

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
May 18, 2021**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **May 18, 2021**, at 5:30 p.m. at its District administrative office located at 1110 Eugenia Place, Carpinteria, California.

In accordance with the provisions of the Governor's Executive Order Nos. N-29-20 and N-33-20 and orders from the Santa Barbara County Health Officer, public participation was available in the meeting remotely using an electronic online meeting platform (Zoom). The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. District staff were present at the District administrative office for this meeting, in the event public members wished to deliver comments in person.

**I. CALL TO ORDER**

President Murphy called the meeting to order at 5:30 p.m. and noted that all Directors were present at tonight's meeting.

Directors Present:     Debbie Murphy– President  
                              Lin Graf – President Pro-Tem  
                              Mike Modugno – Secretary  
                              Michael Damron – Secretary Pro-Tem  
                              Gerald Velasco - Treasurer

Staff Present:         Craig Murray – General Manager  
                              Kim Garcia – Board Clerk

Legal Counsel  
Present:                 Karl H Berger – Hensley Law Group (via Zoom videoconference)

**II. PLEDGE OF ALLEGIANCE**

President Murphy led the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Murphy asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF April 20, 2021**

Director Graf made a motion, seconded by Director Velasco that the Board approve the minutes of the April 20, 2021 Regular Board meeting as presented. The motion carried by the following vote:

AYES:	5	Damron, Modugno, Graf, Murphy, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**V. PUBLIC FORUM**

None

**VI. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. General Manager's Status Report**

General Manager reviewed his written report regarding the following items:

- COVID-19 Pandemic Status Update
- FY 2021/22 Budget Process
- Administration Building Replacement Project Update
- Emergency Floodwall Repair Project
- CASA Board Meeting
- Operations Update

**Cash Contract No. 489 – Tierra Contracting, Inc..**

General Manager reviewed his staff report related to Cash Contract No. 489 between the District and Tierra Contracting, Inc. If approved, the agreement would engage Tierra for the replacement of a gravity sewer crossing at Carpinteria Avenue and Pear Street with a not to exceed contract price of \$59,295.

Director Damron made a motion, seconded by Director Modugno that the Board approve Cash Contract No. 489 between the Carpinteria Sanitary District and Tierra Contracting, Inc. for the Pear Street Sewer Replacement Project dated May 18, 2021 as presented. The motion carried by the following vote:

AYES:	5	Murphy, Damron, Graf, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**2. Cash Contract No. 490 – Univar Solutions USA, Inc. – Sodium Bisulfite Supply**

General Manager reviewed his staff report related to Cash Contract No. 490 with Univar Solutions USA, Inc. for the provision of bulk sodium bisulfite for a two-year term. A competitive joint bidding process for a two-year supply of sodium hypochlorite and sodium bisulfite was undertaken with the Goleta Sanitary District. The lowest responsive and responsible bid was submitted by Univar Solutions USA, Inc.

Director Damron made a motion, seconded by Director Velasco that the Board approve Cash Contract No. 490 between the District and Univar Solutions USA, Inc. for the two-year supply of bulk sodium bisulfite at the unit price of \$1.109 per gallon delivered, including all applicable sales tax and mill charges. The motion carried by the following vote:

AYES:	5	Murphy, Damron, Graf, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**3. Cash Contract No. 491 – HASA, Inc. – Sodium Hypochlorite Supply**

General Manager reviewed his staff report related to Cash Contract No. 491 with HASA, Inc. for the provision of bulk sodium hypochlorite for a two-year term. A competitive joint bidding process for a two-year supply of sodium hypochlorite and sodium bisulfite was undertaken with the Goleta Sanitary District. The lowest responsive and responsible bid was submitted by HASA, Inc.

Director Velasco made a motion, seconded by Director Graf that the Board approve Cash Contract No. 491 between the District and HASA, Inc. for the two-year supply of bulk sodium hypochlorite at the unit price of \$0.815 per gallon delivered, including all applicable sales tax and mill charges. The motion carried by the following vote:

AYES:	5	Murphy, Damron, Graf, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**4. Resolution No. R-345 – Setting the Date for a Hearing and Giving Notice thereof of Election to Collect Sewer Service Charges on the County Tax Roll for the FY 2021/22**

General Manager provided the Board with an overview of his staff report related to Resolution No. R-345 which, if adopted, would set the date as June 15, 2021 at 5:30 for a hearing and give notice thereof of election to collect sewer service charges on Santa Barbara County and Ventura County tax rolls for the fiscal year 2021/22. Attached for reference was a copy of Resolution No. R-345 and the hearing notice.

Director Damron made a motion, seconded by Director Graf that the Board adopt Resolution No. R-345 Setting the Date for a Hearing and Giving Notice thereof of Election to Collect Sewer Service Charges on the Counties Tax Rolls for Fiscal Year 2021/22. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**5. Carpinteria Advanced Purification Project**

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

None

Standing Personnel Committee

President Murphy reported on the meeting of May 7, 2021.

Standing Public Relations Committee

None.

Standing Utilities Committee

None

**B. GENERAL ITEMS**

SBCSDA (Santa Barbara California Special Districts Association) Report

None

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

Director Modugno suggested an item to review cyber risks in light of recent serious ransomware and other cyber attacks on public utilities and major infrastructure.

**VIII. ADJOURNMENT**

There being no further items to discuss, President Murphy adjourned the meeting at 6:11p.m.

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Debbie Murphy  
President

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Lin Graf  
President Pro-Tem

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Mike Modugno  
Secretary

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Michael Damron  
Secretary Pro-Tem

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Gerald Velasco  
Treasurer