-11)

Description: The Board to review and consider authorizing a new Capital Improvement Project for the current fiscal year for the purchase of a used roll-off truck.

Staff Recommendation: Staff recommends that the Board authorize a new Capital Improvement Project for FY 2021/22 to procure a used roll-off truck with a budget of \$40,000.

5. General Manager's Status Report

Description: General Manager will provide an oral report.

6. Carpinteria Advanced Purification Project (CAPP) Update

Description: The Board will receive an update status report on the Carpinteria Advanced Purification Project being pursued in conjunction with the Carpinteria Valley Water District. Information on current activities and future tasks or milestones will be presented.

Staff Recommendation: None. Information Only.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee

B. GENERAL ITEMS

1. SBCSDA (Santa Barbara – California Special Districts Association) Report
2. Board Member Vacation Dates
3. Future Agenda Items

VIII. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 110 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 111, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#17
Next Resolution Available.....R-352
Posting Date.....10/29/21

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
October 19, 2021**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **October 19, 2021**, at 5:30 p.m. at its District administrative office located at 1110 Eugenia Place, Carpinteria, California.

The agenda notice for this meeting, including instructions for the public to provide comments, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of Assembly Bill 361 and adoption of Resolution No. R-351. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA, or via video or teleconference.

I. CALL TO ORDER

President Murphy called the meeting to order at 5:30 p.m. and noted that Director Damron would be absent and all other Directors were present at tonight's meeting.

Directors Present: Debbie Murphy– President
 Lin Graf – President Pro-Tem
 Mike Modugno – Secretary
 Gerald Velasco - Treasurer

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: Karl H Berger – Hensley Law Group (by Zoom video-conference)

II. PLEDGE OF ALLEGIANCE

President Murphy led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Murphy asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF October 5, 2021

Director Graf made a motion, seconded by Director Velasco that the Board approve the minutes of the October 5, 2021 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Lift Station No. 2 Improvements
- Capital Project Procurements
- SAMA Meeting Report
- Operations Update

2. Change Order No. 1 – Cash Contract No. 492 Floodwall Embankment Repair Project

General Manager reviewed his staff report related to Change Order No. 1 to Cash Contract No. 492. If approved, Change Order No. 1 would result in a net cost increase totaling \$162,608.61 increasing the contract price to \$993,598.61.

Change Order No. 1 covers non-contract extra work directed by the General Manager primarily involving removal of significant, unanticipated obstructions with the work area.

Director Velasco made a motion, seconded by Director Graf that the Board approve Change Order No. 1 to Cash Contract No. 492 with James C. Cushman, Inc. as presented. The motion carried by the following vote:

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

3. Cash Contract No. 495 – Rincon Consultants, Inc. – Mitigation and Restoration Services for the Floodwall Embankment Repair Project

General Manager reviewed his staff report related to Cash Contract No. 495. If approved, Cash Contract No. 495 would engage Rincon Consultants to perform tasks as set forth in the Habitat Mitigation and Monitoring plan related to the Floodwall Embankment Repair Project permit requirements with a not to exceed project cost of \$171,142.

Director Velasco made a motion, seconded by Director Modugno that the Board approve Cash Contract No. 495 between the Carpinteria Sanitary District and Rincon Consultants, Inc. dated October 19, 2021 as presented and authorize the General Manager to execute an agreement in a form approved by District Counsel. The motion carried by the following vote:

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

4. Cash Contract No. 493 – Raftelis Financial Consultants, Inc. – Sewer Rate and Development Impact Fee Study Update

General Manager reviewed his staff report related to Cash Contract No. 493. If approved, Cash Contract No. 493 would engage Raftelis Financial Consultants conduct a comprehensive rate and fee study.

District Counsel noted that there was some contract language amendments currently under consideration by Raftelis counsel and that a final execution copy is pending.

After Board discussion, Director Velasco made a motion, seconded by Director Graf that the Board approve Cash Contract No. 493 with Raftelis Financial Consultants, Inc. for financial planning and preparation of a Sewer Rate and Development Impact Fee Study with a not to exceed contract amount of \$44,940 and authorize the General Manager to execute an agreement in a form approved by District Counsel.

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

5. Cash Contract No. 494 – Cushman Contracting Corporation, Inc. – Primary Clarifier Launder Support Project

General Manager reviewed his staff report related to Cash Contract No. 494. If approved, Cash Contract No. 494 would engage Cushman Contracting Corporation, Inc., to install new launder support beams in the primary clarifier at the wastewater treatment plant with a not to exceed project cost of \$35,970.

Director Velasco made a motion, seconded by Director Graf that the Board approve Cash Contract No. 494 between the District and Cushman Contracting Corporation, Inc., as presented with a lump sum total price of \$35,970.

AYES:	4	Modugno, Velasco, Graf, Murphy
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

6. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Velasco reported on the meeting held October 19, 2021.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VIII. ADJOURNMENT

There being no further items to discuss, President Murphy adjourned the meeting at 6:14 p.m.

Debbie Murphy
President

Lin Graf
President Pro-Tem

Mike Modugno
Secretary

Michael Damron
Secretary Pro-Tem

Gerald Velasco
Treasurer



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Kim Garcia, District Administrator

SUBJECT: **Comprehensive Annual Financial Report and Audited Financial Statements
Fiscal Year 2020/2021**

DATE: November 2, 2021

REQUESTED ACTION: Board adoption of the Carpinteria Sanitary District's Comprehensive Annual Financial Report (CAFR) for the 2020/2021 Fiscal Year.

BACKGROUND: An independent audit of the Carpinteria Sanitary District for Fiscal Year 2020/2021 was performed by Teaman Ramirez & Smith, Inc., Certified Public Accountants (TRS).

The District and TRS combined efforts to produce an audit report referred to as a Comprehensive Annual Financial Report, or CAFR, according to the Government Finance Officers Association (GFOA) guidelines. The District has prepared its Audited Financial Statements in CAFR format since 2010.

The CAFR contains all of the elements of Annual Audit Reports, and is augmented with additional information on the District's financial health, historical data and other regional information that support the independent audit. An electronic copy of the CAFR for FY 2020/2021 has been provided to each Board member and a hard copy is available at the District office for the public to review. The CAFR follows a defined format, the basis for which is outlined below.

The Management Discussion and Analysis (MD&A) remains a fundamental component of the CAFR and it presents expanded information on District operations and performance during the year. The Statistical Section of the CAFR contains a series of tables and charts prepared by District staff which provide supplemental information and historical data that together give the public a clearer picture of our financial standing.

Also included with the CAFR are the auditor's letter to the Board of Directors, a Report on Internal Control Over Financial Reporting and Compliance, appropriations limit worksheets, and supplemental reports prepared by the District Administrator which include:

- Tabular summary of the financial statements
- Capital Improvement Program status report
- Detail of monthly revenue and expenses
- Summary of property tax revenue
- Investment report per Government Code 53600

Our auditor, Joshua Calhoun, from TRS and the District Administrator will be available at the Board meeting to answer any questions that Board members or the public may have regarding the CAFR.

RECOMMENDATION: Staff recommends that the Board adopt the Comprehensive Annual Financial Report for FY 2020/2021, authorize the District Administrator to distribute copies to interested parties and file the State Controller's Report with the State of California.

SUGGESTED MOTION: I move that the Board adopt the Comprehensive Annual Financial Report for the years ended June 30, 2021 and June 30, 2020, and that the District Administrator be authorized to distribute the necessary reports and file the State Controller's Report with the State of California.

M_____ S_____

Ayes:_____ Nays:_____ Abstentions:_____

Prepared By: _____



Kim Garcia, District Administrator

\\CARP-DC1\Admin\Board\Staff Reports\2021\11-02-21\StaffRptAudit20.21.doc



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: Continuation of Meeting Teleconferencing Pursuant to Resolution No. R-351

DATE: November 2, 2021

REQUESTED ACTION: That the Board review and consider continuing the use of teleconferencing for public meetings pursuant to Resolution No. R-351.

BACKGROUND: On September 15, 2021, Governor Newsom signed AB 361 into law. This bill leaves existing Brown Act teleconferencing rules in place, but would exempt an agency from complying with teleconferencing rules during a declared state of emergency or local emergency. This bill is scheduled to sunset on January 31, 2022.

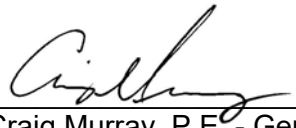
The District, by adoption of Resolution No. R-351, is currently under an emergency proclamation due to the COVID-19 pandemic and under AB 361 has the option to continue to allow virtual attendance at meetings. Pursuant to Resolution No. R-351, the Board must reconsider the emergency state and allowance of public meeting teleconferencing every 30 days.

RECOMMENDATION: It is recommended that the Board consider authorizing the continuation of the emergency proclamation and allowing teleconferencing of meetings pursuant to Resolution No. R-351.

SUGGESTED MOTION: I move that the Board authorize the continuation (discontinuance) of the emergency proclamation and allow (cease) teleconferencing of meetings pursuant to Resolution No. R-351.

M_____ S_____

Ayes:_____ Nays:_____ Abstentions:_____

Prepared By: 
Craig Murray, P.E. - General Manager



Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: Notice of Award – Cash Contract No. 493
Dump Road Sewer Rehabilitation Project

DATE: November 2, 2021

REQUESTED ACTION: That the Board consider issuing a Notice Award for construction of the Dump Road Sewer Rehabilitation Project to Insituform Technologies, LLC of Chesterfield, Missouri.

FUNDING SOURCE: Approved CIP Project No. P-198

BACKGROUND: The Dump Road Sewer Rehabilitation Project was approved and authorized for bidding by the District Board of Directors at their regular meeting on August 3, 2021. The project involves rehabilitation of approximately 2,155 linear feet of existing gravity sewer pipeline, ranging from 8-inch to 10-inch in diameter. Rehabilitation will be accomplished using a trenchless method called cured in place pipe (CIPP) lining. The work also includes pipeline cleaning, video inspection, reinstatement of sewer lateral connections and related work.

Bids for construction of the Collection System Rehabilitation Project were received on October 21, 2021 at 2:00 p.m. Two bids were received prior to the bidding deadline and each bid was opened publicly at the District administrative office. The apparent low bidder was Insituform Technologies, LLC (Insituform) of Chesterfield, Missouri, with a bid of \$77,881. The total bid amount is in line with the project cost estimate and the within approved CIP project budget of \$100,000.

Attached for review is a bid tabulation summary that presents the results of the competitive bidding process. Each bid was evaluated for completeness. District staff completed a comprehensive review of the apparent low bid from Insituform. Their bid submittal appears to be complete and it included the required bid security. Insituform maintains the required Class A general engineering contractor license, verified through the state licensing board (also attached).

In their bid submittal, Insituform documented successful completion of many recent projects, similar in size and scope to this project. The District has worked with Insituform in the past, primarily on CIPP pipe lining projects, and they have always performed satisfactorily.

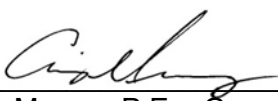
Based on staff review, Insituform is believed to be the lowest responsive, responsible bidder. If approved, a Notice of Award will be transmitted to Insituform with a Contract Agreement. The contractor will return the signed agreement, with required bonds and insurance certificates, for consideration by the Board. Within ten (10) days after issuing the Notice of Award, bid securities will be returned to non-successful bidders.

RECOMMENDATION: Staff recommends that the Board approve issuance of a Notice of Award for the Dump Road Sewer Rehabilitation Project to Insituform Technologies, LLC of Chesterfield, Missouri, who was determined to be the lowest responsive, responsible bidder for this project with a bid amount of \$77,881.

SUGGESTED MOTION: I move that the Board approve issuance of a Notice of Award for the Dump Road Sewer Rehabilitation Project to Insituform Technologies, LLC of Chesterfield, Missouri.

M _____ S _____

Ayes: _____ Nays: _____ Abstentions: _____

Prepared By:  _____
Craig Murray, P.E. - General Manager

Attachments: Notice of Award
Bid Tabulation
Insituform Contractor License Information

P:\Admin\Board\Staff Reports\2021\11-02-21\NOA_CC493_Insituform.doc

NOTICE OF AWARD

Date: November 3, 2021

To: Insituform Technologies, LLC
17988 Edison Avenue
Chesterfield, MO 63005

Project: OWNER Cash Contract No.: 493

Contract for Construction of: Rehabilitation of eight (8) existing gravity sewer pipelines in Dump Road and adjacent easement areas.

You are hereby notified that your Bid dated October 21, 2021, for the above Contract has been considered. You are the apparent successful Bidder and are being considered for the award of a contract for the above-named Project.

The Bid Price of your contract is **Seventy Seven Thousand Eight Hundred Eighty-One Dollars and Zero Cents. (\$77,881.00).**

Two copies of the Agreement Form accompany this Notice of Award.

Unless otherwise indicated, you must respond within 15 days of the date of this Notice of Award; that is, by November 18, 2020. We plan to award this Project at the OWNER'S meeting on December 7, 2021. Award could be made at the OWNER'S meeting on November 16, 2021 if the following information is provided by November 11, 2021.

1. You must deliver to the OWNER two fully executed Agreement forms.
2. You must deliver with the executed Agreement such Bonds and certificates of insurance as specified in paragraphs 2.01 and 5.03 of the General Conditions.
3. To comply with the insurance requirements to endorse the OWNER, the ENGINEER, and the OWNER'S Consultant as additional insureds, the following statement must appear on each of the insurance certificates:

"The OWNER, its directors, officials, employees, agents, ENGINEER and Consultant are named as additional insureds as regards OWNER's Cash Contract Number 493."

4. You must also deliver with the executed Agreement, copies of all current Business Licenses for you as General Contractor and for all Subcontractors working on the Project.

Failure to comply with these conditions within the time specified will entitle the OWNER to consider your Bid abandoned, to annul this Notice of Award, and to declare your Bid security forfeited.

After award of contract by the Board of Directors, the OWNER will return to you one fully signed Agreement Form.

CARPINTERIA SANITARY DISTRICT

(Signature)

(Date)

CARPINTERIA SANITARY DISTRICT
5300 Sixth Street
Carpinteria, CA 93013
805-684-7214

BID TABULATION SUMMARY

Carpinteria Sanitary District



Dump Road Sewer Rehabilitation Project - CC493

Bid Opening Date: October 21, 2021 @ 2:00 p.m.

			Sancon Engineering, Inc 5841 Engineer Drive Huntington Beach, CA 92649		Insituform Technologies 17988 Edison Ave Chesterfield, MO 63005	
BASE BID ITEMS	UNIT	QUANTITY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1. Mobilization, Demobilization, Bonds and Insurance	LS	1	\$ 1,000.00	\$ 1,000.00	\$4,000.00	\$4,000.00
2. Access and Traffic Control Plan	LS	1	\$ 500.00	\$ 500.00	\$909.00	\$909.00
3. 8-inch Sewer Rehabilitation CIPP Method	LF	1,284	\$ 35.00	\$ 44,940.00	\$30.00	\$38,520.00
4. 10-inch Sewer Rehabilitation CIPP Method	LF	871	\$ 47.00	\$ 40,937.00	\$39.00	\$33,969.00
5. Sewer Lateral Reinstatement	EA	1	\$ 50.00	\$ 50.00	\$483.00	\$483.00
BASE BID TOTALS			TOTAL:	\$87,427.00	TOTAL:	\$77,881.00

▼ Contractor's License Detail for License # 758411

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law ([B&P 7124.6](#)) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click [here](#) for a definition of disclosable actions.
- ▶ Only construction related civil judgments reported to CSLB are disclosed ([B&P 7071.17](#)).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 10/21/2021 2:08:27 PM

Business Information

INSITUFORM TECHNOLOGIES LLC
17988 EDISON AVENUE
CHESTERFIELD, MO 63005
Business Phone Number:(636) 530-8607

Entity	Ltd Liability
Issue Date	01/26/1999
Reissue Date	07/13/2012
Expire Date	07/31/2022

License Status

This license is current and active.

All information below should be reviewed.

Classifications

A - GENERAL ENGINEERING

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with [TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA](#).

Bond Number: 105864392

Bond Amount: \$15,000

Effective Date: 01/01/2016

[Contractor's Bond History](#)

LLC EMPLOYEE/WORKER BOND

This license filed a LLC Employee/Worker Bond with [TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA](#).

Bond Number: 105799646

Bond Amount: \$100,000

Effective Date: 07/13/2012

Bond of Qualifying Individual

This license filed Bond of Qualifying Individual number **106290628** for AMAL BHASKAR TOKE in the amount of **\$12,500** with [TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA](#).

Effective Date: 05/06/2015

Workers' Compensation

This license has workers compensation insurance with the [ACE AMERICAN INSURANCE COMPANY](#)

Policy Number: WLRC67822389

Effective Date: 07/01/2021

Expire Date: 07/01/2022

[Workers' Compensation History](#)

Liability Insurance Information

This license has liability insurance with [XL INSURANCE AMERICA INC](#)

Policy Number: CGD3000849

Amount: \$4,000,000

Effective Date: 07/01/2020

Expiration Date: 07/01/2022

[Liability Insurance History](#)

- ▶ 07/13/2012 - LICENSE REISSUED TO ANOTHER ENTITY

Other

- ▶ Personnel listed on this license (current or disassociated) are listed on other licenses.

[Back to Top](#) [Conditions of Use](#) [Privacy Policy](#) [Accessibility](#) [Accessibility Certification](#)

Copyright © 2021 State of California





Carpinteria Sanitary District

Board of Directors Meeting

STAFF REPORT

TO: Board of Directors

FROM: Craig Murray, P.E. - General Manager

SUBJECT: Used Roll-Off Transfer Truck Procurement

DATE: November 2, 2021

REQUESTED ACTION: Authorize a new Capital Improvement Project for the current fiscal year for the purchase of a used roll-off truck.

FUNDING SOURCE: New CIP Project FY 2021/22

BACKGROUND: In FY 2017/18 the District purchased a 2007 Chevrolet 7500 diesel roll-off truck for use within the wastewater treatment facility, specifically to move the 10 cubic yard biosolids bins into and out of the dewatering building bay. This task was formerly performed by a subcontractor to Engel & Gray (E&G), the company that provides hauling and off-site composting of dewatered biosolids. Having our own transfer truck provided much improved operational flexibility and allowed us to reduce the unit cost paid to E&G by \$5/ton. In three years of use, the savings paid for the initial cost of the used roll-off truck.

In mid-2021, the diesel engine in the transfer truck failed. A comprehensive evaluation by the local Isuzu heavy-duty diesel dealer revealed that the cost to rebuild the engine far exceeded the value of the truck. Repair options are limited, in part, based on fact that the engine is not CARB compliant for general on-road use in California. For this specific application, the District has the ability to utilize an exemption based on the very low hours used and miles driven each year.

In the interim, the District has engaged a third party to move the biosolids bins at a cost of \$180 per visit. While we could continue this practice going forward, it is proposed that we purchase another used roll-off truck. Alternatively, we could purchase a cab and chassis truck and have the roll-off rail system from our existing truck transferred onto this frame.

With input from the Board Finance Committee, a capital expenditure not exceeding \$40,000 is proposed for the purpose of acquiring a used transfer truck. This would provide for payback in a reasonable period of time and would reestablish the operational flexibility gained by having this function internalized.

RECOMMENDATION: It is recommended that the Board authorize a new Capital Improvement Project for FY 2021/22 to procure a used roll-off truck with a budget of \$40,000.

SUGGESTED MOTION: I move that the Board authorize a new Capital Improvement Project for FY 2021/22 to procure a used roll-off truck with a budget of \$40,000.

M _____ S _____

Ayes: _____ Nays: _____ Abstentions: _____

Prepared By:  _____
Craig Murray, P.E. - General Manager

P:\Admin\Board\Staff Reports\2021\11-02-21\Transfer Truck.doc