

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
April 21, 2020**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **April 21, 2020**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

In accordance with the provisions of the Governor's Executive Order Nos. N-29-20 and N-33-20 and orders from the Santa Barbara County Health Officer, Board members participated in the meeting remotely using an electronic online meeting platform (Zoom). The agenda notice for this meeting, including instructions for the public to provide comments and/or participate in the electronic meeting, was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting. District staff were present at the District administrative office for this meeting, in the event public members wished to participate or provide comments in person.

I. CALL TO ORDER

President Damron called the meeting to order at 5:30 p.m. and noted that all directors were present at tonight's meeting.

Directors Present: Michael Damron – President (by Zoom video-conference):
Debbie Murphy – President Pro-Tem (by Zoom video-conference):
Gerald Velasco – Treasurer (by Zoom video-conference):
Lin Graf – Secretary (by Zoom video-conference):
Mike Modugno – Secretary Pro-Tem (by Zoom video-conference):

Staff Present: Craig Murray – General Manager
Kim Garcia – Board Clerk

Legal Counsel Present: Tony Trembley – Law Office of Anthony H. Trembley (by Zoom video-conference):

Public Present: None – no written comments were received and no members of the public requested or elected to participate remotely (via Zoom).

I. PLEDGE OF ALLEGIANCE

President Damron led those present in the Pledge of Allegiance.

II. BOARD APPROVAL OF AGENDA

President Damron asked if there were any modifications and/or changes to the agenda. General Manager suggested hearing Item VI A 4 – Emergency Outfall Repair and Maintenance Continuation of Emergency Action before Item VI A 2 – Cash Contract No. 481 – Global Diving and Salvage, Inc. Emergency Outfall Diffuser Replacement Project. The agenda was approved as modified.

III. BOARD APPROVAL OF MINUTES OF THE MEETING OF March 17, 2020

Board Clerk noted that Legal Counsel was not present at the meeting of March 17, 2020. Director Murphy made a motion, seconded by Director Velasco that the Board approve the minutes of the March 17, 2020 regular Board meetings as modified. The motion carried by the following vote:

AYES:	5	Graf, Damron, Modugno, Murphy, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

IV. PUBLIC FORUM

None

V. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- FEMA LOMR Appeal
- Emergency Floodwall Foundation Repair Project
- COVID-19 Response Plan Status Report
- Operations Update

2. Emergency Outfall Repair and Maintenance- Continuation of Emergency Action

General Manager reviewed his staff report related to the emergency condition of the District's ocean outfall as required by Public Contract Code Section 22050 (c)(1).

District staff intends to engage a marine contractor to install new diffuser plates and ports, equipped with duckbill style diffuser check valves. The check valves are being fabricated and new stainless steel diffuser plates and ports were fabricated and delivered. Staff is seeking necessary permits and approvals.

Director Velasco made a motion, seconded by Director Graf that the Board continue the emergency action as prescribed in Resolution No. R-334. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Cash Contract No. 481 – Global Diving and Salvage, Inc. – Emergency Outfall Diffuser Replacement Project

General Manager reviewed his staff report related to Cash Contract No. 481 with Global Diving and Salvage, Inc. for emergency repair and maintenance services necessary to replace and modify 17 diffuser ports on the District's ocean outfall and approving a Capital Improvement Project for the

outfall repair work for FY 2019/20 in the amount of \$300,000.

If approved, Cash Contract No. 481 would engage Global to perform the installation and repairs, based on their time and materials proposal attached as exhibit A. The estimated cost for the effort, based on 10-hour workdays, is approximately \$16,000, with an estimate of 10-14 day range to complete the work.

Director Velasco made a motion, seconded by Director Graf that the Board 1) approve Cash Contract No. 481 between the Carpinteria Sanitary District and Global Diving and Salvage, Inc.; and 2) authorize the Outfall Diffuser Replacement Project as a capital improvement project for FY 2019/2020 with a budget amount \$300,000. The motion carried by the following roll call vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. AS- Needed SCADA Consulting and Support Services Agreement

General Manager reviewed his staff report related to an Agreement for AS-Needed SCADA Consulting Services between the Carpinteria Sanitary District and Cannon Corporation for SCADA (Supervisory Control and Data Acquisition) consulting and support services.

District staff prepared and distributed a Request for Proposals for SCADA Consulting and Support Services. Three proposal were received by the March 20, 2020 deadline. Cannon Corporation was determined to be the best for the agency. A minor date change was made to the agreement, a revised version was distributed for review.

Task Order No. 2020-001 was prepared in order to authorize Cannon to perform a detailed preliminary assessment of the District's SCADA and control systems.

Director Graf made a motion, seconded by Director Murphy that the Board reify the Agreement for As-Needed SCADA Consulting Services between the Carpinteria Sanitary District and Cannon Corporation, dated April 21, 2020, as modified, and approve Task Order No. 2020-001. The motion carried by the following roll call vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. Redundant Mechanical Bar Screen Procurement

General Manager reviewed his staff report related to the issuing a purchase order for a Parkson Aqua Guard self-cleaning bar screen. The District's Purchasing Resolution No. R-91, Section 302, negotiated procurement, authorized District staff to receive a quote for the redundant bar screen for Coombs Hopkins with an approximate cost of \$115,000.

Director Murphy made a motion, seconded by Director Modugno that the Board authorize the General Manager to issue a purchase order to Parkson Corporation for an Aqua Guard self-cleaning bar screen as proposed. The motion carried by the following roll call vote:

AYES:	5	Damron, Graf, Velasco, Modugno, Murphy
NOES:	0	None

ABSENT: 0 None
ABSTAIN: 0 None

6. Santa Barbara LAFCO – Call for Nominations for Regular and Alternate Special District Member

General Manager reviewed his staff report related to a call for nominations to fill the vacant Santa Barbara LAFCO Regular and Alternate Special District Member position and the mail ballot election for a seat on the SBLAFCO.

After Board discussion, President Damron made a motion, seconded by Director Velasco to submit a ballot indicating a vote for Craig Geyer for the open seat as a Regular member and Cindy Allen as an Alternate member. The motion carried by the following roll call vote:

AYES: 5 Graf, Damron, Velasco, Modugno, Murphy
NOES: 0 None
ABSENT: 0 None
ABSTAIN: 0 None

7. Carpinteria Advanced Purification Project

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

VI. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Velasco reported on the meeting held 4/15/20

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None

Future Agenda Items

None.

VII. ADJOURNMENT

There being no further items to discuss, President Damron adjourned the meeting at 6:24 p.m.

Michael Damron
President

Debbie Murphy
President Pro-Tem

Lin Graf
Secretary

Mike Modugno
Secretary Pro-Tem

Gerald Velasco
Treasurer