

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
August 18, 2020**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **August 18, 2020**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

In accordance with the provisions of the Governor's Executive Order Nos. N-29-20 and N-33-20 and orders from the Santa Barbara County Health Officer, Board members participated in the meeting remotely using an electronic online meeting platform (Zoom). The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. District staff were present at the District administrative office for this meeting, in the event public members wished to participate or provide comments in person.

I. CALL TO ORDER

President Pro-Tem Murphy called the meeting to order at 5:30 p.m. and noted that President Damron would be absent from tonight's meeting and that all others were present via ZOOM at tonight's meeting.

Directors Present: Debbie Murphy – President Pro-Tem (by Zoom video-conference)
 Gerald Velasco – Treasurer (by Zoom video-conference)
 Lin Graf – Secretary (by Zoom video-conference)
 Mike Modugno – Secretary Pro-Tem (by Zoom video-conference)

Staff Present: Craig Murray – General Manager (by Zoom video-conference)
 Kim Garcia – Board Clerk (by Zoom video-conference)

Legal Counsel
Present: Tony Trembley – Law Office of Anthony H. Trembley (by Zoom video-conference)

Public Present: Charlotte Holifield – CSDA

II. PLEDGE OF ALLEGIANCE

President Pro-Tem Murphy led the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Pro-Tem Murphy asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF July 7, 2020

Director Graf made a motion, seconded by Director Velasco that the Board approve the minutes of the July 7, 2020 regular Board meetings as presented. The motion carried by the following roll call vote:

AYES:	4	Graf, Modugno, Murphy, Velasco
NOES:	0	None
ABSENT:	1	Damron

ABSTAIN: 0 None

V. BOARD APPROVAL OF MINUTES OF THE MEETING OF August 4, 2020

Director Velasco made a motion, seconded by Director Graf that the Board approve the minutes of the August 4, 2020 regular Board meetings as presented. The motion carried by the following roll call vote:

AYES:	4	Graf, Modugno, Murphy, Velasco
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

VI. PUBLIC FORUM

None

VII. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. District Transparency Certificate of Excellence

General Manager reviewed his staff report related to the District Transparency Certificate of Excellence and introduced Charlotte Holifield. Ms. Holifield, the CSDA Coastal Network Public Affairs Field Coordinator, presented the Transparency Certificate of Excellence to the District on behalf the Special District Leadership Foundation.

There was no Board action taken on this item.

2. Temporary Office Space – Draft Lease Agreement – 1110 Eugenia Place

General Manager reviewed his staff report related a real property lease agreement for temporary office space at 1110 Eugenia Place. If approved, District Administration staff would occupy the office space during the construction phase of the Administration Building Replacement project. District legal counsel has review the lease, which was attached for review. A minor correction was noted.

Director Velasco made a motion, seconded by Director Modugno that the Board authorize the District's General Manager to execute the lease agreement for the office space at 1110 Eugenia Place as amended. The motion carried by the following roll call vote:

AYES:	4	Graf, Modugno, Murphy, Velasco
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

3. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- CASA Virtual Annual Conference
- FRP Duct Replacement Project
- Main Switchgear Replacement Project
- Independent Audit Update
- Operations Update

4. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VIII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Velasco reported on the meeting held August 13, 2020.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

IX. ADJOURNMENT

There being no further items to discuss, President Pro-Tem Murphy adjourned the meeting at 6:02 p.m.

Michael Damron
President

Debbie Murphy
President Pro-Tem

Lin Graf
Secretary

Mike Modugno
Secretary Pro-Tem

Gerald Velasco
Treasurer